

**2024 - 2025 Fiscal Year
Biweekly Pay Schedule**

	Pay Period	Pay Period Dates Begin End	Pay Check Date	Kronos Entry Deadline	HR Forms Cutoff	
	BW2414	06/10/24 06/23/24	07/02/24	06/21/24	06/20/24	FY 23-24
Summer Two Session	BW2415	06/24/24 07/07/24	07/16/24	07/05/24	07/04/24	FY 24-25
	BW2416	07/08/24 07/21/24	07/30/24	07/19/24	07/18/24	
	BW2417	07/22/24 08/04/24	08/13/24	08/02/24	08/01/24	
	BW2418	08/05/24 08/18/24	08/27/24	08/16/24	08/15/24	
Fall Semester	BW2419	08/19/24 09/01/24	09/10/24	08/30/24	08/29/24	
	BW2420	09/02/24 09/15/24	09/24/24	09/13/24	09/12/24	
	BW2421	09/16/24 09/29/24	10/08/24	09/27/24	09/26/24	
	BW2422	09/30/24 10/13/24	10/22/24	10/11/24	10/10/24	
	BW2423	10/14/24 10/27/24	11/05/24	10/25/24	10/24/24	
	BW2424	10/28/24 11/10/24	11/19/24	11/08/24	11/07/24	
	BW2425	11/11/24 11/24/24	12/03/24	11/22/24	11/21/24	
	BW2426	11/25/24 12/08/24	12/17/24	12/06/24	12/05/24	
	BW2427	12/09/24 12/22/24	12/31/24	12/19/24	12/19/24	
BW2501	12/23/24 01/05/25	01/14/25	01/03/25	01/02/25		
Spring Semester	BW2502	01/06/25 01/19/25	01/28/25	01/17/25	01/16/25	
	BW2503	01/20/25 02/02/25	02/11/25	01/31/25	01/30/25	
	BW2504	02/03/25 02/16/25	02/25/25	02/14/25	02/13/25	
	BW2505	02/17/25 03/02/25	03/11/25	02/28/25	02/27/25	
	BW2506	03/03/25 03/16/25	03/25/25	03/14/25	03/13/25	
	BW2507	03/17/25 03/30/25	04/08/25	03/28/25	03/27/25	
	BW2508	03/31/25 04/13/25	04/22/25	04/11/25	04/10/25	
	BW2509	04/14/25 04/27/25	05/06/25	04/25/25	04/24/25	
	BW2510	04/28/25 05/11/25	05/20/25	05/09/25	05/08/25	
Summer One Session	BW2511	05/12/25 05/25/25	06/03/25	05/23/25	05/22/25	
	BW2512	05/26/25 06/08/25	06/17/25	06/06/25	06/05/25	
	BW2513	06/09/25 06/22/25	07/01/25	06/20/25	06/19/25	
	BW2514	06/23/25 07/06/25	07/15/25	07/03/25	07/03/25	FY25-26

New Hire forms are due to HR 5 business days prior to the hire start date.

Employees with multiple positions that include a biweekly paid position and semimonthly paid position will receive pay on both pay cycles.

**Kronos due date will be adjusted for winter closure.

**2024 - 2025 Fiscal Year
Semimonthly Pay Schedule**

	Pay Period	Pay Period Dates Begin End	Pay Check Date	P/S Leave Entry Deadline	HR Forms Cutoff	
	SM2413	06/15/24 06/30/24	07/05/24	06/27/24	06/07/24	FY 23-24
Summer Two Session	SM2414	07/01/24 07/14/24	07/19/24	07/15/24	06/25/24	FY 24-25
	SM2415	07/15/24 07/31/24	08/05/24	07/30/24	07/10/24	
	SM2416	08/01/24 08/14/24	08/20/24	08/13/24	07/24/24	
	SM2417+	08/15/24 08/31/24	09/05/24	08/28/24	08/08/24	same pay period
Fall Semester	SM2417+	08/15/24 08/31/24	09/05/24	08/28/24	08/08/24	same pay period
	SM2418	09/01/24 09/14/24	09/20/24	09/11/24	08/22/24	
	SM2419	09/15/24 09/30/24	10/04/24	09/25/24	09/05/24	
	SM2420	10/01/24 10/14/24	10/18/24	10/10/24	09/20/24	
	SM2421	10/15/24 10/31/24	11/05/24	10/30/24	10/10/24	
	SM2422	11/01/24 11/14/24	11/20/24	11/14/24	10/25/24	
	SM2423	11/15/24 11/30/24	12/05/24	11/26/24	11/06/24	
	SM2424	12/01/24 12/14/24	12/20/24	12/13/24	11/23/24	
	SM2501	12/15/24 12/31/24	01/03/25	12/20/24	11/30/24	
Spring Semester	SM2502	01/01/25 01/14/25	01/17/25	01/13/25	12/24/24	
	SM2503	01/15/25 01/31/25	02/05/25	01/29/25	01/09/25	
	SM2504	02/01/25 02/14/25	02/20/25	02/12/25	01/23/25	
	SM2505	02/15/25 02/28/25	03/05/25	02/26/25	02/06/25	
	SM2506	03/01/25 03/14/25	03/20/25	03/12/25	02/20/25	
	SM2507	03/15/25 03/31/25	04/04/25	03/26/25	03/06/25	
	SM2508	04/01/25 04/14/25	04/18/25	04/10/25	03/21/25	
	SM2509	04/15/25 04/30/25	05/05/25	04/24/25	04/04/25	
	SM2510++	05/01/25 05/14/25	05/20/25	05/14/25	04/24/25	same pay period
SM2510++	05/01/25 05/14/25	05/20/25	05/14/25	04/24/25	same pay period	
Summer One Session	SM2511	05/15/25 05/31/25	06/05/25	05/29/25	05/09/25	
	SM2512	06/01/25 06/14/25	06/20/25	06/12/25	05/23/25	
	SM2513	06/15/25 06/30/25	07/03/25	06/26/25	06/06/25	FY 25-26

New Hire forms are due to HR 5 business days prior to the hire start date.

Employees with multiple positions that include a biweekly paid position and semimonthly paid position will receive pay on both pay cycles.

+ The last Summer-2 pay period, and the first Fall pay period, are the same pay period.
 ++ The first Summer-1 pay period, and the last Spring pay period, are the same pay period.