

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

INTERNATIONAL EDUCATION COUNCIL  
Minutes of Thursday, 17 June 2010, 3 p.m.  
Faculty Lounge, Bernhard Center

**Members present:** Said AbuBakr, Sisay Asefa, Sheila Bair, Robert Dlouhy, Mary Lagerwey, Donald McCloud, Lygia Mueller, Shaila Rao, Steve Malcolm, Bill Woods. **Members absent:** Steve Covell, Willem Homan, Yvette Hyter, Lydia King, Mushtaq Luqmani, Bret Wagner. **Also present:** Dawn Gaymer, associate provost for Extended University Programs; Fisseha Eshetu Habtemariam, Unity University, Ethiopia; Peter Krawutschke, Faculty Senate president; Michelle Metro-Roland and Jane Blyth Warren, Haenicke Institute for Global Education; Lisa Whittaker, College of Aviation.

**Procedural Items**

*Welcoming Remarks and Introductions*

Council Chair Maira Bundza called the meeting to order at 3:02 p.m., welcomed council members, and welcomed Dawn Gaymer, Extended University Programs, Fisseha Eshetu Habtemariam, from Unity University in Ethiopia, Peter Krawutschke, President of the Faculty Senate, and Lisa Whittaker, Aviation.

*Acceptance of the Agenda*

AbuBakr moved, seconded by Asefa, that the agenda be approved with one change. The discussion on IEC charges to be moved before Habtemariam's report. Motion passed.

*Approval of the Minutes*

Malcom moved, seconded by Lagerwey, to approve the minutes of the 20 May meeting. Motion passed.

**Informational Items**

*Chair's Report – Maira Bundza*

Bundza reported that she is working on the IEC annual report. She mentioned that over the past year the IEC has worked hard on the American Council on Education International Lab report, but also has heard reports from most operational sections of the Haenicke Institute for Global Education and college internationalization committees. Bundza reported that two of the three IEC memoranda of action approved by the Faculty Senate have been signed and acted upon by the provost. The third MOA, regarding credit for repeating a study abroad course, has stalled over some wording. The registrar is being consulted on who should have authority to approve the repeat course - the department or the program.

*Haenicke Institute for Global Education Report – Donald McCloud*

Dean McCloud reported that the ACE Internationalization Laboratory leadership team has sent in their comments on the draft report from the site visit team, and are now waiting for the final report to be returned. HIGE is already working on programs for next fall, particularly the official opening of the Timothy Light Center for Chinese Studies. This will involve events in collaboration with the Confucius Institute, the Soga Center for Japanese Studies, and Kalamazoo Institute of Art, which will open an exhibit of East Asian Art. McCloud also reported that HIGE continues to reorganize itself, and changes have been made in the immigration, admissions, and recruiting areas. In regard to recruiting, McCloud mentioned that WMU is a founding member of the American International Recruitment Council, an organization that will accredit overseas recruiting agencies. Jane Blyth-Warren and Bill Woods have been meeting with deans regarding their colleges' study abroad practices. They have noted discrepancies between colleges and will work to establish more consistent policies.

*College of Education and Human Development International Committee –  
Shaila Rao*

Shaila Rao reported that the International Committee has been formed anew in the College of Education and Human Development, on behalf of committee chair Lee deLisle. The committee has not met yet, but will hold an organizing meeting this summer and create a regular meeting schedule. Members of the committee are Lee deLisle, Dini Metro-Roland, Gary Miron, Joseph Morris, Susan Piazza, and Richard Zinser. The committee will review what the international committees of other colleges have done to create their own guidelines. Rao noted that the college has active faculty-led study abroad programs not mentioned in the ACE Lab report, a 15-week internship in Special Education conducted at U.S. Department of Defense schools in Germany and two from Health, Physical Education and Recreation.

*Sustainable Business Development Project and Distance Learning  
in African Universities – Fisseha Eshetu Habtemariam*

Dr. Habtemariam presented the idea for an African Distance Education Center (ADEC). According to Habtemariam, there is a growing demand for higher education in Africa, as well as a growing Internet capacity. He believes online education could provide a high-quality cost-efficient means for meeting this demand. He envisions WMU providing the technical infrastructure for online course delivery and partnering with universities across Africa to provide courses and programs. This was just an informational session. IEC members asked questions that may help in developing this idea further.

**Discussion/Action Items**

*Election of IEC Officers*

The council completed its set of 2010-11 officers by electing Steve Malcolm vice chair.

### *IEC Charges for 2010-11*

The council members reviewed and made suggestions to the 2009-10 charges below. Bundza will continue to work with the Faculty Senate Executive Board to establish the charges for 2010-11.

#### 2009-10 Charges with comments:

In addition to the specific responsibilities and functions noted in the International Education Council's role statement and the work of the IEC standing committees, the Faculty Senate Executive Board charges the IEC to consider, as a committee of the whole or through the appropriate sub-committee or task force, the following issues:

1. Review the scope and description of the role statement and standing charges and assess the effectiveness of council practices.  
- This is a standard charge that is fine as is.
2. Collaborate with the Undergraduate Studies Council in examination of general education curriculum specifically in regard to assessment of how well the program prepares students for a global future. Make recommendations for possible general education enhancements related to this issue.  
-The IEC or a subcommittee of IEC will have to work with Dave Reinhold, associate provost for assessment and undergraduate studies, examining General Education Area IV: Other Cultures and Civilizations. There was discussion about including other international experiences besides non-Western ones.
3. Assess and if appropriate make recommendations regarding how WMU is serving the needs of international students.  
-The IEC should continue its awareness of international students and their needs. Lygia Mueller mentioned that a study of international students was being done by one of her classmates. We may ask this student to share any insights, but should look at survey and other data from the International Admissions and Services.
4. Assess and if appropriate make recommendations regarding how WMU is serving the internationalization needs of the community. Identify local community leaders who might be productively engaged in conversations about WMU's activities in international education.  
- This charge generated the most discussion. Asefa moved, seconded by Bair, to change the wording of charge four to read "Assess and if appropriate make recommendations regarding how WMU is projecting its international expertise to the community." Motion passed.
5. Monitor curricular issues related to WMU students who study abroad as well as international students who study at WMU in conjunction with the Undergraduate Studies Council and/or Graduate Studies Council as appropriate.  
-This is another ongoing charge.

6. Review IEC's role statement and standing charges in light of participation in the Internationalization Laboratory. Make recommendations for how IEC and WMU can best utilize the opportunities provided by the laboratory, especially as regards strategic planning and ongoing efforts to clarify WMU's activities related to globally relevant education.

-This charge will need to be rewritten, as the Internationalization Laboratory has been completed and we have to incorporate the recommendations from the reports generated.

7. Explore mechanisms that may encourage faculty to develop and/or participate in bringing global perspectives to their own areas of teaching and research; recommend and provide avenues of support as needed.

8. Address any continuing or outstanding issues or initiatives as deemed necessary by the council. To the extent possible conclude any outstanding initiative by producing a memorandum of action (MOA), report or resolution.

#### Note

It is understood the IEC will seek information from and communicate with all administrative offices necessary to carry out its charges, especially the Haenicke Institute for Global Education (HIGE). The IEC is expected to keep the Senate Executive Board apprised of progress, especially in connection with any MOA it may develop and to give advance notice of any action the IEC seeks to place on the Senate agenda, including the final text of any proposed MOA, report or resolution. The Executive Board should also be notified of substantive procedural issues addressed by the IEC. The IEC shall provide a written summary of its progress on the above charges and any other activities undertaken no later than June 30, 2010.

The meeting was adjourned at 4:58 p.m.

Respectfully submitted,

Robert J. Dlouhy, IEC Secretary