



October 12, 2017

**TO:** Intellectual Skills Program Advisory Committee: Kim Ballard, Jonathan Bush, Marilyn Duke, Kirsty Eisenhart, Deanna Roland, Jan Gabel-Goes, Kerrie Harvey, Leah Omilion-Hodges, Susan Piazza

**GUEST:** Bruce Ferrin, Chair, Undergraduate Studies Council

**FROM:** Marilyn Duke, Chair

## **AGENDA**

October 17, 2017; 1:30 to 3 p.m.; 1353 Ellsworth Hall

### **A. Procedural Items**

1. Acceptance of Agenda
2. Approval of Minutes – September 19, 2017
3. Chair's Remarks

### **B. Action Item**

4. Recommendation from ad hoc Placement for Students Committee meeting – Duke

### **C. Discussion/Information Items**

5. Committee Charge for 2017-18
6. Subcommittee Reports
  - a) Placements with new SATs (charges 1 and 2) – Duke
  - b) Assessment (charge 5 and 6) – Harvey
  - c) 2017 orientation placement report (charge 4) – Duke
  - d) Review of syllabi for skill-building courses (charges 3 and 7) – Eisenhart
  - e) Development opportunities for faculty teaching skill-building courses (charges 8 & 10) – Gabel-Goes
  - f) Baccalaureate-level writing review (charge 9) – Omilion-Hodges

### **D. Other**

### **E. Adjournment**