

7 December 2009

TO: Undergraduate Studies Council Members  
Ariel Anderson                      Keith Hearit    Dianna Sachs  
Raja Aravamuthan                      Dasha Nisula    Alexander Smith  
Kent Baldner                              Doris Ravotas    Vince Torano  
David Cowan                              David Reinhold (for Provost Tim Greene)                      Geoff Whitehurst

GUESTS: Timothy Ready, Director, Lewis Walker Institute for the Study of Race and Ethnic Relations  
Diana Vreeland, Director, Career English Language Center for International Students

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Proposed Agenda

**UNDERGRADUATE STUDIES COUNCIL**  
**Tuesday, 8 December 2009, 3 to 5 p.m.**  
**Faculty Lounge, Bernhard Center**

**PROPOSED AGENDA**

**Procedural Items**

1. Acceptance of the agenda
2. Approval of the minutes of 10 November
3. Chair's remarks

**Action Item**

1. Curriculum proposal: Lewis Walker Institute for the Study of Race and Ethnic Relations – Create new minor in Race and Ethnic Relations – *Timothy Ready, Director*

**Discussion Items**

1. Extension of guest student policy to include students in the Career English Language Center for International Students (CELCIS) – *Diana Vreeland, Director*
2. Discussion of the draft Academic Affairs Strategic Plan

**Other**

**Adjournment**

***Elected council members who cannot attend a meeting of the Undergraduate Studies Council are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***

c J. Bartholomew (Academic Advising Liaison), B. Dennis, S. Dwan, B. McKinney,  
S. Miller, R. Ott, T. Ready, R. Solomon, D. Vreeland, T. Woolfork-Barnes