

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 12 April 2011, 3 p.m.
Faculty Lounge, Bernhard Center

Members present: Kelly Ackerson (for K. Hillenbrand), A. Anderson, R. Aravamuthan, K. Baldner, Maira Bundza (for D. Sachs), B. Ferrin, K. Hearit, P. Krawutschke, D. Ravotas, David Reinhold (for Provost T. Greene), C. Thralls, V. Torano **Absent without substitution:** N. Andreadis, M. Kritzman, G. Whitehurst **Also present:** Carrie Cumming, Registrar's Office

Procedural Items

Council Chair Bruce Ferrin called the meeting to order at 3:03 p.m.

Acceptance of Agenda

Aravamuthan moved acceptance of the agenda, seconded by Anderson. Motion carried.

Approval of the Minutes

Aravamuthan moved approval of the minutes of 8 March 2011, seconded by Reinhold. Motion carried.

Action/Discussion Items

Accelerated Degree Program

Two revisions to MOA-09/03 Accelerated Degree Program were recommended, one from the Faculty Senate Executive Board (17 December 2010) and one from the Senate's ADP Subcommittee (21 March 2011). Both were incorporated into the section from MOA-09/03: Academic Advising, Records, and Program Requirements. Aravamuthan moved, seconded by Ravotas, to recommend the following revisions be adopted by the Faculty Senate.

Departments that want to participate in the ADP will develop a clear admissions and advising process for the ADP. The department will send the student and the registrar a letter stating which graduate courses may be counted in both degrees. A copy of this letter will be placed with the student's undergraduate records, and the change will be incorporated into the student's undergraduate and master's program as outlined below. Graduate courses substituting for required courses within the undergraduate degree must be designated by the program as equivalent in content but delivered with graduate level rigor. Current 5000 level courses (required or elective) in the bachelor's degree may be double counted. The courses for the ADP may be used to complete the undergraduate degree credit hour requirements.

Motion carried.

Syllabus Template and Syllabus of Record

The council discussed the provost's recent suggestion on the floor of the Faculty Senate that departments approve a "syllabus of record" for courses offered at WMU so that students will have a place to go to find information about the courses we offer. USC had a lively discussion of many issues relevant to higher education.

Charge #1. Review the availability of resources and services to foster student retention and develop recommendations for enhancing them if determined necessary.

Last month, this council started reviewing a report to the full council from a subcommittee. This discussion was continued. Krawutschke moved, seconded by Anderson, to accept the report and forward it the Faculty Senate Executive Board. Motion carried.

Charge #5. "Discuss curriculum implications of the "sustainability initiative" signed by President Dunn."

Ferrin discussed his thoughts for how the council might proceed on the charge. Discussion by the full council was postponed until next month. Reinhold suggested Harold Glasser, Executive Director for Campus Sustainability, be invited to that meeting.

Other

Hearit's Enrollment Forecast Committee has met, predicting a 1% increase in enrollment for next year.

Adjournment

The meeting was adjourned at 5 p.m.

Respectfully submitted,

Kent Baldner