

WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE

EXTENDED UNIVERSITY PROGRAMS COUNCIL  
Meeting Minutes of 18 March 2019

**Members Present:** Beth Belachew (Graduate Student Association), Amy Bocko, Bradford Dennis, Kristal Ehrhardt (for Sarah Summy), David Flanagan, Annette Hamel, Andrew Holmes, David Meade, Vladimir Risukhin (for Kyle Jehnzen), Edwin Martini, Tammy Morgan, Zoann Snyder, John Spitsbergen

**Members Absent:** Dawn Anderson, Marshall Allen, William Charland, Kimberly Doudna, William Rantz

**Advisory Member Present:** Adriana Cardoso Reyes

**Guests:** Kelly Schultz, Director, Academically Talented Youth Program and Coordinator, Dual Enrollment; Erika Carr, Director, Precollege Programming; William Watson, Student Success Coach; Chuck S. Pearson, Director, Early Middle College; Kimmy Beuchler, Assistant Director, Early College Programs; Brennan C. Davis, Program Performance Analyst

Chair Flanagan called the meeting to order at 10:03 a.m., with a quorum present.

**PROCEDURAL ITEMS**

*Acceptance of the Agenda*

A motion was made by Spitsbergen, seconded by Dennis, to accept the agenda as presented. Motion carried.

*Approval of the Minutes*

A motion was made by Bocko, seconded by Meade, to approve the minutes of 18 February 2019 as distributed. Motion carried.

*Chair's Remarks*

Flanagan discussed a meeting of council chairs and Faculty Senate President Richard Gershon. A theme Flanagan took away from the meeting was that we should consider doing a "deeper dive" into fewer issues for the rest of the year rather than a surface analysis of a wide variety of issues. Flanagan also mentioned that he was finishing his second term on the council (having served three years as secretary and two years as chair). He is going to move off the council to facilitate bringing in fresh ideas and to offer to serve on other councils. He encouraged others to take the roles of chair or secretary. Voting on officers for 2019-20 should be conducted at the next meeting.

**REPORT FROM EXTENDED UNIVERSITY PROGRAMS**

Martini, Interim Associate Provost of EUP, reported that the EUP celebration will be held on April 25 at the Bernhard Center. EUP awards will be given and the University Studies Presidential Scholar will be recognized.

WMU sites in Florida, Muskegon and Auburn Hills are set for closure. There are no students in Muskegon, Auburn Hills programs will be transferred to the McComb County facility and the teach-out for Florida aviation students will be addressed later in the meeting.

Budget model discussion are pointing toward EUP becoming a service unit. Exact details on how this unit will be structured and how faculty lines will be transferred to the colleges are still being developed.

Martini announced he will have to leave today's meeting early since he is pitching as part of the "Big Idea" shark week event.

**INFORMATION / DISCUSSION / ACTION ITEMS**

*Dual Enrollment Admission Criteria*

Martini discussed information regard Dual Enrollment Admission Criteria

- In 2016, the Faculty Senate approved MOA-16/08 Revise High School Dual Enrollees Policy, new criteria for dual enrollment admissions, providing two "tracks" for admission.
- Those criteria were approved with a "sunset clause" after three years, meaning they would revert to the old criteria if not updated or made permanent by the end of the 2018-19 academic year.
- EUP has been working to gather the data on dual enrolled students admitted under the "new" criteria, and has been working with enrollment management to formulate recommendations for the Faculty Senate.
- Data shows that the number of dual enrollment students is growing and that those admitted under the "new" criteria have performed well.

A motion was made by Spitsbergen to recommend that the new criteria be adopted going forward. The proposed language is: "Western Michigan University considers current high school students for dual enrollment who meet the following criteria:

- Freshman through senior with an overall GPA of at least 3.0
- Senior with an overall GPA of at least 2.75

Participation in dual enrollment does not guarantee university admission."  
Seconded by Meade. Motion carried.

*Student Planned Curriculum (STCJ) Program Deletion*

Andy Holmes presented the paperwork for the Student Planned Curriculum program deletion. There are no students in STCJ; other program codes are used. If students who were in STCJ came back to the University, there are appropriate program codes for these students that currently exist. This program has had no enrollment for quite some time.

A motion was made by Meade to support deleting the STCJ program as presented in the paperwork. Seconded by Spitsbergen. Motion carried.

*Florida Teach-Out Plan*

WMU must provide a teach-out plan for six aviation students in Florida. Two will be coming to Michigan, three will complete their requirements online and one will do a mix of both.

There are 22 students that the University does not have to provide a teach-out plan for, but is working out a plan with them anyway. Most of this involves getting these students the flight hours they need as quickly as possible (by September 30) so that they can finish their requirements online. The two aviation faculty members in Michigan will probably teach online. Staff positions will be eliminated.

*Recommendations on EUP Teaching and Outreach Awards Process Nominations*  
Holmes will oversee making offline changes to the nomination website to allow individuals to recommend others for nomination. The recommended individuals would then be encouraged to apply. A sample webpage will be reviewed at the next meeting.

*Discuss Approach and Progress of Addressing Charge 8: Explore, evaluate, and provide input on issues pertaining to Board-appointed faculty at offsite locations contributing to service and shared governance on campus.*

Flanagan reported on a meeting of members of a subcommittee on the issue which was appointed last meeting. Members present at the meeting were Flanagan, Holmes and Meade.

- The term “professional service” occurs 20 times in various parts of the current contract.
- WMU currently has a good number (details forthcoming) of faculty members whose primary campuses are outside of Kalamazoo (Example: Grand Rapids, Florida)
- The geographic distance makes it difficult and costly in terms of travel time, safety and travel expenses for these colleagues to attend meetings on the Kalamazoo campus in order to contribute to many professional service activities.
- A survey of faculty members located at campuses other than Kalamazoo will be conducted to get their thoughts on the issue.
- The *American Institute of Parliamentarians Standard Code of Parliamentary Procedure* provides guidance on telephone and electronic meetings and internet voting that may be relevant.
- Departmental policy statements may have language limiting voting to faculty present in a meeting for at least some issues.
- Webex could be a good video conferencing tool to use if there is a move toward supporting more electronic meetings.
- Faculty at remote sites would need to be trained to use it effectively as would people who would be attending the on campus meeting.
- Different technologies or procedures may be needed for different types of meetings (large vs. small).
- Issues regarding culture and privacy were also discussed.
- The subcommittee will continue to look into these issues and report back at the next meeting.

#### *Semester Goals and April Agenda Items*

Discussion was held regarding the council’s goals for the semester and agenda items for the April meeting.

Agenda includes:

- Subcommittee report on Charge 8
- Review EUP nominations webpage and possible deadline change
- Update on the future structure of EUP
- Council officer elections for 2019-20

A motion was made by Meade, seconded by Bocko, to adjourn the meeting at 11:16 a.m. Motion carried.

Respectfully submitted by David Flanagan as a substitute for Kimberly Doudna,  
Council Secretary

**ADJOURNMENT**