



2 March 2018

TO: Undergraduate Studies Council Members and Liaison

Kelly Ackerson	Clifton Ealy
James Muchmore (for Ariel Anderson)	Bruce Ferrin
Jane Baas (for Dean Gary Bischof)	Kathryn Hillenbrand
Dave Paul (for Kent Baldner)	Marilyn Kritzman
Jessica Birnbaum	Pooja Mandagere (Western Student Association)
Logan Brown (Western Student Association)	Edwin Martini (Advisory Member)
Sharon Carlson (Executive Board)	David Reinhold (for Interim Provost Sue Stapleton)
Lisa Coons	Dianna Sachs
Terrence Curran	Xiaoyun Shao
Betsy Drummer (Liaison)	

GUEST: Shawn Tenney, Director of Service-Learning

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 13 March 2018, 3 to 5 p.m.
Faculty Lounge, Bernhard Center
PROPOSED AGENDA

A. Procedural Items

1. Call to order
2. Welcome and Introductions
3. Acceptance of the Agenda
4. Approval of the Minutes of 13 February
5. Chair Comments – Bruce Ferrin

B. Discussion / Action Items

1. Discussion of Service Learning and Charge #3: In consultation with the Office of Service Learning, develop a cyclical review process to ensure courses meet this designation. – Shawn Tenney
2. Discussion of Charge #1: Review the scope and description of the council's role statement and assess the effectiveness of the council's practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board.
3. Discussion of Charge #4: Coordinate planning for the dissolution of the Committee to Oversee General Education (COGE) and the implementation of the Committee to Oversee WMU Essential Studies with the Ad Hoc General Education Logistics Committee.

C. Other

D. Adjournment

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.