

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

UNDERGRADUATE STUDIES COUNCIL

Tuesday, 9 January 2018, 3 p.m.

Faculty Lounge, Bernhard Center

**Members present:** Ackerson, Anderson, Jane Baas (for Bischof), Birnbaum, Carlson (Faculty Senate Executive Board), Coons, Ealy, Ferrin, Hillenbrand, Dave Paul (for Baldner), Jessica Polling (for Brown, Western Student Association), Dave Reinhold (for Interim Provost Stapleton), Sachs, Shao

**Members absent without substitution:** Kritzman, Hack, Curran

**Academic Advising Liaison present:** Drummer

**Advisory Member present:** Martini

**Guests:** Christopher Cheatham, Associate Dean, College of Education and Human Development; Ramakrishna Guda, Department of Chemistry; Willem Homan, Department of Aviation Sciences; Ben Ofori-Amoah, Chair, Department of Geography; Silvia Rossbach, Department of Biological Sciences; Richard Zinser, Chair, Karen Blaisure and Adam Manley, Department of Family and Consumer Sciences

**Procedural / Informational Items**

Chair Bruce Ferrin called the meeting to order at 3 p.m.

*Welcome and Introductions*

Ferrin welcomed guests to the meeting.

*Acceptance of Agenda*

Ferrin made a request to amend the agenda, to move Curricular Proposal 6 a. CEHD 813 up to 1.a. Baas moved to accept the amended agenda, Birnbaum seconded. Motion carried.

*Approval of the Minutes*

Anderson moved to approve the minutes of 5 December 2017 as written, seconded by Baas. Motion carried.

*Chair's Comments – Bruce Ferrin*

Ferrin stated that a problem involving interpretation of the language in a Faculty Senate Memorandum of Action was resolved.

**Informational/Discussion/Action Items**

1. *Curriculum Proposals*

1) College of Education and Human Development

- a) CEHD 813 – Create a new major: Education and Human Development

Christopher Cheatham and Adam Manley addressed the council. The proposed new major is intended for students who have decided a

change in career path toward the end of their degree. The proposal provides degree completion path, with the degree more closely aligned with students' interests. This should facilitate improved retention of students in the CEHD. The council expressed concerns: procedural – potentially will affect University Studies; Extended University Programs wasn't consulted. Cheatham agreed with this concern. Concern re: precedent: University Studies is designed to offer students a path for degree completion. Students will be able to use University Studies degree, if interested. Concern re: University resources and potential future requests of programs to offer a similar general degree (in biology, e.g.). Recommendation for a way to gather more exit survey data from students who don't complete the program. Question re: rationale for the program: response indicated benefit of graduating from the college from which student started.

Ealy moved to approve the proposal: CEHD 813: create a new major in Education and Human Development, seconded by Anderson. The council vote tallies: Aye-6, Nay-6, Abstain-1. Per the American Institute of Parliamentarians Standard Code of Parliamentary Procedure, a tie fails; the proposal did not pass.

2) College of Arts and Sciences – Department of Chemistry

a) CAS 17-234 – Establish an Accelerated Master of Arts in Chemistry  
In December the council reviewed and tabled the AGDP proposal.  
Ealy moved to untable the proposal; second by Baas. Motion carried.

Ramakrishna Guda addressed the council. The council had requested revised learning outcomes, which were reviewed by council members via email. As the revised learning outcomes were not included in the materials for the January meeting, Guda read the revised learning outcomes aloud.

Anderson moved to approve the proposal, subject to the receipt of revised learning outcomes as an attachment to the original proposal. The motion was seconded by Birnbaum. Motion carried.

3) College of Arts and Sciences – Department of Biological Sciences

a) CAS 17-203 – Establish an Accelerated Graduate Degree Program: Bachelor's/Master's of Arts in Biological Sciences  
Silvia Rossbach addressed the council and reported that the Graduate College made a request for an accelerated program, supported by student interest. The council expressed need for more specific undergraduate learning outcomes. Rossbach will forward revised learning outcomes to the Faculty Senate office.  
Birnbaum moved to approve the proposal for an accelerated graduate degree program for a Bachelor's/Master's of Arts, pending receipt of revised undergraduate learning outcomes; seconded by Ealy. Motion carried.

b) CAS 17-204 – Establish an Accelerated Graduate Degree Program:  
Bachelor's/Master's of Science in Biological Sciences

Rosbach addressed the council. The council requested revised undergraduate and graduate course learning outcomes.

Anderson moved to approve the proposal for an accelerated graduate degree program for a Bachelor's/Master's of Science, subject to receipt of revised undergraduate and graduate learning outcomes. The motion was seconded by Baas. Motion carried.

4. College of Education and Human Development

a) CEHD 805 – Establish an Accelerated Graduate Degree Program for the Master of Arts in Youth and Community Development  
Karen Blaisure addressed the council and read aloud the revised learning outcomes. The council accepted the revisions. Blaisure will send revised learning outcomes to the Faculty Senate office, as an addendum.  
Baas moved to approve the proposal with the revised learning outcomes. The motion was seconded by Birnbaum. Motion carried.

b) CEHD 807 – Create a new minor in Food Service Operations and Sustainability  
Richard Zinser addressed the council. He reported student interest in coursework related to food preparation, particularly from students outside of the existing major. It is thought that offering a minor will increase enrollment in freshman- and sophomore-level courses offered.  
Anderson moved to approve the proposal for a new minor in Food Service Operations and Sustainability, seconded by Ackerson. Motion carried.

c) CEHD 809 – Create a new minor in Interior Design  
Zinser addressed the council. Current students start as pre-majors, then are accepted into the major. Establishing a minor will permit those students not accepted into the major to use the coursework toward a minor. The council requested revised learning outcomes. Zinser will revise and send to the Faculty Senate office.  
Baas moved to approve the proposal for a new minor in Interior Design, subject to receipt of revised learning outcomes. The motion was seconded by Ackerson. Motion carried.

5. College of Aviation – Department of Aviation Sciences

a) AVS-01-17 - Create a new minor in Aviation Supply Chain Management  
Willem Homan addressed the council. Supply Chain Management is a growing field, with much demand by employers. Collaboration with EUP and Business (survey data) supports student interest in this area of study. The minor will be offered online and departmental discussion of instructors for the courses has taken place. The council noted that one course (AVS 4280) is missing from the catalog copy in the proposal; addendum with corrected catalog copy was requested. Homan agreed to send this revision to the Faculty Senate office.

Anderson moved to approve the proposal for a new minor in Aviation Supply Chain Management, pending receipt of the corrected catalog copy which lists AVS 4280 International Aviation as a required course. The motion was seconded by Birnbaum. Motion carried.

6. College of Arts and Sciences – Department of Geography

a) CAS 17-237 – Create a new minor in Geographic Information Science

Ben Ofori-Amoah addressed the council. Student interest supports this new minor. Students with backgrounds in business, supply management, criminal justice and natural sciences may be interested. The council questioned the presence of a range of credit hours for the minor; the response is that as long as the 15 credit hour minimum is met, this is fine. GEOG 5840 has been approved as a new course; other courses are existing.

Ackerson moved to approve the proposal. The motion was seconded by Birnbaum. The motion carried, with one member abstaining.

#### **Other**

Ferrin stated that in the February meeting the council will work on fulfilling the USC 2017-18 Charges.

#### **Adjournment**

A motion to adjourn was made by Baas, seconded by Birnbaum. The motion carried. The meeting was adjourned at 4:25 p.m.

Respectfully submitted,  
**Kathryn Hillenbrand**