

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 12 June 2012, 3 p.m.
Faculty Lounge, Bernhard Center

Members present: N. Andreadis, K. Baldner, George Boston (for D. Sachs), B. Ferrin, K. Hearit, K. Hillenbrand, M. Kritzman, D. Reinhold, D. Walcott, and G. Whitehurst **Absent without substitution:** K. Ackerson, A. Anderson, R. Aravamuthan, C. Rettich, C. Thralls, and V. Torano

Guest: Robert Dlouhy, Center for English Language and Culture for International Students and Doris Ravotas, outgoing member **Also present:** Janice Anderson, Faculty Senate Office and Betty Dennis, Extended University Programs

Procedural Items

Council Chair Bruce Ferrin called the meeting to order at 3:05 p.m.

Acceptance of Agenda

Andreadis moved acceptance of the agenda as amended to include nomination of a council member to serve on the Medical School Task Force, seconded by Reinhold. Motion carried.

Approval of the Minutes

Kritzman moved approval of the minutes of 8 May 2012, seconded by Hillenbrand. Motion carried.

Chair's Remarks

New council members are: Kelly Ackerson, from the Bronson School of Nursing, and Delores Walcott, our new representative from the Faculty Senate Executive Board. Also, Bruce Ferrin is resigning from the council due to other commitments.

Action/Discussion Items

Proposed language to WMU General Education policy, re:

- a. Lee Honors College – Nicholas Andreadis
The issue is whether or not Lee Honors College has the status to submit courses to the Committee to Oversee General Education for Gen. Ed. approval. Language was proposed to establish that it does. This would occur as a new section in the General Education Policy, after the section describing the Committee to Oversee General Education, and prior to the section on Accommodating Credit-Hour Intensive Curricula:

The Lee Honors College

The Lee Honors College (LHC) shall enjoy the same rights and privileges as other academic colleges to submit for review by the COGE courses for which LHC desires general education credit status. The LHC is responsible for compliance with all established general education policies and practices, as established by the USC, and implemented by the COGE. LHC may submit to the COGE, for review for the granting of general education credit status, courses designated by an HNRS prefix: all HNRS courses submitted for review by the COGE must have a unique course number. No course LHC submits to the COGE for review may be listed for general education credit in more than one general education area.

Because of the placement of this new section, the parenthetical remark, "(See the next section.)", in the final paragraph in the section entitled "The Committee to Oversee General Education" (the paragraph beginning, "With the approval of the USC,...") should be changed to "(See below.)"

Whitehurst moved approval of this proposal, seconded by Kritzman. Motion carried.

b. Syllabus requirement

Language was proposed to clarify what information should be contained in syllabi for courses offered to COGE for Gen. Ed. approval. The following language would replace the existing item 4 of the Criteria Applicable to All Courses:

4. All courses included in general education must have syllabi consistent with the syllabus template adopted by the Faculty Senate on October 6, 2011 in MOA 11/02. Syllabi and other related materials must be made available to the COGE as part of the request for a course to be granted general education status. See Appendix. [The syllabus template described in this MOA should be added as an Appendix to the General Education Policy.]

This would replace the existing item 4:

- ~~4. All courses included in general education should have syllabi detailing course content, amount of student work, and grading procedures. Syllabi and other related course materials should be made available to the COGE on request.~~

Whitehurst moved approval of this proposal, seconded by Kritzman. Motion carried.

The entire General Education Policy, with proposed changes on pgs. 7 and 8, is linked here:

<http://www.wmich.edu/facultysenate/downloads/GEP.SP.04.USC.EDITS.web.copy.pdf>

Medical School Task Force

Nick Andreadis has volunteered to serve as the USC representative on the Medical School Task Force. The council seeks the advice of the Faculty Senate Executive Board regarding whether or not a non-elected council member can serve in this role.

Election of 2012-2013 Council Officers

- Kent Baldner was elected as recording secretary.
- Marilyn Kritzman was elected as vice chair.
- The Senate Office will contact members not present that were suggested for the position of chair. [NOTE: Ariel Anderson, outgoing vice chair, agreed to serve as chair during 2012-13.]

Other

The council thanks Bruce Ferrin for his service as chair!

The meeting was adjourned at 4:05 p.m.

Respectfully submitted,

Kent Baldner