

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE**

**EXTENDED UNIVERSITY PROGRAMS COUNCIL
Meeting Minutes of 18 November 2019**

Members Present: Dawn Anderson, Amy Bocko, Diana Charnley (Graduate Student Association), Kimberly Doudna, Bidyut Hazarika, Andrew Holmes, David Meade, Tammy Morgan, William Rantz, Paul Solomon, John Spitsbergen

Members Absent: Nicholas DiLillo (Western Student Association), Annette Hamel, Kyle Jehnzen, Edwin Martini, Zoann Snyder

Advisory Member Absent: Adriana Cordoso Reyes

The meeting was called to order by Chair Amy Bocko at 10:05 a.m.

PROCEDURAL ITEMS

Acceptance of the Agenda

The proposed agenda was accepted as presented.

Approval of the Minutes

The 21 October minutes were approved as provided.

A motion was made by Rantz to rotate the duties of secretary. Motion carried.

Announcements/Chair's Remarks

It was reported that Rantz will take to the Faculty Senate Executive Board the proposed new charge regarding establishing change management teams or structures for oversight and recommendations on systems to support teaching and learning. It was noted at a meeting of the board, but action will be required and notification made to the Academic and Information Technology Council regarding collaboration of the two councils on the new charge.

REPORT

Report from Extended University Programs

As Martini was not able to attend, Holmes provided updates.

Recap of email sent by Provost and Vice President for Academic Affairs Jennifer Bott on 15 November 2019 regarding restructuring of EUP – announced the reduction of 11 positions in the unit from the old model that will not be EUP responsibilities. Those in the positions are still employed by WMU today, and the stop date will be determined from years of service and will occur in two phases with some remaining on board for about a year. Layoff notices will be sent to those affected; this is a difficult time, but necessary. Over the next year and a half, it is estimated that about eight positions will be added to complete new duties.

Core functions of the future unit will include unified instructional support for all teaching and learning modalities, online education, support for elearning, immersive learning technologies, market research, professional development programming, lifelong learning, dual enrollment/Collegiate Pathways, operation of

regional locations, and coordination and extension of support services to students engaged in programming delivered through the unit.

As an initial step towards establishing a “one-stop-shop” for instructional support, the current Faculty Technology Center in the University Computing Center is being reconfigured in early spring 2020 to create a space that is more conducive to collaboration and training faculty. EUP continues to collaborate with OIT and the Library to identify opportunities to enhance service.

A question was asked by the chair about running a program from regional sites and whether services and conferencing used by them will be going away. The response was that the buildings are still staffed and additional evening staff will assist with technology and security, including Saturday mornings. EUPC is working on a solution for housing for Blindness and Low Vision Studies summer session students.

Discussion included the following:

- the future of the council, its focus, and how it can assist EUP
- It was questioned whether the new ideas are serving the needs of the faculty.
- Holmes thinks there is a need for council presence.
- The focus of the Office of Information Technology is on core infrastructure.
- It was noted that the Faculty Senate has a role in faculty and curriculum.
- It is anticipated that University Studies will move to One WMU, where centralized advising will be located.
- Concerns were expressed about preserving the entrepreneurial spirit of EUP.

The priority for the next two weeks is Change Management Teams. If the Faculty Senate Executive Board does not approve the proposed new council charge, it was suggested that perhaps the December meeting would not be needed and this item could be placed on the agenda for the January council meeting. Holmes will advise on what is necessary to take the new charge to the Executive Board.

OTHER

It was noted that creating a full agenda may help with light council attendance.

ADJOURNMENT

A motion was made by Solomon to adjourn, supported by Spitsbergen. Motion carried.

Respectfully Submitted by Dawn Anderson