

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE**

**INTELLECTUAL SKILLS PROGRAM ADVISORY COMMITTEE
Minutes of Tuesday, October 17, 2017**

Members Present: Kim Ballard, Marilyn Duke, Kirsty Eisenhart, Jan Gabel-Goes, Kerrie Harvey, Deanna Roland (for Susan Piazza)

Members Absent: Jonathan Bush, Leah Omilion-Hodges

The meeting was called to order at 1:30 p.m. by Chair Duke. A quorum was present.

PROCEDURAL ITEMS

Acceptance of the Agenda

A motion was made by Gabel-Goes, seconded by Roland, to approve the agenda as presented. Motion carried.

Approval of the Minutes

A motion was made by Gabel-Goes to approve the minutes of September 19, 2017, seconded by Eisenhart, to approve the minutes with the corrections that were discussed. Motion carried.

Announcements/Chair's Remarks

The start time of the ISPAC meetings will move to 1 p.m., beginning with the November meeting, by consensus.

Duke will be contacting the Department of English chair, Nick Witschi, to determine who will attend meetings on Jonathan Bush's behalf if he is not able to attend, as we are moving to a directed self-placement for writing.

ACTION ITEM/DISCUSSION/INFORMATION

Summer 2017 SAT Score Issues with Reading and Writing Placement

Because WMU is now accepting SAT scores that are reported on an applicant's official high school transcript, we are missing SAT table 13 (reading) and 14 (writing). With the scores having to be hand entered and WMU receiving thousands more applications than what we actually see students matriculating, admissions is not able to meet the logistical demands of entering these two tables in addition to the three tables (10, 11 and 12) that the staff is currently entering. In previous years when WMU was requiring official scores be sent from the testing agency, this was not an issue as most scores were received electronically and the tables auto-populated.

There were 3,300 students scheduled to attend orientation. Of these, only 2,200 had SAT or ACT scores that had been sent to WMU electronically. This required Academic Resource Center staff to individually check 1,100 student records. Of these 1,100, 400 (36%) were found to have been inaccurately placed into ENGL

1000/LS 1040 automatically when table 13 and 14 scores were not available. This level of error confirms the need for an alternative approach to placement, and it is not possible for the ARC to continue hand checking this large quantity of individual records.

Duke has spoken with Steve Booher in First-Year Experience to determine if the directed self-placement for reading (and writing if we adopt this method) can be a part of the on-line orientation registration process. Booher saw this as an option. Duke is meeting with the directors of advising on October 19 and will be discussing the issues and asking for their support in moving to a directed self-placement.

Roland indicated Literacy Studies faculty will be meeting to discuss if a high school g.p.a. and SAT minimum should be required for exemption from LS 1040.

A motion was made by Ballard that ISPAC vote on supporting a move to the use of a directed self-placement for writing. Roland seconded. Motion carried.

Subcommittee Follow-up

Questions were brought forth on the meaning of Charge 3. Duke will follow up on this to determine if it is inclusive of other options (tests, seminars, etc.)

ADJOURNMENT

A motion was made by Ballard to adjourn the meeting and seconded by Harvey. Motion carried. The meeting adjourned at 2:43 p.m.

Submitted by:

Kerrie jo Harvey

Next meeting:

Tuesday, November 21, 2017

1 p.m.

1353 Ellsworth Hall