

9 January 2012

TO: Undergraduate Studies Council Members  
Ariel Anderson            Kathryn Hillenbrand            Charlotte Thralls  
Nicholas Andreadis       Peter Krawutschke            Vince Torano  
Raja Aravamuthan       Marilyn Kritzman            Geoff Whitehurst  
Kent Baldner            Doris Ravotas            Erin Kaplan (or WSA appointed student)  
Bruce Ferrin            David Reinhold (for Provost Tim Greene)    Alyson Wiley  
Keith Hearit            Dianna Sachs

GUEST: Member of Graduate Studies Council

FROM: Bruce Ferrin, USC Council Chair

RE: Meeting Notice and Proposed Agenda

**UNDERGRADUATE STUDIES COUNCIL**  
**Tuesday, 17 January 2012, 3 to 5 p.m.**  
**Faculty Lounge, Bernhard Center**

**PROPOSED AGENDA**

**Procedural Items**

1. Welcome
2. Acceptance of the agenda
3. Approval of the minutes of 6 December
4. Chair's Remarks

**Discussion / Action Items**

1. Graduate Studies Council recommendations regarding the Academic Integrity Policy drafts and GSC recommendations on Credit Hour & Monitoring Enrollment approved by GSC on 12/15/2011 – Guest from Graduate Studies Council
2. Discussion of Charge #2: Medical school issues pertaining to undergraduate curriculum, etc.  
Clarification: What contribution can existing undergraduate programs make to the medical school curriculum? What can the medical school contribute to existing undergraduate programs? What is WMU doing to prepare undergraduate students to thrive in any medical school, not just ours?
3. Discussion of Charge #4: Review the description of the role statement and standing charges and assess the effectiveness of council practices.
4. Discussion of Charge #5: Address any continuing or outstanding issues or initiatives as deemed necessary by the council. To the extent possible, conclude any outstanding initiative by producing a memorandum of action, report or resolution.

**Other**

***Elected council members who cannot attend a meeting of the Undergraduate Studies Council are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***

c J. Bartholomew (Academic Advising Liaison), C. Cumming, B. Dennis, J. Hutchinson, S. Miller, R. Ott, R. Solomon, T. Woolfork-Barnes