



8 May 2019

TO: Undergraduate Studies Council Members

Jessica Birnbaum	Kathryn Hillenbrand	David Reinhold (for Provost J. Bott)
Carrie Cumming (for T. Curran)	Marilyn Kritzman	Dianna Sachs
Michael Duffy	Rebecca Natale (Western Student Association)	Xiaoyun Shao
Clifton Ealy	Staci Perryman-Clark (for Dean G. Bischof)	

Academic Advising Liaison – Betsy Drummer

Advisory Member – Edwin Martini

GUEST: Donna Talbot, Chair, Department of Educational Leadership, Research and Technology

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 14 May 2019, 3 to 5 p.m., Faculty Lounge, Bernhard Center
PROPOSED AGENDA

A. Procedural Items

1. Call to order
2. Welcome and Introductions of New Members
3. Acceptance of the Agenda
4. Approval of the Minutes of 9 April 2019
5. Chair Comments – Bruce Ferrin

B. Action Items

1. Curriculum proposal – Center for English Language and Culture for International Students
 - a. ESL 0665 – Special Topics (new course) (*updated proposal with revised learning outcomes*)
2. Curriculum proposal – Extended University Programs
 - a. Student Planned Curriculum (STCJ) Program Deletion
3. Curriculum proposal – Department of Educational Leadership, Research and Technology
 - a. CEHD 966 – Create new minor in Leadership for Social Change
4. Election of 2019-20 Council Officers: Chair, Vice Chair, and Secretary
5. MOA-19/02 Adding a Major or Minor to a Previously Awarded Degree Policy (*revisit*)
6. Updated information and data regarding MOA-16/08 Revise High School Dual Enrollees Policy (*approved 12 May 2016 with a three-year sunset stipulation when evaluation for success is required*)
7. Charge #3: Review and evaluate current policies concerning final exam scheduling

C. Discussion / Action Items

1. 2018-19 Council Charges
 - a. Charge #2: Review and evaluate current policies concerning the last day of registration for summer I & II course offerings (*continued discussion*)
 - b. Charge #1: Review the scope and description of the council's role statement and assess the effectiveness of the council's practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board. (*continued discussion*)
 Discussion on *General Principles of Curriculum Change, 6. Role of the Dean*
m. ... In addition, the Graduate Studies Council, the Undergraduate Studies Council, and the provost may request university-level review of specific proposals that would otherwise be final at the dean's level.
2. Recipients of College Curriculum Committee meeting agendas (*continued discussion*)
3. Transfer of Credit Committee – revisit draft charges

D. Other

E. Adjournment

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.