

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE**

**CAMPUS PLANNING AND FINANCE COUNCIL
Minutes of 17 September 2019 at 3 p.m.
Bernhard Center, Faculty Lounge**

Members present: Todd Barkman, Cheryl Bruey, David Dakin, Betty Dennis, Keith Hearit, Lynne Heasley, Claire Herhold (Graduate Student Association), John Jellies, Valerian Kwigizile, Geoffrey Lindenberg, James Penner, Colleen Scarff, Patricia Vander Meer, Patti Van Walbeck (for Jan Van Der Kley), Udaya Wagle

Advisory member present: Chris Cheatham

Advisory member absent: Tony Proudfoot

Guest: Richard Gershon, Faculty Senate President

Procedural Items

Welcome and Introductions

Faculty Senate President Richard Gershon called the meeting to order at 3 p.m. and welcomed guests and council members.

Acceptance of Agenda

A motion was made by Gershon to accept the agenda as presented, supported by Dennis. Motion carried.

Approval of the Minutes of 16 April 2019

A motion was made by Gershon to approve the minutes of 16 April as provided, supported by Barkman. Motion carried.

Faculty Senate President Remarks – Gershon

President Gershon announced that a new chair will need to be elected or will be chosen and noted that according to Faculty Senate bylaws, Todd Barkman will not be eligible for reelection as chair, as he has served three consecutive terms. Cheryl Bruey agreed to serve as vice chair. Patricia Vander Meer agreed to serve as secretary. Gershon then provided a brief overview of the meeting.

Action Item

Election of Council Officers – Chair, Vice Chair, and Secretary

A motion was made by Jellies to elect Cheryl Bruey by unanimous ballot as vice chair, supported by Scarff. Motion carried. A motion was made by Penner to elect Patricia Vander Meer by unanimous ballot as secretary, supported by Scarff. Motion carried. There were no nominations for council chair. Jennifer Heilmann, from Business and Finance, will be serving as recording secretary.

Discussion/Information Items

Presentation of 2019-20 Council Charges – Gershon

President Gershon presented 2019-20 council charges and acknowledged the council's work. He noted proposed charges are a starting point for the year. Discussion focused on charges 2 (Strategic Resource Management budget model), 6 (campus construction projects and sub-master plan) and 7 (capital campaign).

Charge #2: Review and report on the Strategic Resource Management (SRM) budget model progress and provide input into the next phase of the transition to a new model for WMU-Colleen Scarff

Scarff gave an update on SRM. A work group formalized the recommendations, which are posted on the website. Recommendations were presented to the Steering Committee in May 2019, which provided feedback. This information was given to workgroups. The summer was spent doing the modeling and the biggest issue is claiming space across campus as a first-time initiative for WMU. The space that has been claimed at this time is 92-93%. The modeling is scheduled to be shown to both workgroups in October. There will be a meeting with the Steering Committee in October for final approval. The process is on target, but there will be time spent next year adjusting.

Discussion and questions included the following:

- A clarification was asked for regarding adjustments. Scarff explained that TMA Systems, a maintenance management system, was the best starting point as it identifies every place on campus. The adjustments are unclaimed and unusable space.
- Gershon inquired whether there has been an inventory of the activities on campus, such as the Presidential Scholar Convocation, and where these events will be held. Scarff stated this is not a budget model question, but rather a question for Dakin for meeting spaces.
- A question was asked if a formula has been set for space used and associated costs and when costs will be known. Scarff responded that the formula will be rolled out when the modeling is rolled out. She indicated work is being done with the Office of Research and Innovation to help determine who owns the space and in what capacity. It was asked if space can be off-loaded if it is not wanted due to costs. The general consensus is that WMU has always needed more space.
- The issue of accessibility was raised with regard to building design and sidewalks, especially for those with disability, such as visually or physically impaired. It was acknowledged that there should be a separate conversation about accessibility.
- It was asked how much it costs to educate a student. Cheatham said they are working on coming up with costs for department level; there is a huge jump for program level. He spoke about the challenges WMU is facing, largely due to demographics.
- It was asked what is most helpful or what would be recommended for this group going forward. The infrastructure groups have met, communications have happened. It was asked how to communicate to campus. Scarff noted the goal of the budget model is to be transparent. Allocations are formula driven, and not everyone will love the model, but will understand the new rules, which helps from a planning perspective.

Charge #6: Review and provide input into campus construction projects and campus sub-master plan that are in the various stages of planning – Dakin

- The Business Technology and Research Park 2 infrastructure is in except for outside agencies. Paving of curb and gutter is planned in the next two weeks. BTR 2 was scheduled to be done June 2020, but will be done this year.
- Arcadia Flats exterior panels are being installed, and interior mechanical and electrical work has started on the lower floors. This project is to be completed by July 2020.
- The Student Center and Dining Facility groundbreaking ceremony was held September 10 with site work started. A virtual reality tour will be available in Waldo Library. The student center will be open fall 2021 and the dining facility will open fall of 2022. The building is using “bird safe” building design features.
- The College of Aviation renovation and addition is to be completed in November 2020.
- Hilltop Village proposals are under evaluation and the goal is to have the village completed by 2024. Seven proposals for private partnerships are under discussion (ie: residences with retail, hotels, and conference centers). Dakin explained the P3 approach (Public Private Partnership) It was asked about affordability and access for students in all affordability levels. Student Affairs did a good job keeping amenities high in Arcadia Flats and costs affordable.
- The Transportation Master Plan final input session was on September 26. The Loop road and open space for the first segment design phase has begun. Draper Hall and Siedschlag Hall are to be vacated in May 2020 and demolition is to be completed in fall of 2021.
- Dunbar Hall renovation schematic design is to start in October 2019 and be completed in fall of 2022.

Other

There was no other business.

Adjournment

The meeting adjourned at 4:44 p.m.

Jennifer Heilmann
Recording Secretary