

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE**

**CAMPUS PLANNING AND FINANCE COUNCIL  
Minutes of Tuesday, 18 October 2011, 3 p.m.  
Faculty Lounge, Bernhard Center**

**Members present:** Raja Aravamathan, Aekam Barot, Cheryl Bruey, David Dakin, Harold Glasser, Dean Honsberger, C.R. Krishna-Swamy, Kathleen Langan, Dennis McCrumb, Zac Putman, Gail Rouscher, Paul Solomon, Jan Van Der Kley, Gay Walker. **Guests:** Robert Brown, Director of Public Safety; Ann Cox, Office of the Vice President for Business and Finance; Conn McComber, Director, Projects and Construction; Tim Holysz, Director, Landscape Services; Peter Strazdas, Associate Vice President for Facilities Management

**Procedural Items**

*Welcome*

Council Vice Chair Gay Walker welcomed everyone to the meeting and reminded them that Council Chair Rick Gershon is on sabbatical.

*Acceptance of the Agenda*

A motion was made by Honsberger to accept the agenda as presented, seconded by McCrumb. Motion passed.

*Approval of the Minutes of 20 September*

A motion was made by Van Der Kley to approve the minutes of 20 September, seconded by Honsberger. Motion passed.

*Vice Chair's Comments – Gay Walker*

Faculty Senate has asked that the council look at the program review process; review the curriculum process; and review the Instructor and Course Evaluation System (ICES) technology process.

**Informational/Discussion Items**

*Campus Security Update – Robert Brown, Director of Public Safety*

There are 26 sworn police officers who are also deputies of Kalamazoo County on Western's campus. The department utilizes the student watch program and the parking lot escort service. The office publishes the Annual Security and Fire Safety Report in compliance with the Clery Act and the Higher Education Opportunity Act. The Public Safety office is responsible for the maintenance and repair of 19 miles of roads, four parking structures and 14,000 surface parking spaces. The department issues 22,000 parking permits to faculty/staff/students and visitors to campus.

The four divisions in Public Safety are: Police, Parking Services, Environmental Safety and Emergency Management. The department is responsible for overseeing workplace violence presentations, planning reverse 911, and emergency preparation in all campus buildings.

The Security Administration department oversees the security systems on campus, issuing identification cards and providing keys and cores to all 48 buildings. There are currently 60,000 active identification cards in the system.

Walker thanked Robert Brown for his presentation.

*Landscape and Design – Tim Holysz, Director, Landscape Services*

The department's mission is to provide excellent service to support University events and activities and to enhance the educational, extracurricular, and working atmosphere by providing a safe, clean and aesthetically pleasing exterior environment for the WMU community.

Western Michigan University has received the seal of Tree Campus U.S.A.

Tim Holysz will be receiving an award from the Professional Grounds Management Society for the Haenicke Gardens.

Landscape Services oversees Asylum Lake, Kleinstuck Preserve, Campus Woodlots (130 acres) in addition to numerous annual gardens.

Walker thanked Tim Holysz for his report.

*Sangren Pedestrian Walk – David Dakin*

Dakin reported that the Sangren Pedestrian Walk will begin next spring. Developing a design for a fountain feature is currently in process.

Walker thanked Dakin for his report.

**Other Business**

For the 15 November meeting, the council will invite Hal Jensen, Dean, Western Michigan University School of Medicine, to update the council on the School of Medicine; Robert Miller, Associate Vice President for Community Outreach, to discuss East Campus; and Margaret Merrion, Dean, College of Fine Arts, to discuss Sangren facility art.

**Adjournment**

A motion was made by Honsberger to adjourn, seconded by Solomon. Motion passed.

Respectfully submitted,  
AnnMarie Cox, Recording Secretary