

# MyCash Account *by BASIC*

MyCash is an individual cash account that securely holds your reimbursement funds until you spend or move them.

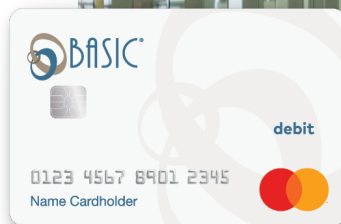
On those rare occasions when you do not use your BASIC Card to pay for an eligible employee benefits expense, simply submit a request for reimbursement through your BASIC account or via the BASIC benefits app.

Requests are processed daily and approved reimbursements are deposited directly into your MyCash account—usually within 24-48 hours. Reimbursements are quick—even faster than with direct deposit!

Then you choose how to use your MyCash funds. There are no restrictions on type of expense or merchant. These are your reimbursement funds and can be spent just like cash everywhere Mastercard is accepted.


## Ready, Set, Go!

All new BASIC participants will receive reimbursement payments via MyCash unless direct deposit is established. You may access your MyCash funds via the swipe of your BASIC Card at any merchant or ATM that accepts Mastercard, or transfer to a personal bank account.



## Join the MyCash Movement

Are you currently set up for direct deposit but want to take advantage of the convenience of MyCash access via the BASIC Card? You can!

- Sign in to your BASIC account.
- Click the MyCash balance menu and select Manage MyCash transfer schedules.
- Click the trash can icon (  ) to delete your current schedule.

With no scheduled transfer, your next reimbursement will be deposited in MyCash, ready to access with the swipe of your BASIC Card.

## Access your MyCash funds in three ways:

- 1 Swipe your BASIC Card at any merchant that accepts Mastercard.
- 2 Withdraw at an ATM (with a PIN) using your BASIC Card.
- 3 Transfer to a personal bank account via web or app.



Pay for healthcare and general items in one transaction with your BASIC Card.

Eligible benefit items are paid from your benefits account and ineligible items from MyCash.



## Manage Your MyCash Account

It's easy to view and manage your MyCash funds online or via the BASIC benefits app.

- View recent MyCash reimbursements, transfers, ATM withdrawals, and/or BASIC Card transactions.
- View BASIC Card information, reissue a card, request a PIN, request a dependent card, and view card history.
- Save bank account details to easily schedule transfers from MyCash to a personal bank account.
- Schedule a transfer to a personal checking or savings account.

The BASIC Card is issued by MetaBank®, N.A., Member FDIC, pursuant to license by Mastercard International Incorporated.

## Transfer MyCash Funds

The industry-exclusive MyCash tools let you make transfers when it's convenient for you! Using our website or mobile app, you may transfer funds from MyCash to a personal savings or checking account any time from anywhere.

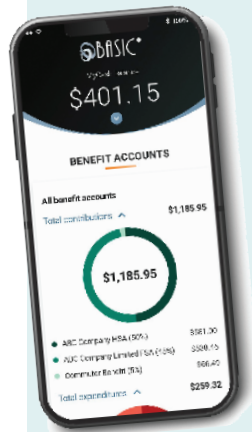
Make a one-time transfer of your entire balance or set up a MyCash transfer schedule.

### Direct deposit

- Sign in to your BASIC account or open the BASIC benefits app
- Click the MyCash balance menu and select schedule a balance transfer
- Select when a certain balance is reached
- Choose your bank account or link a new one
- Set the balance transfer threshold (minimum \$25)

### Recurring transfer

- Sign in to your BASIC account or open the BASIC benefits app
- Click the MyCash balance menu and select schedule a balance transfer
- Select a frequency (weekly, every two weeks, monthly)
- Choose your bank account or link a new one
- Choose the transfer date



- 1 Schedule transfer
- 2 How to receive
- 3 Enter amount
- 4 Review transfer

### Schedule transfer

Select when you want the transfer to happen.

- When a certain balance is reached
- Weekly
- Every two weeks
- Monthly

- 1 Schedule transfer
- 2 How to receive
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- 4 Review transfer

### How to receive

Select how you would like to receive your MyCash transfer.

- Compass Checking  
Ending in 1118
- Compass Savings  
Ending in 3078



For more information about any of our services or to speak with a sales consultant call 800.444.1922 x 3 or visit [basiconline.com](https://www.basiconline.com).