

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE**

**EXTENDED UNIVERSITY PROGRAMS COUNCIL
Minutes of 20 May 2019**

Members present: Dae Kim (for Dawn Anderson), Bradford Dennis, Kimberly Doudna, David Flanagan, Annette Hamel, Mohammadreza Mousavizadeh (for Bidyut Hazarika), Andrew Holmes, Edwin Martini, Tammy Morgan, Marilyn Kritzman (for William Rantz), Zoann Snyder, John Spitsbergen

Members absent: Marshall Allen, Beth Belachew, Amy Bocko, Kyle Jehnsen, David Meade, Paul Solomon

Advisory member present: Adriana Cordoso Reyes

The meeting was called to order by Chair David Flanagan at 10:07 a.m. and a quorum was present.

PROCEDURAL ITEMS

Acceptance of the Agenda

A motion was made by Spitsbergen, seconded by Kritzman, to approve the agenda as presented. Motion carried.

Approval of the Minutes

A motion was made by Hamel, seconded by Martini, to approve the 15 April minutes. Motion carried.

Announcements/Chair's Remarks

Chair Flanagan remarked that this is his last EUPC meeting and thanked the council.

DISCUSSION / INFORMATION ITEM

Report from Extended University Programs

Martini thanked Flanagan for chairing EUPC.

Martini reported the following:

- EUP has submitted a plan to Provost Jennifer Bott, with 76 pages and appendices. EUP and Provost Bott are on the same page and are awaiting final word and timeline, probably by the end of the summer. An 18-20 page report for President Edward Montgomery is being prepared. Overall, there will be lots of transition in the next two years.
- The dual enrollment admission criteria went to the Undergraduate Studies Council for review and everyone was supportive of the new criteria. The Faculty Senate Executive Board will take a look at the material.
- The Kalamazoo Christian Spanish program is being launched similar to the Forest Hills Mandarin program.
- The hope is to double the dual enrollment in the next two years.

- General enrollment summer I and summer II are down overall; there are declines in online undergraduate enrollment and some summer I online courses were canceled. University Studies students are up for summer I and summer II.
- Martini and Holmes traveled to Taiwan to work on accreditation for the joint MBA program in Taipei, which is a good location.

Update on Florida Teach-out Plan

Tammy Morgan reported that any student within a year of completing a degree is part of the teach-out; five students are included. Others are finishing online. The number of students relocating to Michigan is 12-14. There will be no more flying at the site on 31 August and services will stop on 30 September.

There was a suggestion to compile information for future use regarding Florida – best practices, challenges, and what went right.

Update on Subcommittee Report on Charge 8: Explore, evaluate, and provide input on issues pertaining to Board-appointed faculty at offsite locations contributing to service and shared governance on campus

Flanagan reported:

There will be a survey of offsite faculty for ideas to help with shared governance, How much is the University spending when remote people drive to main campus and are reimbursed? The Faculty Senate is supportive. The survey will launch in the fall.

The council was encouraged to spread the word about facilities in Ellsworth that faculty can use. Designated rooms are needed in the new student center.

Next year is a year of learning, encourage the Faculty Senate to be a pioneer.

Discussion of Items for the Council's Year-End Report

Flanagan stated he has begun a draft of the report and that this has been a year of change.

Election of Council Officers for 2019-20 (Chair, Vice Chair, and Secretary)

No nominations were received for council officers; therefore, there was no election. An election will be planned for the September council meeting.

June Meeting

The subcommittee focusing on Charge 8 might want to meet. There was a motion by Kritzman, supported by Spitsbergen, to cancel the June EUPC meeting. Motion carried.

Lessons Learned from this Meeting and Technology

Training would be good for both sides of meetings where someone is attending remotely. All of campus will have WebX access at some point in the future. There was a suggestion that EUPC meet in Ellsworth again once the bigger screens are installed.

OTHER

Elearning Standards

The elearning standards drafted previously and approved by EUPC need to go to the Faculty Senate Executive Board. The elearning standards are not a memorandum of action because it is an ever-changing document.

ADJOURNMENT

There was a motion made by Kritzman, supported by Dennis, to adjourn the meeting. Motion carried. The meeting adjourned at 10:51 a.m.

Respectfully submitted by Kimberly Doudna