

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE**

**UNDERGRADUATE STUDIES COUNCIL
Tuesday, 20 January 2015, 3 p.m.
Room 204, Bernhard Center**

Members present: K. Ackerson, R. Aravamuthan, J. Atkin, K. Baldner, L. Coons, J. Cousins, K. Hillenbrand, C. Koretsky, M. Kritzman, M. MacFarlane, D. Reinhold, D. Sachs, C. Tremblay, D. Walcott

Absent without substitution: A. Anderson, G. Whitehurst

Guests: Carrie Cumming (Registrar); Janice Maatman (Public Affairs and Administration); Thomas Marks, Director, and Ila Baker (Center for English Language and Culture for International Students); Daniel Morgan (Chair, Special Education and Literacy Studies); James Muchmore (Teaching, Learning and Educational Studies)

Also present: Sue Davenport (Faculty Senate Office)

Procedural Items

Council Chair Marilyn Kritzman called the meeting to order at 3:02 p.m.

Acceptance of Agenda

Hillenbrand moved acceptance of the agenda (changing the order to accommodate presenters), seconded by Koretsky. Motion carried.

Approval of the Minutes

Koretsky moved approval of the minutes of 2 December 2014, seconded by Ackerson. Motion carried.

Chair's Remarks

Kritzman reported on communication she has received from the Faculty Senate. Baldner gave a brief report on the 4 December Faculty Senate meeting.

Action Items—Curriculum Proposals

1. Haenicke Institute for Global Education

Center for English Language and Culture for International Students – Thomas Marks, Director and Ila Baker [HIGE 01.14-15] Establish the CELCIS Intensive English Program for undergraduate credit

Marks and Baker addressed the council. CELCIS' purpose is to train international students in English to prepare them to begin university

study or professional work. Currently, CELCIS IEP courses are non-credit bearing. This proposal would allow CELCIS to offer its courses for undergraduate credit. This would, among other things, allow foreign exchange and guest students to study English at CELCIS and transfer credits back to their home institutions (and doing this would make Western more competitive for these students), and would eliminate the need for the University to enroll CELCIS students in University 1010 and 1020 in order to include CELCIS students in the census count.

Hillenbrand moved acceptance of this proposal, seconded by Tremblay. Motion tabled until we get more details on how this would work.

2. College of Education and Human Development Special Education and Literacy Studies – Daniel Morgan, Chair

- a. [CoEHD 548] Deletion of the Special Education: Learning Disabilities & Cognitive Impairments: Elementary Education
- b. [CoEHD 549] Deletion of the Special Education: Learning Disabilities & Cognitive Impairments: Secondary Education
- c. [CoEHD 550] Deletion of the Special Education: Learning Disabilities & Emotional Impairments: Secondary Education

Morgan addressed the council. The Comprehensive Major and Professional Education Sequence has increased requirements within the elementary education program that necessitate an increase in coursework, content area methods and related prerequisites. Based on the requirements of Option 2 of the Comprehensive Major and the state requirements that coursework within the major content area can not be double counted for endorsement areas, the program has determined the best option is to provide students with an endorsement in learning disabilities which has the highest rate of prevalence. Proposals 548, 549, and 550 delete three minors, which will no longer be in use.

- d. [CoEHD 560A] Change name of the major FROM: Special Education: Learning Disabilities & Emotional Impairments: Elementary TO: Elementary Education and Special Education: Learning Disabilities K-12

In addition to the change of name, this proposal would revise the major in order to meet Option 2 of the Comprehensive Major and Professional Sequence mentioned above.

- e. [CoEHD 563] Create a new major in Language Arts for the Elementary Education program

Muchmore addressed the council regarding this proposal. This proposal is in response to a request by the Michigan Department of Education (MDE). The MDE is urging Western to create majors, rather than our existing system of minors, so that our students can develop the deep content knowledge deemed necessary for effective teaching. In response to that request, this proposal would create a new major in

Language Arts for the Elementary Education program, allowing student to be certified to teach Language Arts courses in grades 6, 7, and 8.

Tremblay moved acceptance of all five of these proposals (548, 549, 550, 560A and 563), seconded by Hillenbrand. Motion carried.

3. College of Education and Human Development

Teaching, Learning and Educational Studies – James Muchmore, Associate Chair

- a. [CoEHD 488] Deletion of the Elementary Social Studies Minor
- b. [CoEHD 489] Deletion of the Elementary Education Minor with a Major of Art, Music, or Physical Education

Neither of these majors is currently supported by the Michigan Department of Education. There are no students currently enrolled in either of them. The purpose of these proposals is to update the Catalog so that it accurately reflects the curricular options currently available to students.

- c. [CoEHD 538] Create a new major in Social Studies for the Elementary Education Program

This proposal is in response to a request by the Michigan Department of Education (MDE). The MDE is urging Western to create majors, rather than our existing system of minors, so that our students can develop the deep content knowledge deemed necessary for effective teaching. In response to that request, this proposal would create a new major in Social Studies for the Elementary Education program, allowing student to be certified to teach Social Studies courses in grades 6, 7, and 8.

Tremblay moved acceptance of these proposals, seconded by Atkin. Motion carried.

4. College of Arts and Sciences

School of Public Affairs and Administration – Janice Maatman

- a. [CAS 14-138a] Establish a Nonprofit Leadership Minor (with no certification)
- b. [CAS 14-138b] Rename current Nonprofit Leadership Minor (with certification)

Maatman addressed the council. A revised minor in non-profit leadership was previously approved, with a plan to split it into two tracks. Upon the recommendation of the Provost and Registrar's office, these two proposals would instead split the revised minor into two minors, one with, and one without certification. This will help to keep track of which students are in which program. Also, there are expenses to the student arising out of the activities that lead to certification. These proposals would allow students who do not seek certification to avoid these costs.

Atkin moved acceptance of these proposals, seconded by Koretsky. Motion carried.

Information / Action / Discussion Item

Proposal to Modify Final Exam Schedule – Christopher Tremblay

Tremblay and Cumming addressed the council regarding this proposal. Recent inclement weather has raised questions about how final exams would proceed in the event the University was forced to close during final exam week. The proposal would, starting Spring 2016, permanently change the final exam week structure. It would move mass and make-up exams to alternate days, leaving Friday open in case we had to delay exams because of a weather related closure. Hillenbrand moved acceptance of this proposal, seconded by Koretsky. Motion carried.

Other

We need a substitute for Atkin on the Ad Hoc Plagiarism Committee at its next meeting. Kritzman will try to re-arrange her schedule to attend if no one else is available. An email will be sent to the council seeking a volunteer.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Kent Baldner