

6 February 2013

TO: Undergraduate Studies Council Members
Kelly Ackerson Kent Baldner Dianna Sachs
Ariel Anderson Dillon Buckland Charlotte Thralls
Nicholas Andreadis Kathryn Hillenbrand Vince Torano
Raja Aravamuthan Marilyn Kritzman Geoff Whitehurst
JoAnn Atkin David Reinhold (for Provost Tim Greene) Delores Walcott

FROM: Ariel Anderson, USC Council Chair

RE: Meeting Notice and Proposed Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 12 February 2013, 3 to 5 p.m.
Faculty Lounge, Bernhard Center

PROPOSED AGENDA

Procedural Items

1. Welcome
2. Acceptance of the agenda
3. Approval of the minutes of 8 January
4. Chair's Remarks

Action Items – Curriculum Proposals

1. Department of Aviation Sciences
 - a. Create a new minor in Military Leadership & Aviation Studies [AVS-075]
 - b. Create a new minor in Professional Aviation Preparation [AVS-076]
2. Department of Chemistry
 - a. Establish a Banner code for the ACS certified Chemistry major to differentiate it from the LEC Chemistry major [CAS 1094]
3. Department of Mechanical and Aeronautical Engineering
 - a. Change program name and prefix from Aeronautical Engineering AAE to Aerospace Engineering AE; revise program and graduation requirements [CEAS-13-41-MAE]
4. School of Communication
 - a. Delete the Secondary Communication Education Minor [CAS 1081]
5. Department of World Languages and Literatures
 - a. Create a new teaching minor – Japanese Minor: Education Curriculum [CAS 1022]
 - b. Create a new teaching minor – Chinese Minor: Education Curriculum [CAS 1023]
 - c. Create a new teaching minor – Arabic Minor: Education Curriculum [CAS 1024]

Discussion / Action Items

1. Western Student Association resolution regarding syllabus of record
2. Update on Susan Albertine visit
3. Council charges

Other

Elected council members who cannot attend a meeting of the Undergraduate Studies Council are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.