Curtis presented the need for an SPSS server to meet research needs. She needs
Eckel. Motion carried.

A motion was made by Falan to approve the minutes of 19 May 2015, supported by
approved.

Curtis to go first as she had another meeting to attend. The amended agenda was
Broadwater. Motion carried. Ikonomov requested a change in order to allow Amy

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Introduction of New and Returning Members

Acceptance of the Agenda and Approval of the Minutes of 19 May 2015

A motion was made by Chang to accept the agenda as presented, supported by
Broadwater. Motion carried. Ikonomov requested a change in order to allow Amy
Curtis to go first as she had another meeting to attend. The amended agenda was

A motion was made by Falan to approve the minutes of 19 May 2015, supported by
Eckel. Motion carried.

Discussion Item

Curtis presented the need for an SPSS server to meet research needs. She needs
to move forward with a secure server. The cost is $7,000 per year for a license.

How should this be financed? One department shouldn’t pay if this is available to
the whole university. Wolf gave a brief history of how this has been done in the past.
This is sensitive data and should be kept secure. Wolf agreed to fund this year but
an alternate plan is needed going forward. He will have a dedicated person very
soon who will work with Curtis on this. There is a need for a separate SPSS server
from the SPSS PC version. Falan wondered if, as the need grows, faculty will have
space. SPSS is licensed to run on any server for research. Rea suggested a
working group to deal with this. Van Walbeck suggested a research advisory team.
Leneway mentioned that the Office of the Vice President for Research has grant
funds to pay for indirect items. A motion was made by Falan to create a working
group; Broadwater supported. Motion carried.

Informational Item

Chief Technology Report

Tom Wolf handed out an overview of what is and has been happening in OIT. He
encouraged all to read the CTO notes posted monthly on the OIT web site. WMU
now has a “Guest” Wi-Fi service. Five free copies of Microsoft Office 365 Pro Plus
for staff, students, and faculty may be downloaded and installed on personal
devices. Training on Lynda.com is on the rise. Media services converted many of
their services to high definition (HD).

Windows 10 – just say “NO”. There is a fair amount of testing that has to occur to
ensure that the upgrade will work with the Banner student information system and
other enterprise systems. An announcement will be made when testing is concluded
and upgrades may occur.

OIT plans to “turn on” the video capability of the over 700 Cisco brand video phones
on campus starting October 1. If you believe you have a video phone and have not
received an email, please contact Nancy Kroes (269) 387-5017. Additional
information can also be found at http://wmich.edu/helpdesk/phonesvoipvideo.

OIT now has a newly formed Toastmaster club to help aid and improve public
speaking. It helps develop confidence and collaboration skills. Contact Thomas
Lynema (269) 387-0425.

OIT offers a service called Cisco Meeting Place. This is a “voice-only” conference
call service that is available to the campus community for a nominal fee. It can
accommodate 32 simultaneous participants. For more information contact your
telecommunications service representative.

Classroom Technology News

OIT Support Services plans to work with the AITC this fall to get approval to change
the classroom technology standards to include wireless connectivity via a product
from Crestron called Airmedia. Arnold Taylor is in charge of this and would like to
have Airmedia installed in all the general purpose classrooms on campus within the
next two years. They are also pushing to convert the remaining analog bunkers on
campus to digital within the next year, fully three years ahead of schedule. This
needs to be vetted by the council.

Motion Capture System:

Fine Arts recently purchased a new motion capture system and had it installed temporarily in Dunbar Hall Studio A. This system
replaces the existing 10 year old grant funded motion capture system.

HOMEPAGES.WMICH.EDU: This may need to be a new charge. The hardware
and software technology supporting this is roughly 15 years old and in need of
repair/replacement. OIT is hoping to partner with the Faculty Senate AITC this
school year to develop a strategic roadmap for HOMEPAGES. Options for personal
pages might include Google and Microsoft SharePoint. Options for courses that
teach web development will need to be negotiated with the faculty.
Trouble Ticket Replaced
In August, OIT replaced its aging open source trouble ticket system with a product called Service Desk Plus. It is an ITIL (Information Technology Infrastructure Library) compliant entry point level Service Management System. The plan is to expand the use into all units of OIT to help improve the way OIT receives, prioritizes, and manages work requests.

Cooley Law School
In June, Cooley went live with eduroam and as a result Cooley and WMU students can log onto the internet at either school using their home school credentials.

Bernard Center Computer Lab
The Bernhard Center computer lab was upgraded this fall. This included 85 new computers that replaced 125 older ones. In addition, OIT also worked with the College of Engineering and Applied Sciences to install 10 engineering computers in the BC lab so that CEAS students on main campus would have an alternative to the Elson S. Floyd Hall computer labs.

BrightSpace Update
It took roughly two years from concept to delivery but “Mid-term grades” and “Last date of attendance” functionality finally went live in August as part of version 10.3, service pack 20 of WMU’s eLearning system BrightSpace by D2L.

GOWMU Portal
The Luminis 5 upgrade is on schedule to go live the last weekend in September. OIT is working with University Relations on the look and feel of the new GOWMU portal, which is based on an entirely different underlying technology.

Classroom Technology Upgrade Plan
In July and August the classroom technology team in OIT’s support services area upgraded the technology bunkers in 16 campus classrooms and replaced obsolete projectors in another 19 classrooms. A complete list of upgraded rooms can be found at http://www.wmich.edu/classroomtechnology/upgrades.

Scanning Services
As per the July IT Executive Advisory Board CTO Report, a “drop box” for scanning services has been installed in the first floor lobby of the University Computer Center. An “after hours” drop box will be available for use after the normal Monday through Friday 7:30 a.m. to 5:30 p.m. fall semester walk-in hours. Toward the end of the semester walk-in hours will be extended. Forms placed in the drop box will be processed within the first three hours of the next business day. Complete instructions are on the box and it is locked.

Informational Items
With the passing of John Racine, long time computer lab manager, that area has undergone some restructuring. Plans are being made to rewrite his former position to that of a lab technician thus narrowing the focus of responsibility to that of maintaining the technology used in the OIT managed computer labs.

WMU Secure
As per the most recent figures, only 17% of wireless devices on campus are wi-fi connecting via WMU SECURE. OIT would like to see this number closer to 90%. Please encourage all faculty and staff to ignore TSUNAMI and configure their mobile devices to wi-fi connect to WMU SECURE. SECURE is encrypted, TSUNAMI is not. Please turn it off.

OIT Vacancies
Currently there are seven vacancies in OIT.

Questions
Ikonomov had a question about Windows 10. The Help Desk can support it but it is not an OS that is certified. It is too new and it is not compatible with many of our software services.

Discussion/Action Items
Rea talked about the existing charges. Some charges are ongoing. There will be one new one today.

Look at HomePage, draft a roadmap. What do we want and how do we get there? A working group called Homepages Strategic Initiatives will work on this. Chang made a motion to add this as a new charge, seconded by Eckel. Motion carried.

Other Working Groups
A. Data - There is a need to get OVPR involved in the Data security. Need technology information guide for international travel. There was a stolen laptop. Encourage staff and faculty to encrypt all devices.
B. E-Learning – nothing at this time
C. Educational Technology – Brad Morgan’s area is doing a pilot on student responses to cloud use. Any FERPA protection information in cloud? What’s there? How well is it protected? It is being aggressively marketed but how secure is it?

Other Business
Leneway talked about an issue with international students. They can take one online course per semester, more than that brings up some legal issues. He is working with the Registrar’s office to resolve the issue that independent study is reported as an online course.

Adjournment
Rea made a motion to adjourn at 9:50 a.m. Broadwater seconded and the motion passed.

Delores Minshall, Recording Secretary