

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 13 September 2016, 3 p.m.
Faculty Lounge, Bernhard Center

Members present: K. Ackerson, A. Anderson, R. Aravamuthan, J. Atkin, J. Baas, K. Baldner, T. Curran, Stephen Hasenick (fall semester substitute for G. Whitehurst), K. Hillenbrand, M. Kritzman, D. Reinhold (for Provost T. Greene), D. Sachs, T. Hall and T. Fischman (Western Student Association)

Absent without substitution: L. Coons, J. Cousins

Guests: Suzan Ayers, President, Faculty Senate; Gary Bischof, Chair and Richard Zinser, Department of Family and Consumer Sciences; James Leja, Chair, Department of Blindness and Low Vision Studies

Procedural / Informational Items

Council Vice Chair A. Anderson called the meeting to order at 3 p.m.

Welcome and Introduction of New Members

Anderson welcomed members to the first fall semester meeting and introduced new members Jane Baas, Interim Dean of Lee Honors College, and Terrence Curran, Associate Provost for Enrollment Management. She also welcomed Stephen Hasenick, Aviation, who will be substituting for Geoff Whitehurst this semester, and guests Suzan Ayers, President, Faculty Senate; Gary Bischof and Richard Zinser, Family and Consumer Sciences; and James Leja, Blindness and Low Vision Studies.

Acceptance of Agenda

Baldner moved acceptance of the agenda, seconded by Kritzman. Motion carried.

2016-17 Council Charges – Suzan F. Ayers

Ayers thanked members of the council, particularly for important work on General Education revision. She asked that members send questions to her via Kritzman. Charges for 2016-17 came from recommendations from last year. USC needs to finalize its group. Ayers requested that the council elect a chair before addressing the remaining business in this meeting.

As council vice chair, A. Anderson is unable to serve as council chair.

Approval of the Minutes

Aravamuthan moved approval of the minutes of 10 May 2016, seconded by Baas. Motion carried. Minutes were approved as they stand.

Vice Chair's Remarks – Ariel Anderson

Anderson addressed the council chair vacancy and stated she is unable to devote the time required for the important work of the council this year. Anderson offered to serve as vice chair or step down. Kritzman agreed to resign from the Faculty Senate Executive Board to step in as chair for one year; her last year of her USC term. Baldner moved that Kritzman serve as council chair, seconded by Sachs. Motion passed.

Kritzman chaired the remainder of the meeting.

Ackerson suggested that a new vice chair serve, to set a leadership succession plan in place; Anderson agreed to consider serving as vice chair or step down.

2015-16 Former Chair's Remarks – Marilyn Kritzman

Kritzman reviewed action at the 12 May 2016 Faculty Senate meeting. The primary task for USC this year will be General Education revisions.

Action Items

*Curriculum Proposals – College of Education and Human Development –
Department of Family and Consumer Sciences*

1. [CEHD 675] Create a new minor Workforce Education and Development within the Workforce Education and Development curriculum – Gary Bischof and Richard Zinser

Bischof and Zinser addressed the council. A new WFED minor is sought as a non-teacher certification option within the WFED curriculum, created to fill a current need in organizations for professionals at the baccalaureate level to provide technical training, staff development, and career guidance. Graduates will also be qualified to teach at post-secondary institutions such as community colleges, technical institutes, military, correctional facilities, and other organizations where a bachelor's degree and technical experience are required. The labor forecast for these occupations shows above-average growth. Currently there is no other technical teacher preparation institution in the state with this minor. Students could add courses outside of the minor to earn teaching certification. The minor will require no new courses; however, the proposal states that six new courses will be created (items 4 and 7). The council requested that the document be corrected in those areas, and asked that letters of support from Business, Psychology and Communication departments be gathered, to support the Proposed Catalog Copy which states that the minor aligns well with majors in business, psychology and communication.

Baas moved to approve the proposal pending letters of support from Business, Psychology and Communication departments and corrected wording on proposal items 4 and 7; seconded by Atkin. Motion carried. Revised proposal will be received and reviewed by Kritzman.

A motion to act on proposals [CEHD 682] and [CEHD 683] together was made by Atkin, seconded by Baas. Motion carried.

2.[CEHD 682] Change the name of the business education major and pre-major within the CTE program from Secondary Education for Business to Business Education (requires teachable minor) – Gary Bischof and Richard Zinser
The current business education major (SUSJ) and pre-major (SUSP), within the CTE program are entitled “Secondary Education for Business”. The name change to “Business Education” will align with nearly all of the business education programs in the U.S. There is also a group major (SGSJ) that requires a teachable minor; this name is also being changed to ‘business education’ in a separate proposal

3.[CEHD 683] Change the name of the business education major and pre-major within the CTE program from Secondary Education for Business to Business Education (does not require a teachable minor)
The current business education major (SUSJ) and pre-major (SUSP), within the CTE program are entitled “Secondary Education for Business”. The name change to “Business Education” will align with nearly all of the business education programs in the U.S. There is also a group major (SGSJ) that does not require a teachable minor; this name is also being changed to ‘business education’ in a separate proposal.

Bischof and Zinser addressed the council for both proposals. Nearly every CTE business education program in the country is entitled ‘Business Education’; therefore, when interested candidates begin searching for potential programs, they may not find the program. Most teachers of business courses at the middle and high school are called either business educators or business teachers. Most open teaching positions call for ‘business educators/teachers’; business education is the normal verbiage used. All other business teacher prep programs in Michigan are called ‘Business Education’; the name change would align with those programs. The proposal seeks change in program names only, not required coursework. Zinser clarified that the names of the current majors are distinguished by use of a hyphen (i.e., Secondary Education for Business vs Secondary Education for Business – Group Major). This denotation will continue with the new names of the majors.

Baas moved to approve [CEHD 682] and [CEHD 683], seconded by Atkins. Motion carried.

Curriculum Proposals – College of Health and Human Services – School of Interdisciplinary Health Programs and Department of Blindness and Low Vision Studies

A motion to act on proposals [CHHS 151-15R] and [CHHS 152-15R] together was made by Anderson, seconded by Sachs. Motion carried.

4.[CHHS 151-15R] Revise B.S. in Interdisciplinary Health Services in Vision Rehabilitation – James Leja

In the process of preparing for Degree Works implementation, CHHS, the School of Interdisciplinary Health Programs, and the Blindness and Low Vision Studies department realized that many of the major codes were not clearly described in the catalog language for the accelerated degree programs, including in the BS-IHS in Vision Rehabilitation (HSRJ). This proposal clearly describes the admissions, graduation and course requirements for the HSRJ (Interdisciplinary Health Services with a concentration in vision rehabilitation) major.

5.[CHHS 152-15R] Revise B.S. in Interdisciplinary Health Services in Orientation and Mobility

In the process of preparing for Degree Works implementation, CHHS, the School of Interdisciplinary Health Programs, and the Blindness and Low Vision Studies department realized that many of the major codes were not clearly described in the catalog language for the accelerated degree programs, including in the BS-IHS in Orientation and Mobility (HSMJ). This proposal clearly describes the admissions, graduation and course requirements for the HSMJ (Interdisciplinary Health Services with a concentration in orientation and mobility) major.

James Leja addressed the council for both proposals, on behalf of Robert Wertkin, director, School of Interdisciplinary Health Programs. The IHS major is comprised of core courses for all students in the major. In addition to the core courses, students select an area of concentration, i.e., Vision Rehabilitation (HSRJ) and Orientation and Mobility (HSMJ). The proposals were viewed as helpful in clarifying for students the admission, graduation and course requirements. A motion to approve [CHHS 151-215R] and [CHHS 152-15R] was made by Sachs; seconded by Atkin. Motion carried.

Other Action Items

6.Letter of Intent between Western Michigan University and Kalamazoo Valley Community College

This item was forwarded to USC from the Faculty Senate Executive Board for review and comment. The Executive Board had reviewed the letter with no comment. The council discussed the need for students to meet the expectations of WMU. As the KVCC requirements are higher than those of WMU, student eligibility is tied to the higher standard. Questions were raised about student need for a visa for KVCC and WMU, and the benefit of agreement to students. Curran stated that Admissions is on board with the agreement and the Center for English Language and Culture for International Students (CELCIS) is aware of the agreement. The council discussed the need for more information, particularly #1 of the letter and the action the Executive Board was requesting of the council. The council tabled action item until its next meeting. Kritzman will get answers to the questions and report back at the next meeting, bringing guests, if needed.

7.Policy on Block Transfer of Military Credit – Transfer of Credit Committee
Reinhold addressed the council. The policy was proposed by the Transfer of Credit Committee. The proposal gives students who have military experience a block of credit toward graduation – up to 15 credit hours. This number aligns with what other universities grant students for prior military experience. The block of

credit cannot be used toward General Education or specific academic program requirements. Courses from an official military transcript are reviewed by a military evaluation team at WMU, which will ask departments to determine whether to grant transfer credit for a specific course; that transfer credit cannot be counted toward the block credit.

Anderson moved to accept the policy pending clarification of the last sentence of the second full paragraph, "the regular military evaluation process"; seconded by Aravamuthan. Motion carried.

8.Election of Council chair for 2016-17
Earlier in the meeting the council moved to approve M. Kritzman as chair.

Other

Kritzman asked the council to review the 2016-17 charges for the next meeting. Look at # 2; we may be ready to move a document to Faculty Senate Executive Board. The agenda for the next meeting will include a report from the Intellectual Skills Advisory Committee.

Adjournment

A motion to adjourn was made by Baas, supported by Hasenick. Motion carried.
The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Kathryn Hillenbrand

Kathryn Hillenbrand