



10 March 2020

**TO:** Campus Planning and Finance Council Members  
Todd Barkman    Claire Herhold (Graduate Student Association)    Colleen Scarff  
Cheryl Bruey    David Hoskins (Western Student Association)    Jan Van Der Kley  
David Dakin    John Jellies    Patricia Vander Meer  
Betty Dennis    Valerian Kwigizile    Udaya Wagle  
Keith Hearit    Geoffrey Lindenberg    Xiuye Xie  
Lynne Heasley    James Penner

Advisory Members: Chris Cheatham, Tony Proudfoot

**GUEST:** Fen Yu, Director of Institutional Research and Data Management

**FROM:** Valerian Kwigizile, Chair

**RE:** Meeting Notice and Agenda

**CAMPUS PLANNING AND FINANCE COUNCIL**  
**Tuesday, 17 March 2020, 3 to 5 p.m.**  
**Faculty Lounge, Bernhard Center**

**Proposed Agenda**

**A. Procedural Items**

1. Call to Order – Kwigizile
2. Welcome and Introductions
3. Acceptance of Agenda
4. Approval of 18 February 2020 minutes
5. Council Chair Remarks – Kwigizile

**B. Discussion/Information Items**

1. *Charge #9: Investigate, evaluate, and report on the current processes for WMU enrollment forecasting to understand its impact on recruitment and retention.*
  - i. WMU student enrollment forecasting process – Yu and Cheatham
2. *Charge #6: Review and provide input into campus construction projects and campus sub-master plan that are in the various stages of planning.*
  - i. Five-Year Capital Outlay Master Plan (<https://wmich.edu/facilities/planning/5year>) – Dakin

**C. Other**

**D. Adjournment**

***Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***

- c Fen Yu, Jennifer Heilmann, Patti Van Walbeck, WMU-AAUP, Graduate Student Association, Western Student Association