



3 March 2020

TO: Undergraduate Studies Council Members

Jessica Birnbaum	Clifton Ealy	Riley Lukomski (Western Student Association)
Deanna Bush	Kathryn Hillenbrand	David Reinhold (for Provost Jennifer Bott)
Carrie Cumming	Marilyn Kritzman	Dianna Sachs
Michael Duffy	Kate LaLonde	Daniela Schroeter
Ruby Eagle (Western Student Association)	Irma Lopez	Xiaoyun Shao

Academic Advising Liaison – Betsy Drummer

Advisory Member – Edwin Martini

GUESTS: Shawn Tenney, Director of Service Learning
Marilyn Duke, Director, Academic Resource Center

FROM: Bruce Ferrin, Chair

RE: Meeting Notice and Agenda

UNDERGRADUATE STUDIES COUNCIL
Tuesday, 10 March 2020, 3 to 5 p.m., Faculty Lounge, Bernhard Center
PROPOSED AGENDA

A. Procedural Items

1. Call to order
2. Welcome and Introductions
3. Acceptance of the Agenda
4. Approval of the Minutes of 11 February and 25 February 2020
5. Chair Comments – Bruce Ferrin

B. Action Item

1. MOA-20/02 Revision to Create Faculty-Driven Prior Learning Assessment (PLA) Opportunities for Undergraduate Programs

C. Information / Discussion Items

1. Report from Transfer of Credit Subcommittee – Dave Reinhold, Chair
2. Report from Service Learning Course Approval Subcommittee – Shawn Tenney, Chair
3. Report from Intellectual Skills Program Advisory Subcommittee – Marilyn Duke, Chair
4. Charge #1 – Review the scope and description of the [council's role statement](#) and assess the effectiveness of the council's practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board.
 - Annual orientation for USC members
 - Development of criteria for use of USC's authority to review curriculum proposals that would ordinarily be complete at dean's level
5. Charge #2 – Research best practices regarding University issued certificates. Review and revise undergraduate certificate program ([MOA-14/02](#)). – Dave Reinhold
6. Charge #3 – Research policies and best practices, and recommend established guidelines, to determine if a newly created degree is a Bachelor of Arts or a Bachelor of Science degree. – Dave Reinhold

D. Other

E. Adjournment

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.