

**2022 - 2023 Fiscal Year
Semimonthly Pay Schedule**

| | Pay Period | Pay Period Dates Begin | End | Pay Check Date | P/S Leave Entry Deadline | HR Forms Cutoff | |
|--------------------------|------------|---------------------------|----------|----------------|-----------------------------|--------------------|------------|
| * | SM2213 | 06/15/22 | 06/30/22 | 07/05/22 | 06/22/22 | 06/02/22 | FY 21-22 |
| Summer Two Session | SM2214 | 07/01/22 | 07/14/22 | 07/20/22 | 07/14/22 | 06/22/21 | FY 22-23 |
| | SM2215 | 07/15/22 | 07/31/22 | 08/05/22 | 07/29/22 | 07/09/22 | |
| | SM2216 | 08/01/22 | 08/14/22 | 08/19/22 | 08/12/22 | 07/23/22 | |
| | SM2217+ | 08/15/22 | 08/31/22 | 09/02/22 | 08/26/22 | 08/06/22 | same |
| Fall Semester | SM2217+ | 08/15/22 | 08/31/22 | 09/02/22 | 08/26/22 | 08/06/22 | pay period |
| | SM2218 | 09/01/22 | 09/14/22 | 09/20/22 | 09/10/22 | 08/21/22 | |
| | SM2219 | 09/15/22 | 09/30/22 | 10/05/22 | 09/25/22 | 09/05/22 | |
| | SM2220 | 10/01/22 | 10/14/22 | 10/20/22 | 10/10/22 | 09/20/22 | |
| | SM2221 | 10/15/22 | 10/31/22 | 11/04/22 | 10/25/22 | 10/05/22 | |
| | SM2222 | 11/01/22 | 11/14/22 | 11/18/22 | 11/08/22 | 10/19/22 | |
| | SM2223 | 11/15/22 | 11/30/22 | 12/05/22 | 11/19/22 | 10/30/22 | |
| | SM2224 | 12/01/22 | 12/14/22 | 12/20/22 | 12/06/22 | 11/16/22 | |
| Spring Semester | SM2301 | 12/15/22 | 12/31/22 | 01/05/23 | 12/21/22 | 12/01/22 | |
| | SM2302 | 01/01/23 | 01/14/23 | 01/20/23 | 01/11/23 | 12/22/22 | |
| | SM2303 | 01/15/23 | 01/31/23 | 02/03/23 | 01/25/23 | 01/05/23 | |
| | SM2304 | 02/01/23 | 02/14/23 | 02/17/23 | 02/08/23 | 01/19/23 | |
| | SM2305 | 02/15/23 | 02/28/23 | 03/03/23 | 02/27/23 | 02/07/23 | |
| | SM2306 | 03/01/23 | 03/14/23 | 03/20/23 | 03/14/23 | 02/22/23 | |
| | SM2307 | 03/15/23 | 03/31/23 | 04/05/23 | 03/30/23 | 03/10/23 | |
| | SM2308 | 04/01/23 | 04/14/23 | 04/20/23 | 04/13/23 | 03/24/23 | |
| | SM2309 | 04/15/23 | 04/30/23 | 05/05/23 | 04/27/23 | 04/07/23 | |
| | SM2310++ | 05/01/23 | 05/14/23 | 05/19/23 | 05/11/23 | 04/21/23 | same |
| Summer One Session | SM2310++ | 05/01/23 | 05/14/23 | 05/19/23 | 05/11/23 | 04/21/23 | pay period |
| | SM2311 | 05/15/23 | 05/31/23 | 06/05/23 | 05/25/23 | 05/05/23 | |
| | SM2312 | 06/01/23 | 06/14/23 | 06/20/23 | 06/14/23 | 05/25/23 | |
| | SM2313 | 06/15/23 | 06/30/23 | 07/05/23 | 06/29/23 | 06/09/23 | FY 22-23 |

New Hire forms are due to HR 5 business days prior to the hire start date.

Employees with multiple positions that include a biweekly paid position and semimonthly paid position will receive pay on both pay cycles.

- + The last Summer-2 pay period, and the first Fall pay period, are the same pay period.
- ++ The first Summer-1 pay period, and the last Spring pay period, are the same pay period.

Employees with multiple positions that include a biweekly paid position and a semi-monthly paid position will receive pay on both pay schedules.

*Federal Reserve closed on July 3 in observance of July 4 Holiday on Saturday; July 5 is a Sunday

For more information on the new semimonthly pay schedule visit:

<http://www.wmich.edu/payroll/payroll/semimonthly>