



WESTERN MICHIGAN UNIVERSITY
VOLUNTARY EARLY RETIREMENT APPLICATION

This Voluntary Early Retirement Application should be turned into Warren L. Hills, Ph.D., Chief Human Resources Officer, 1903 West Michigan Avenue, Kalamazoo, MI 49008-5217, as soon as possible, but in no event later than 5:00pm ET on June 30, 2020.

I am an eligible employee under the terms of the University's Voluntary Early Retirement Plan and I am electing to retire from employment with the University on _____ (Date) (must be on or before August 31, 2020).

Please check the circle that applies to you:

- I am a MPSERS participant
I am a TIAA participant
I participate in both MPSERS and TIAA

I understand that as a MPSERS participant, I must contact the Michigan Public School Employee Retirement System to apply for retirement benefits at least 30 days in advance at (800) 381-5111 or visit: http://www.michigan.gov/orsschools/.

I understand that as a TIAA participant, I need to contact TIAA directly at (800) 842-2252 or visit: https://www.tiaa.org/.

[EMPLOYEE NAME]

Tenured: (Please check)

Yes
No

Signature

Street address:
City, State, Zip Code:
Cell/Home Phone:
Email:
WIN #:

Age: Date of Birth:
Years of Continuous Service:
Date of Hire:

Questions regarding the Voluntary Early Retirement Plan should be directed to Warren L. Hills, Ph.D., Chief Human Resources Officer, 1903 West Michigan Avenue, Kalamazoo, MI 49008-5217, (269) 387-3620, warren.l.hills@wmich.edu.

Received by the University on _____, 2020, at _____ a.m./p.m.

Warren L. Hills, Ph.D., Chief Human Resources Officer

For Human Resources Use Only

I have reviewed this application and determined the above individual is eligible to participate in the University's Voluntary Early Retirement Plan. Participation is hereby approved.

Warren L. Hills Date
Chief Human Resources Officer

