



2 April 2019

TO: Undergraduate Studies Council Members and Liaison

Jim Muchmore (for Ariel Anderson)
 Charlie Kurth (for Kent Baldner)
 Jessica Birnbaum
 Lisa Coons
 Carrie Cumming
 Michael Duffy

Clifton Ealy
 Vickie Edwards
 Kathryn Hillenbrand
 Marilyn Kritzman
 Rebecca Natale (Western Student Association)
 Anthony Helms (for Dean G. Bischof)

David Reinhold (for Provost J. Bott)
 Dianna Sachs
 Xiaoyun Shao
 Betsy Drummer (Academic Advising Liaison)
 Edwin Martini (Advisory Member)

GUESTS: Eva Copija, Director, and Ila Baker, Center for English Language and Culture for International Students

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 9 April 2019, 3 to 5 p.m., Faculty Lounge, Bernhard Center
PROPOSED AGENDA

A. Procedural Items

1. Call to order
2. Welcome and Introductions
3. Acceptance of the Agenda
4. Approval of the Minutes of 12 March
5. Chair Comments – Bruce Ferrin

B. Action Items

1. Curriculum proposal – Center for English Language and Culture for International Students
 - a. ESL 0665 – Special Topics (new course) – Eva Copija and Ila Baker
2. Transfer of Credit Committee Member Election
3. MOA–19/01 Revision of Undergraduate Catalog to Define Practice for Majors, Minors, and Cognates
(continued discussion on revised MOA, including title)
4. Charge #3: Review and evaluate current policies concerning final exam scheduling

C. Discussion / Action Items

1. 2018-19 Council Charges
 - a. Charge #2: Review and evaluate current policies concerning the last day of registration for summer I & II course offerings *(continued discussion)*
 - b. Charge #1: Review the scope and description of the council's role statement and assess the effectiveness of the council's practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board. *(continued discussion)*
 Discussion on *General Principles of Curriculum Change, 6. Role of the Dean*
 m. ... *In addition, the Graduate Studies Council, the Undergraduate Studies Council, and the provost may request university-level review of specific proposals that would otherwise be final at the dean's level.*
2. Recipients of College Curriculum Committee meeting agendas

D. Other

E. Adjournment

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.

c Eva Copija, Ila Baker, Marilyn Duke, Steve Miller, Randy Ott, WMU-AAUP, Toni Woolfork-Barnes, Graduate Student Association, Western Student Association