



1 September 2020

TO: Undergraduate Studies Council Members: Jessica Birnbaum, Deanna Bush, Carrie Cumming, Michael Duffy, Clifton Ealy, Steven Eberth, Bruce Ferrin, Kate LaLonde, Eli Lantz, Irma Lopez, Colin MacCreery, Dianna Sachs, Daniela Schroeter
Academic Advising Liaison – Betsy Drummer
Advisory Member – Edwin Martini
GUEST: Marilyn Kritzman, Faculty Senate President
FROM: Sarah Summy, Faculty Senate Vice President

**UNDERGRADUATE STUDIES COUNCIL
PROPOSED AGENDA**
Tuesday, 8 September 2020, 3 to 5 p.m.
Webex Virtual Meeting

1. **Call to Order**
2. **Welcome and Introductions**
3. **Acceptance of the Agenda**
4. **Election of Council Officers – Summy**
 - a. Chair,
 - b. Vice Chair
 - c. Secretary
5. **Approval of the Minutes**
 - a. 10 March 2020
6. **Report of Officers**
 - a. Welcome Remarks – Kritzman
 - b. 2020-21 Council Charges – Kritzman
7. **Report of Subcommittees**
 - a. Intellectual Skills Program Advisory Subcommittee
 - b. Transfer of Credit Subcommittee
 - c. Service Learning Course Approval Subcommittee
8. **New Business**
 - a. Election of a USC member to serve on the University Assessment Steering Committee
 - b. Transfer of Credit Subcommittee
 - i. Approval of changes to membership
 - ii. Election of a USC member to serve as an ex officio member
 - iii. Reappointments and discussion of vacancies
 - iv. Appointment of chair
 - c. Intellectual Skills Program Advisory Subcommittee
 - i. Approval of changes to membership
 - ii. Election of a USC member to serve as an ex officio member
 - iii. Reappointments and discussion of vacancies
 - iv. Appointment of chair
9. **Unfinished Business**
10. **Announcements**
11. **Adjournment**

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.