

WESTERN MICHIGAN UNIVERSITY
School of Music
Woodwind Area
Jury and Performance Requirements

- I. General Policies for Undergraduate Students
- A. All students should register for a four-credit lesson.
 - B. All students should perform in a major ensemble.
 - C. All students registered for Applied study must participate in studio and area activities.
 - D. Exceptions to any of these policies must be approved by the Woodwind Area.
 - E. All students are responsible for this information, as well as any information posted on the Area Bulletin Board.
 - F. All students are responsible for finding their own pianist to fulfill these requirements – this may involve hiring a professional pianist from outside the university.
 - G. You are responsible for making yourself aware of and understanding the policies and procedures in the Undergraduate and Graduate Catalogs that pertain to Academic Honesty. These policies include cheating, fabrication, falsification and forgery, multiple submission, plagiarism, complicity and computer misuse. The policies can be found at www.wmich.edu/catalog under Academic Policies, Student Rights and Responsibilities.
- II. Students at 1000 Level Study
- A. Non-music major: requirements to be determined by the applied instructor.
 - B. Music major on a secondary instrument: requirements to be determined by the applied instructor.
 - C. Music major on Provisional Status
The applied instructor will establish the mechanism and timeline for removing Provisional Status. This could include a jury for the Woodwind Area, or a re-audition through the School of Music Audition process.
- III. Transfer Students
- Upon admission to WMU, all transfer students will be placed at the 2000 level in Performance regardless of the number of credit hours accumulated. During their first semester of study at WMU, they will be expected to complete the scale and arpeggio requirements under IV. A. 1. below. After one semester of study (or at a later date if the transfer is made prior to the junior year), transfer students must take the Sophomore Hearing described under V. B. below, after which the remaining Performance requirements will be determined.
- IV. Students in their First and Second Semester of Study, 2000 Level
- A. Memorization
 - 1. During the first semester of study, students are required to play from memory all major and minor scales and arpeggios for their applied instructor. The instructor will determine the specific pattern and tempos to be used.
 - 2. During the second semester of study, students are required to play a selection from memory for their applied instructor. This may be an etude, solo, or orchestral excerpts, as determined by the applied instructor.

3. If a student, in the opinion of the applied teacher, is not satisfactorily meeting this requirement, the teacher will schedule the student for a special hearing with at least three area faculty. At this hearing, the requirement will be evaluated and the student's standing in the Music curriculum assessed.

B. Freshman Jury

Before the end of the second semester of study, a 10-minute jury will be taken.

This jury will consist of:

1. A solo, with piano accompaniment. Memorization is optional.
2. An etude from that semester's Applied Report, to be selected by the faculty.
3. Sight-reading.
4. The student must furnish each faculty member with written program notes for the solo repertoire being performed. This should include some biographical information on the composer, but should primarily focus on the piece itself.

- C. There will be at least three area faculty members at the jury, in addition to the student's applied instructor. Each faculty member will fill out an evaluation form, with all but the student's instructor issuing grades for the jury. The final grade for the jury will be an average of the overall grades. If the average of the grades results in a borderline grade, the final grade will be rounded down. The student will be given an opportunity to read these sheets, which will be made part of the student's file. A grade of C or better is required to pass the jury. The final semester grade for applied lessons should not deviate by more than two increments from the final jury grade.

If circumstances do not allow the requisite number of faculty members to be present, the jury will be taped, and the tape will be used for evaluation as specified above.

D. Preliminary Performance Major Request

Students intending to pursue the Bachelor of Music in Performance are strongly encouraged to play on an Area Recital either semester for a preliminary assessment of their ability to pursue a Performance Major. This will include:

1. A solo representative of the student's highest level of technical proficiency and musicianship. This must have piano accompaniment. Memorization is optional.
2. The student must provide a formal letter of application to each woodwind faculty member. This must include a statement of career goals and a summary of on-campus and off-campus performance activities to date.
3. The faculty will write comments only – no grades will be recorded.
4. Program notes (see IV. B. 4.)
5. No formal decision will be made at this point. The written material will be included in the student's permanent file, but it is strictly advisory.

V. Students in the Third and Fourth Semester of Study, 2000 Level

A. Memorization

1. Students are required to play a selection from memory for their applied instructor during both semesters of study. This may be an etude, solo, or orchestral excerpts, as determined by the applied instructor.
2. If a student, in the opinion of the applied teacher, is not satisfactorily meeting this requirement, the teacher will schedule the student for a special hearing with at least three area faculty. At this hearing, the requirement will be evaluated and the student's standing in the Music curriculum assessed.

- B. **Sophomore Jury**
Before the end of the fourth semester of applied music study, a 15-minute jury will be taken. This jury will consist of:
1. A solo (minimum length of 6 minutes) with piano accompaniment. Memorization is optional.
 2. A selection from memory (see V. A. 1.). This is not required if the solo is performed from memory.
 3. An etude from that semester's Applied Report, to be selected by the faculty.
 4. Sight-reading.
 5. Program notes are required (see IV. B. 4.)
- C. See IV. C. for grading procedures.
- D. Students must complete four semesters at the 2000 level and pass the Sophomore Hearing with a grade of C or better before they will be permitted to enroll for MUS 3000.
- E. **Performance Major Request**
Students intending to pursue the Bachelor of Music in Performance must play on an Area Recital either semester. This will include:
1. A solo representative of the student's highest level of technical proficiency and musicianship. This must have piano accompaniment. Memorization is optional.
 2. The student must provide a formal letter of application to each woodwind faculty member. This must include a statement of career goals and a summary of on-campus and off-campus performance activities to date.
 3. Program notes (see IV. B. 4.)
 4. If this assessment is done the semester of the Sophomore Hearing, it must be completed by mid-term. The solo repertoire for the Sophomore Hearing must be different than the repertoire used for the Performance Major Request.
- F. The performance will be graded as in IV. C. However, the student must receive a final grade of BA to be allowed to request final permission to become a Performance Major. Final permission will be granted or denied based on the student's performance at the Sophomore Hearing. A majority of the faculty evaluating the hearing must give approval for the Performance Major.

VI. **Students in the First or Second Semesters of Study, 3000 Level**

- A. **Junior Performance Requirement**
All students will play a major work on an area recital.
1. The work should be a minimum of 8 minutes, and must have piano accompaniment.
 2. Program notes are required (see IV. B. 4.)
 3. See IV. C. for grading procedures.
- B. **Students with a Performance major will present a Junior Recital.**
1. Students who wish to present a recital should begin arrangements in the Concerts Office. Here they will receive a Request for Scheduling Form, which includes step-by-step instruction of procedures.
 2. The program should include 25-30 minutes of music of varied styles. Chamber music may be included, but the program should be primarily solo music.
 3. A Recital Hearing for at least two woodwind faculty members must be scheduled by the student. The hearing should include all pieces programmed, although chamber works involving a number of players may be scheduled separately if necessary. Written program notes must be submitted at the hearing.
 4. The faculty must approve any pieces to be performed on the recital on the basis of the hearing. Written comments will be made part of the student's file.

VII. Students in the Third or Fourth Semesters of Study, 3000 Level

- A. Students with a Performance major will present a senior recital, approved by and acceptable to the area faculty.
1. See VI. B. 1. for recital scheduling information.
 2. The program should include 45-60 minutes of music of varied styles. Chamber music may be included, but the program should be primarily solo music.
 3. See VI. B. 3. for recital hearing information.
 4. See VI. B. 4. for recital approval information.
- B. In the final semester of study, but not during the semester of intern teaching, or in the case of Performance majors not during the semester in which the Senior Recital is presented, the student will do a Senior Hearing. By the end of the third week of classes the student must notify the Woodwind Area of his/her intent to take this hearing, and this notification must include both the name of the solo and the name of the pianist. The Senior Hearing, a 25-minute jury examination, will be scheduled approximately four weeks prior to the end of the semester. Examination materials will consist of:
1. One solo (with accompaniment) chosen by the student as a work representative of the student's current performing ability, and prepared without supervision. The work should be chosen early in the semester, and the student will be completely responsible for its preparation. Memorization is optional. Minimum length, 8 minutes.
 2. One study or solo, contrasting in style to #1. above, chosen by the applied instructor and given to the student 14 days before the examination. The student will be completely responsible for the preparation and performance of this work. Minimum length, 5 minutes.
 3. The student will be prepared to give an oral presentation during the hearing regarding the composers and compositions in #1. and #2. above. The presentation should include some biographical information on the composer, but should primarily focus on the piece itself. The student should be prepared to answer questions about the composers and compositions.
 4. The student will furnish each faculty member of the jury with a copy of both works at the hearing.
 5. There will be at least three woodwind faculty members at the jury, in addition to the student's applied instructor. Each faculty member except the student's applied instructor will fill out an evaluation form, and grade the performance, including an overall grade. The final grade for the jury will be an average of the overall grades. If the average of the grades results in a borderline grade, the final grade will be rounded down. The student will be given an opportunity to read these sheets, which will be made part of the student's file. A grade of C or better must be earned in order for the student to receive performance clearance for graduation. The final semester grade for applied lessons should be no more than two increments higher than the hearing grade.

If circumstances do not allow the requisite number of faculty members to be present, the jury will be taped, and the tape will be used for evaluation as specified above.

VIII. Graduate students (MUS5000/6000)

Requirements to be determined by the applied instructor.

IX. Elective Recitals

Elective recitals are subject to the approval of the applied instructor, and do not require a formal recital hearing by the area, although the instructor may request one at his/her discretion. Students will be encouraged to present elective recitals off-campus, and may be responsible for their own advertising, programs, and stage work.