



December 15, 2017

TO: Intellectual Skills Program Advisory Committee: Kim Ballard, Jonathan Bush, Marilyn Duke, Kirsty Eisenhart, Deanna Roland, Jan Gabel-Goes, Kerrie Harvey, Leah Omilion-Hodges, Susan Piazza

GUEST: Bruce Ferrin, Chair, Undergraduate Studies Council

FROM: Marilyn Duke, Chair

AGENDA

December 19, 2017; 1 to 2:30 p.m.; 1353 Ellsworth Hall

A. Procedural Items

1. Acceptance of Agenda
2. Approval of Minutes – November 21, 2017
3. Chair's Remarks

B. Action Item

1. Refinement/approval of "questions" to be used for directed self-placement in writing/reading

C. Discussion/Information Items

1. Report of discussion with the Office of Information Technology et al re: directed self-placement
2. Subcommittee Reports
 - a) Placements with new SATs (charges 1 and 2) – Duke
 - b) Assessment (charges 5 and 6) – Harvey
 - c) 2017 orientation placement report (charge 4) – Duke
 - d) Review of syllabi for skill-building courses (charges 3 and 7) – Eisenhart
 - e) Development opportunities for faculty teaching skill-building courses (charges 8 and 10) – Gabel-Goes
 - f) Baccalaureate-level writing review (charge 9) – Omilion-Hodges

D. Other

E. Adjournment