



8 October 2020

TO: Undergraduate Studies Council Members: Jessica Birnbaum, Deanna Bush, Carrie Cumming, Michael Duffy, Steven Eberth, Bruce Ferrin, Kate LaLonde, Eli Lantz, Irma Lopez, Colin MacCreery, Dianna Sachs, Daniela Schroeter, Sarah Summy, Nicolas Witschi
Academic Advising Liaison – Betsy Drummer
Advisory Member – Edwin Martini

GUESTS: Shawn Tenney, Chairperson, Service Learning Course Approval Subcommittee; Kerrie Harvey, Intellectual Skills Program Advisory Subcommittee

FROM: Clifton E. Ealy, Jr., Chairperson

UNDERGRADUATE STUDIES COUNCIL PROPOSED AGENDA

Tuesday, 13 October 2020, 3 to 5 p.m.
Webex Virtual Meeting

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of the Minutes**
 - a. 8 September 2020
4. **Reports**
 - a. Chair Report – Ealy
 - i. Welcome and Introductions
 - b. Ex Officio Report – Summy
 - c. Interim Curriculum Manager – Witschi
5. **Reports of Council Subcommittees**
 - a. Intellectual Skills Program Advisory Subcommittee
 - b. Service Learning Course Approval Subcommittee – Tenney
6. **Unfinished Business**
 - a. Transfer of Credit Subcommittee
 - i. Approval of changes to description of membership
 - b. Intellectual Skills Program Advisory Subcommittee
 - i. Approval of changes to description of membership
 - ii. Election of a USC member to serve as an ex officio member
7. **New Business**
 - a. Guidelines to decide whether a newly established bachelors degree is a bachelor of arts or a bachelor of science (Charge #3)
8. **Announcements**
9. **Adjournment**

Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.