

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

UNDERGRADUATE STUDIES COUNCIL  
Tuesday, 15 September 2015, 3 p.m.  
Room 204, Bernhard Center

**Members present:** K. Ackerson, A. Anderson, R. Aravamuthan, J. Atkin, Suzan Ayers (for D. Walcott), K. Baldner, L. Coons, J. Cousins, T. Fischman, K. Hillenbrand, C. Koretsky, M. Kritzman, D. Reinhold, D. Sachs, E. Schleis, C. Tremblay

**Absent without substitution:** G. Whitehurst

**Guests:** Steve Bertman, Chemistry; James Cousins, Interim Associate Dean, College of Arts and Sciences; Tom Edmonds, Finance and Commercial Law; Mark Hurwitz, Political Science; David Paul, Teaching Assistants Union (TAU); Doris Ravotas and Jill Rowe, Interdisciplinary Health Programs; Robert Wertkin, Director, School of Interdisciplinary Health Programs; Devrim Yaman, Chair, Finance and Commercial Law

**Procedural Items**

Council Chair M. Kritzman called the meeting to order at 3 p.m.

*Acceptance of Agenda*

Tremblay moved acceptance of the agenda, seconded by Anderson. Motion carried.

*Approval of the Minutes*

Atkin moved approval of the minutes of 5 May 2015, seconded by Anderson. Motion carried.

*Chair's Remarks*

Welcome back! Welcome to our guests.

**Action Items—Curricular Proposals**

1. Department of Finance and Commercial Law [HCOB 12-15] Create a Business Law Major within the Haworth College of Business to be administered by the Department of Finance and Commercial Law

T. Edmonds, D. Yaman and M. Hurwitz addressed the council. This proposal would create a Business Law Major within the Haworth College of Business. The Business Law Major reflects the combination of undergraduate and *juris* doctor law courses found in the Legal Studies Minor adopted by the College of

Arts and Sciences in 2014. This major is designed to give non-lawyer businesspersons a strong foundation in general business law, as well as in specific areas in which they are interested, and to help them develop and refine important law-related business skills. It includes an interdisciplinary component with courses from the College of Arts and Sciences, the Haworth College of Business and WMU Cooley Law School. Atkin moved acceptance of this proposal, seconded by Anderson. Motion carried (with one abstention), pending recommended changes in the catalog language.

2. School of Interdisciplinary Health Programs [CHHS-23-15] Create a Peace Corps Preparatory Minor—Robert Wertkin

R. Wertkin, D. Ravotas and J. Rowe addressed the council. This is a proposal for a Peace Corps Health Preparatory Minor (PCHP). The Peace Corps has encouraged universities to develop programs that would make it more likely for students to be accepted into Peace Corps Programs when they follow a program based on the Peace Corps admission requirements. We have submitted a proposal to the Peace Corps that has been accepted to begin the fall of 2016 pending acceptance of the university curriculum proposal. This was a highly competitive process. WMU's proposal stood out due to our focus on training students for the health work sector. The proposal is for a minor in the School of Interdisciplinary Health Programs (SIHP) that will focus on the health sector in the Peace Corps and will be open to all students throughout the University. All of the courses offered in the Peace Corps minor are existing courses. Hillenbrand moved acceptance of this proposal, seconded by Atkin. Motion carried.

3. College of Arts and Sciences [CAS15-118A] Change the name of the Bachelor of Science in Sustainable Craft Brewing to Bachelor of Science in Sustainable Brewing—James Cousins

J. Cousins and S. Bertman addressed the council. The Bachelor of Science in Sustainable Craft Brewing was proposed and passed by the CAS Curriculum Committee in October 2014 and is launching in fall 2015. As the final version of the curriculum (and that of the certificate program at Kalamazoo Valley Community College, developed jointly with the B.S. degree) was reviewed by faculty at both institutions and by the program's external advisory board, several minor but important changes to improve the structure and content of the curriculum were identified, including details in the catalog copy and the name of the program itself. The primary changes to the program are as follows: We received feedback from the advisory board and from prospective students and families that the inclusion of the word "Craft" in the program was seen as limiting, particularly in terms of potential career options for students. While craft brewing is very much at the heart of the program's spirit and origins, the curriculum will certainly prepare students to work in a variety of positions and industries that are not "craft" in nature. Tremblay moved acceptance of this proposal, seconded by Koretsky. Motion carried.

## Information/Discussion/Action Items

1. Council Charges for 2015-2016—Suzan Ayers, Faculty Senate Executive Board representative

S. Ayers presented the council with its charges from the Faculty Senate Executive Board for the current academic year. The charges are attached to these minutes. Council members discussed the charges. There were real reservations about accepting charge 3. We will defer work on charge 6 until the plagiarism subcommittee has finished its work. There was also discussion concerning charge 1 about whether or not student recruitment was a faculty responsibility. We will try to create subcommittees to work on charges 1, 2 and 8.

2. Select subgroups to begin work on select committee charges—to be accomplished via email.

### Other

The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Kent Baldner

## Proposed 2015-2016 Council Charges

Charge # 1: Look at ways in which to engage faculty in recruitment of undergraduate students, with intentional focus on under-represented groups. Gather information on best practices and ideas; provide opportunity for discussion, including a possible Faculty Senate presentation or forum.

Charge # 2: Look at ways in which to engage faculty in retention of undergraduate students, with intentional focus on under-represented groups. Gather information on best practices and ideas; provide opportunity for discussion, including a possible Faculty Senate presentation or forum.

Charge # 3: In conjunction with the senior campus leaders and the Senate Executive Board, work to develop division-level and unit-level plans to promote and advance morale and improve the campus climate. Initiate and promote campus-wide trainings at all levels for promoting a positive working and learning environment that discourages discrimination, harassment, bullying, incivility, and intimidation. Increase accountability of campus leaders for implementing and enforcing zero tolerance for discrimination, harassment, bullying, intimidation and incivility.

Charge # 4: Identify and enhance existing multicultural programs and/or develop new programs that serve to advance the multicultural competencies encompassed within the prominent predictor variables from the WMU Campus Climate Study.

Charge # 5: Prepare for council and full Senate approval a recommended syllabus statement regarding Title IX and sexual misconduct. (Collaborate with Graduate Studies Council for comparable language for graduate course syllabi).

Charge # 6: Review the current academic misconduct policy, academic integrity process, plagiarism definition, and the current Faculty Senate syllabus statement on plagiarism. As needed, propose revisions for council and full Senate approval (Collaborate with Graduate Studies Council for comparable language for graduate course syllabi).

Charge # 7: Partner with the Ad Hoc Committee on General Education to promote discussions regarding the future of general education. Depending upon the proposed model, review and provide recommendations to the Ad Hoc Committee and the Senate Executive Board on the number of courses being designated as general education courses.

Charge # 8: Review all University catalog (graduate and undergraduate) copy and relevant University policies related to the teaching of 5000-level courses. Revise and update the policies for Council and Faculty Senate approval with the goal of providing University-wide clarity.

Charge # 9: In consultation with the Office of Service Learning, establish, for Council and Faculty Senate approval, both a policy and process for designating undergraduate service-learning courses. The process should also include a cyclical review to ensure courses meet this designation.