



1 October 2019

TO: Undergraduate Studies Council Members

Jessica Birnbaum	Kathryn Hillenbrand	David Reinhold (for Provost J. Bott)
Deanna Bush	Marilyn Kritzman	Juliana Espinosa (substitute for D. Sachs)
Carrie Cumming	Kate LaLonde	Daniela Schroeter
Michael Duffy	Irma Lopez	Xiaoyun Shao
Clifton Ealy	Rebecca Natale (Western Student Association)	Sarah Strathman (Western Student Association)
	Academic Advising Liaison – Betsy Drummer	Advisory Member – Edwin Martini

GUESTS: Cynthia Klekar-Cunningham, Director, and Chad Edwards, School of Communication
 Donna Talbot, Chair, Department of Educational Leadership, Research and Technology
 Susan Pozo, Director, Global and International Studies Program
 Marilyn Duke, Director, Academic Resource Center

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 8 October 2019, 3 to 5 p.m., Faculty Lounge, Bernhard Center
PROPOSED AGENDA

A. Procedural Items

1. Call to order
2. Welcome and Introductions
3. Acceptance of the Agenda
4. Approval of the Minutes of 10 September 2019
5. Chair Comments – Bruce Ferrin

B. Action Items

Curriculum Proposals

1. Communication – CAS17-382-REVISED: Create minor in UserExperience/Human-Computer Interaction
2. Educational Leadership, Research and Technology – CEHD 966-REVISED: Create minor in Leadership for Social Change
 - a. EDLD 2020: New course – Experiential Leadership
 - b. EDLD 3020: New course – Leadership for Social Change
 - c. EDLD 4795: New course – Capstone in Leadership
3. Global and International Studies – CAS 17-360: Create minor in Latinx and Latin American Studies

Other

1. MOA-19/07 Revision of the Undergraduate Catalog-Academic Policies-Registration-Dropping Classes and Withdrawing from All Classes (*regarding summer I and II, now in Memorandum of Action format*)
2. MOA-19/06 Revision of the WMU Registrar's Office Website Regarding Final Exams (*revisit scheduling, now in Memorandum of Action format; input from Graduate Studies Council*)
3. MOA-19/02 Adding a Major or Minor to a Previously Awarded Degree Policy (*revisit wording of recommendation*)
4. Intellectual Skills Program Advisory Committee 2019-20 charges – Marilyn Duke

C. Information / Discussion Items

1. Intellectual Skills Program Advisory Committee 2018-19 Year-End Report – Marilyn Duke
2. Discussion of curriculum revision process, responsibilities/duties of USC members

D. Other

E. Adjournment

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.