

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

CAMPUS PLANNING AND FINANCE COUNCIL
Minutes of Tuesday, 20 September 2016 at 3 p.m.
Room 204 (MLK), Bernhard Center

Members present: Todd Barkman, David Dakin, Thye Fischman (Western Student Association), Richard Gershon, Harold Glasser, Glen (Pat) Langworthy, Jim Penner, Allen Ramsey (Graduate Student Association), Colleen Scarff, and Jan Van Der Kley

Guests: Suzan F. Ayers, WMU Faculty Senate President; James Gilchrist, Vice Provost for Budget and Personnel and Chief Information Officer; Patti Van Walbeck, Associate Vice President for Business and Finance; and Linda Poquette, Business and Finance

Procedural Items

Welcome

Richard Gershon, Faculty Senate Executive Board representative, called the meeting to order at 3:05 p.m. He welcomed guests and council members and requested that each attendee introduce herself/himself.

Election of Council Chair and Vice Chair – Richard Gershon

Gershon requested nominations for chair of the Campus Planning and Finance Council. A self-nomination was made by Todd Barkman.

A motion was made by Gershon to accept Barkman's self-nomination, supported by Glasser. Motion passed. With the approval of the new chair, Gershon turned the meeting over to Barkman.

Barkman began by suggesting that the nomination of vice chair and secretary be placed on the agenda for the October meeting when additional council members are present so as to have an active discussion.

Acceptance of the Agenda

A motion was made by Barkman to accept the agenda as presented. Glasser stated that an action item, Five Year Capital Outlay Plan for Fiscal Year 2018, should be added for review and approval of council members. With the addition of this action item, Glasser supported the motion. Motion passed.

Approval of the Minutes of 19 April 2016

A motion was made by Glasser to approve the minutes of 19 April 2016, supported by Barkman, with the correction of Mark Frevor to Mark Frever. With this correction, motion passed.

2016-17 Council Charges – Suzan F. Ayers

Ayers thanked everyone for their service. At the end of the fiscal year, the charges will be reviewed and a list will be generated of the accomplishments for inclusion in a year-end report.

Glasser addressed the third charge of increasing enrollment. He thought this topic should be housed with the Undergraduate Studies Council and, possibly, a joint committee formed. Gershon added that admission standards will be reviewed as it pertains to faculty and would like a review of identifying potential students at WMU. It was also suggested to determine a broader array of concerns that will include financial and other issues. Barkman added that along with enrollment, we could follow other topics. Ayers asked the chair to keep in mind not to duplicate topics.

Gilchrist added that recruitment has already started for next fall and it is late to begin a study on recruitment. Based on the enrollment conversation, it was questioned why charge three was brought to this council. Van Der Kley has concerns with overlapping and what would distinguish the roles from USC and this council. The Faculty Senate Executive Board suggested bringing some issues of the admissions process to this council. Ayers commented that charge three be deleted rather than expanding and having greater confusion. Barkman would like Gershon to go back to the Executive Board about this council delving in the recruitment of new students at this time.

On a future agenda, Barkman would like Terrance Curran, the new associate provost for enrollment management, to attend a council meeting and discuss the processes of enrollment. Glasser thought it would be beneficial to hear his plan and what council members could do to support enrollment.

Van Der Kley thought it appropriate to have a report from Enrollment Management and see how we can help. It is a professional endeavor and we do not want to hinder what Curran is trying to put in place.

Chair's Comments – Todd Barkman

Barkman thought it was important that all had time to express their views. He is looking forward to serving as chair for this council.

ACTION ITEMS

Five Year Capital Outlay Plan for Fiscal Year 2018

Dakin began by advising that the College of Aviation was approved from last year's list. The Learning Center will be renovated with an addition. The project is funded and off the list. The next project is the renovation of Dunbar Hall. A summary for each item on the Five Year Capital Outlay Plan was provided by Dakin. Discussion followed regarding the second item, Student Union and Services Center, and the importance of bringing services to students all in one area.

A motion was entertained by Gershon to approve the WMU Building Priority List for the Five Year Capital Outlay Plan, seconded by Barkman. Motion passed.

Informational/Discussion Items

Update on Admission Numbers – James Gilchrist

Enrollment for fall is 23,252, which is a 1.3% decline. The forecast was for a 2% decline. The trend shows an increasing number of students are part-time due to cost. More students are working and enrolling in more than one institution. The second trend is the increased enrollment for online courses. There is a ten percent growth for online courses which raises the issue, as it continues to grow, whether we really need all the classrooms. The website for enrollment information is wmich.edu/ir for those that want to review enrollment.

Update on Summer Projects – David Dakin

Dakin provided the following update on summer projects:

- Valley Dining Center – Finished and operating
- Lawson – New ice sheet and all new mechanicals
- Goldsworth Valley Pond – Complete with a better storm water management system
- Stadium Drive Apartments Renewal – One building is down and renovations have been made. The Office of Information Technology did a complete makeover.
- East Campus – West overlook added
- Walwood Hall– Renovated for Graduate College

Dakin presented projects in the design process such as Phase II of Business Technology and Research Park, Campus Wayfaring, new space for the Physical Therapy Program and several other projects.

Update and Plans on the Formation of the Wayfinding and Signs Committee – David Dakin

A meeting was held in the Bernhard Center that included a presentation of the goals and scope of the project, location of the main entrances, dividing east from west, sign types and the simplification process of changing ring road names. In response to questions, Dakin stated that names on the buildings will stay the same. Signs will get you right into parking and regulatory signs will be in the parking areas. Directions to parking is also under Wayfinding. Regulatory signs are under Parking Services and are posted after you get in the parking lots.

The project will be presented to the Board of Trustees for final approval. The goal is to finish the project in one summer.

Adjournment

Motion made to adjourn at 4:35 p.m. by Barkman, supported by Dakin. Motion passed.

Linda Poquette, Recording Secretary