



13 October 2015

TO: Undergraduate Studies Council Members

Kelly Ackerson	Megan Grunert Kowalske (for James Cousins)	Dianna Sachs
Ariel Anderson	Thye Fischman	Erika Schleis
Raja Aravamuthan	Kathryn Hillenbrand	Christopher Tremblay
JoAnn Atkin	Carla Koretsky	Geoff Whitehurst
Kent Baldner	Marilyn Kritzman	Suzan Ayers (for Delores Walcott)
Lisa Coons	David Reinhold (for Provost Tim Greene)	

FROM: Marilyn Kritzman, USC Council Chair

**UNDERGRADUATE STUDIES COUNCIL  
Tuesday, 13 October 2015, 3 to 5 p.m.**

**\*\*\* PLEASE NOTE MEETING LOCATION – Faculty Lounge, Bernhard Center \*\*\***

**PROPOSED AGENDA**

**Procedural Items**

1. Welcome and Introductions
2. Acceptance of the agenda
3. Approval of the minutes of 15 September
4. Chair's Remarks – Marilyn Kritzman

**Information / Discussion / Action Items**

1. Revisit MOA-15/07 Transfer Students and 60 Credit Hour Minimum
2. Discussion of inclusion of a syllabus statement as recommended by a report of the Instructor and Course Evaluation System
3. Review Council Charges for 2015-16
4. Discussion of subcommittees and break-out sessions

**Other**

**Adjournment**

***Elected council members who cannot attend a meeting of the Undergraduate Studies Council are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***