

I3S DS-2019 Request Form PART A - To Be Completed by WMU Host Department

Name of Visiting Scholar: _____
Family (Last) Name Given (First) Name Middle Name

WIN (if available): _____ WMU Host College/Department: _____

Department Contact Name: _____ Email: _____@wmich.edu

Phone: _____ Fax: _____ Fund & Cost Center Number: _____
(Required for shipping/WMU visa service fee)

PURPOSE OF THE FORM (CHECK ALL THAT APPLY):

- initial DS-2019 -- the applicant is overseas and will be applying for a U.S. visa abroad
- initial DS-2019 -- the applicant is in the U.S. in another immigration category and will apply for change of status
- the applicant is currently in J-1 status at another U.S. institution and will transfer to WMU
- the applicant is currently with another WMU department and wishes to transfer to our department
- extension of current appointment without change
- facilitate entry of spouse and/or children to the U.S.
- other _____

WMU POSITION INFORMATION

Title: _____ Appointment Dates: from _____ to _____
month/day/year month/day/year

Discipline: _____ J-1's Site of Activity _____
(i.e., biomedical engineering) including Zip Code

Major Activity (50% or more): _____
(teaching, conducting research, consulting, etc)

FUNDING INFORMATION

During the period of appointment, financial support for this visitor will be provided by one or more of the following. **Written evidence is required**, such as a letter of offer, a letter from an appropriate government agency, a bank certificate, etc.

NOTE: Government funds made available for a specific research goal or to the principal research investigator and not for the use of supporting an exchange visitor or exchange program, should be designated as funds from WMU.

- Western Michigan University _____ \$ _____
- U.S. Government Agency(ies) _____ \$ _____
name(s)
- The Exchange Visitor's Government _____ \$ _____
name(s)
- Int'l Organization(s) _____ \$ _____
name(s)
- Other Organization(s) _____ \$ _____
name(s)
- Personal Funds _____ \$ _____

ATTESTATION (by the supervisor – please read and sign below the statement if agreed)

I understand that the J-1 exchange visitor category was developed to implement the Mutual Educational and Cultural Exchange Act (Fulbright-Hayes Act) of 1961. The purpose of that Act, which is also the objective of the Exchange Visitor category, is to "increase mutual understanding between the people of the U.S. and the people of other countries by means of educational and cultural exchanges." I attest that this prospective scholar's visit is within the J-1 program objective, and that I am not utilizing the J-1 category for employment purposes.

Hosting Professor/Supervisor's name: _____ Signature: _____ Date: _____

College/Department Chair's name: _____ Signature: _____ Date: _____

College Dean's name: _____ Signature: _____ Date: _____

**INTERNATIONAL STUDENT AND SCHOLAR SERVICES (I3S)
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