

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE**

**Intellectual Skills Program Advisory Committee  
Minutes of Tuesday, September 19, 2017**

**Members Present:** Kim Ballard, Marilyn Duke, Kirsty Eisenhart, Jan Gabel-Goes, Kerrie Harvey, Leah Omilion-Hodges, Deanna Roland (for Susan Piazza)

**Member Absent:** Jonathan Bush

The meeting was called to order at 1:30 p.m. by Chair Duke. A quorum was present.

**PROCEDURAL ITEMS**

*Acceptance of the Agenda*

A motion was made by Eisenhart, seconded by Harvey, to approve the agenda as presented. Motion carried.

*Approval of the Minutes*

A motion was made by Eisenhart to approve the minutes of Monday, May 1, 2017, seconded by Harvey (no corrections needed). Motion carried.

*Announcements/Chair's Remarks*

Deanna Roland will be substituting for Susan Piazza.

Duke reviewed the summer 2017 issues that arose with the new SAT scores being used for placement. Admissions only requires and records the SAT Evidence Based Reading and Writing and Math scores (no EBRW sub-scores). Scores are also no longer required to come directly to WMU from the testing agency. WMU now accepts scores noted on high school transcripts for admission decisions. A stop-gap measure that required hundreds of individual student records to be reviewed individually to ensure accurate placement was put into place. However, there is still concern that there may be students enrolled in ENGL 1000 who do not need it. There is no concern for LS 1040 due to students being allowed to self-direct reading placement.

The 2017 ISPAC year-end report was submitted to the Faculty Senate Executive Board. Faculty Senate President Suzan Ayers acknowledged ISPAC work at the year-end meeting held in May.

**ACTION ITEMS/DISCUSSION/INFORMATION**

*Committee Charges for 2017-18*

The ten charges for the current year were reviewed. Eisenhart made a motion to accept the charges, Ballard seconded, and the motion carried.

*Subcommittees Formed*

Subcommittees were reviewed and charge(s) were assigned to each. Some charges were moved to different committees based on discussion of the individual charges. Discussion included overlap of some charges, the unique focus of baccalaureate writing charge, and the need to provide educational opportunities for faculty on how to incorporate and teach writing in the content areas.

2017-18 ISPAC subcommittees (\*denotes committee chair):

- a) Placements with new SATs (charges 1 and 2):
  - a. Charge 2 relocated here
  - b. Duke\* and Harvey
  - c. Ad hoc committee established
- b) Assessment (charges 5 and 6):
  - a. Charge 2 removed
  - b. Ballard, Duke and Harvey\*
- c) 2017 Orientation Placement Report (charge 4):
  - a. Charge remains the same
  - b. Duke\* and Harvey
- d) Review of syllabi for skill-building courses (charges 3 and 7):
  - a. Charges remain the same
  - b. Eisenhart\*, Ballard, Roland
- e) Development opportunities for faculty teaching skill-building courses (charges 8 and 10):
  - a. Charge 10 relocated here
  - b. Gabel-Goes\* and Omilion-Hodges
- f) Baccalaureate-Level writing needs (charge 9):
  - a. Charge 10 removed
  - b. Gabel-Goes, Omilion-Hodges\* and Ballard

A motion was made by Duke to accept the committees based on discussion, seconded by Ballard. Motion carried.

**OTHER**

Duke brought up the need to discuss at a future meeting the new WMU Essential Studies and intellectual skills requirements.

**ADJOURNMENT**

A motion was made by Ballard to adjourn the meeting; seconded by Roland. Motion carried. The meeting adjourned at 3:02 p.m.

Kerrie Jo Harvey, Secretary

**Next meeting:** Tuesday, October 17, 2017, 1 p.m., 1353 Ellsworth Hall