



6 November 2018

TO: Undergraduate Studies Council Members and Liaison

Ariel Anderson	Clifton Ealy	David Reinhold (for Provost Bott)
Kent Baldner	Vickie Edwards	Dianna Sachs
Jessica Birnbaum	Samantha Hack	Joe Sanchez
Lisa Coons	Kathryn Hillenbrand	Xiaoyun Shao
Carrie Cumming	Marilyn Kritzman	Betsy Drummer (Academic Advising Liaison)
Michael Duffy	Staci Perryman-Clark (for Dean Bischof)	Edwin Martini (Advisory Member)

GUESTS: Jennifer Bott, Provost and Vice President for Academic Affairs
 Peter Voice, Department of Geological and Environmental Sciences
 Nicolas Witschi, Chair, Department of English
 Marilyn Duke, Chair, Intellectual Skills Program Advisory Committee
 Shawn Tenney, Director of Service Learning

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 13 November 2018, 3 to 5 p.m., Faculty Lounge, Bernhard Center
PROPOSED AGENDA

A. Procedural Items

1. Call to order
2. Welcome and Introductions
3. Acceptance of the Agenda
4. Approval of the Minutes of 9 October
5. Chair Comments – Bruce Ferrin
6. Discussion with Provost Jennifer Bott

B. Action Items

1. Curriculum Proposals – School of Public Affairs and Administration – Vickie Edwards
(postponed on 9 October 2018 – additional material provided)
 - a. CAS 17-305: Establish a Bachelor of Science, Public and Nonprofit Administration
 - b. CAS 17-307: Establish new curriculum and minor in Public Administration
(new proposal related to CAS 17-306A, approved on 9 October 2018)
 - c. CAS 17-342: Deletion of Nonprofit Leadership Minor with certification
2. Curriculum Proposal – Department of English – Nicolas Witschi
 - a. CAS 17-329: Create an Accelerated Graduate Degree Program in English
3. Curriculum Proposals – Department of Geological and Environmental Sciences – Peter Voice
 - a. CAS 17-298: Delete MA in Earth Science (accelerated)
 - b. CAS 17-299: Create MS in Earth Science (accelerated)
4. MOA-18/10, Creation of Service Learning Course Identification Procedures – Marilyn Kritzman

C. Discussion / Action Items

1. Intellectual Skills Program Advisory Committee – 2018-19 membership and terms – Marilyn Duke
2. Service Learning Course Approval Committee – Shawn Tenney
3. Discussion of 2018-19 Council Charges

D. Other

E. Adjournment

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.