



4 September 2018

**TO:** Undergraduate Studies Council Members and Liaison

Ariel Anderson	Marilyn Kritzman
Kent Baldner	Staci Perryman-Clark (for Dean Gary Bischof)
Jessica Birnbaum	David Reinhold (for Provost Jennifer Bott)
Lisa Coons	Dianna Sachs
Terrence Curran	Xiaoyun Shao
Michael Duffy	Western Student Association representatives
Clifton Ealy	Betsy Drummer (Academic Advising Liaison)
Bruce Ferrin	Edwin Martini (Advisory Member)
Kathryn Hillenbrand	

**GUESTS:** Richard Gershon, Faculty Senate President  
Jana Schulman, Director, Medieval Institute  
Zoann Snyder, Director, Criminal Justice Program, Department of Sociology  
Shawn Tenney, Program Manager, Office of Service Learning

**FROM:** Bruce Ferrin, Chair

**RE:** Meeting Notice and Agenda

## UNDERGRADUATE STUDIES COUNCIL

Tuesday, 11 September 2018, 3 to 5 p.m., Faculty Lounge, Bernhard Center

### PROPOSED AGENDA

#### A. Procedural Items

1. Call to order
2. Welcome and Introductions
3. Acceptance of the Agenda
4. Approval of the Minutes of 8 May
5. 2018-19 Council Charges – Richard Gershon, Faculty Senate President
6. Chair Comments – Bruce Ferrin

#### B. Action Items – Curriculum Proposals

1. Department of Sociology
  - a. CAS 17-309A: Change name of Criminal Justice minor to Criminal Justice Studies
  - b. CAS 17-310: Change name of Criminal Justice major to Criminal Justice Studies
2. Medieval Studies
  - a. CAS 17-303: Establish an accelerated graduate degree program – Medieval Studies minor/Master of Arts in Medieval Studies

#### C. Discussion / Action Items

1. Election of Council Vice Chair
2. Selection of members of the Transfer of Credit Committee
3. Nomination of a member for the Honorary Degree Committee
4. Service Learning

#### D. Other

#### E. Adjournment

*Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.*