

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

CAMPUS PLANNING AND FINANCE COUNCIL  
Minutes of 16 May 2017 at 3 p.m.  
Faculty Lounge, Bernhard Center

**Members present:** Paula Andradi, Todd Barkman, Cheryl Bruey, David Dakin, James Penner, Colleen Scarff, Patricia Vander Meer, Beverly Vandiver, and Bret Wagner (Faculty Senate Executive Board representative)

**Guest:** Patti Van Walbeck, Associate Vice President for Business and Finance

**Staff:** Gayla Dennis, Business and Finance

### Procedural Items

#### *Welcome*

Council Chair Barkman called the meeting to order at 3 p.m. He welcomed guests and council members. Introductions were made around the room.

#### *Acceptance of the Agenda*

A motion was made by Bruey to accept the agenda as presented, supported by Penner. Motion passed.

#### *Approval of the Minutes of 18 April 2017*

A motion was made by Dakin to approve the minutes of 18 April 2017, supported by Penner. Motion passed.

#### *Chair's Comments – Todd Barkman*

Barkman announced that David Dakin, director of Campus Planning, would be providing updates on Charge #10. Additionally, Barkman advised he would be soliciting input from the members for 2017-18 CPFC charges.

### Informational/Discussion Items

*Charge #10: As Needed, request reports on construction updates and updates on facilities improvements, parking, wayfinding/signage/transportation, branding/marketing, WMU development initiatives – David Dakin*

Director Dakin provided an update on the facility projects underway which include campus wayfinding, phase one removal of McCracken Hall, and Grand Rapids Extended University Programs exterior signage. He provided updates on projects in design which include phase two of the Business Technology and Research Park, new space for the Physical Therapy Ph.D. program, the College of Aviation renovation and addition; the new residence hall in the valley for freshmen, the central Kohrman renovation for product design and innovation, and the Grand Rapids EUP parking structure.

Dakin then discussed a new student/library project which is under study, and planned and potential future projects which includes Dunbar Hall renovation, new apartment-style on-campus housing, and new residence halls.

### Other Business

Executive Director Scarff discussed the year-end deficit which will be one-time funded this year and carried into fall 2017 since there was not a mid-year budget reduction. She advised that planning for 2017-18 is underway, and that a 3.8% tuition restraint is anticipated. Scarff talked about projected enrollment, an increase in fringe benefits due primarily to health/medical costs, and an EUP model for on-campus students taking on-line courses.

Chairman Barkman discussed proposed 2017-18 charges and suggested possibly revisiting the campus master plan. Dakin advised it is currently online, and he could also provide an overview to the Campus Planning and Finance Council. Barkman discussed a possible presentation from Vice President Jan Van Der Kley to talk about budgeting procedures and University finances. Bruey concurred and stated it could help employees understand the impact of our budget shortfall. Barkman further mentioned a memorandum of action that describes faculty input to and participation in the development and fund raising process, landscape services, WMU marketing and public relations, accessibility for students with low vision or hearing impairment, sustainability efforts, and silos. Vander Meer added the coordination of technology programs to better interface with each other.

Barkman has drafted the report for the WMU Faculty Senate Executive Board recapping the CPFC activities of this last year. Members opted to provide their year-end feedback electronically. Once known, Scarff will forward the status of state appropriations and tuition, final enrollment forecast, etc. via e-mail to CPFC members.

### Action Items

Bruey moved to table Campus Planning and Finance Council officer elections until September, supported by Penner. Motion carried. Bruey moved to receive year-end feedback electronically and cancel the 20 June 2017 meeting, supported by Penner. Motion carried.

### Adjournment

The meeting adjourned at 5 p.m.

Gayla Dennis  
Recording Secretary