

Western Michigan University

CRN: _____

APPLICATION FOR PERMISSION TO ELECT CS 7120

7120 Professional Field Experience

2 – 6 hours

Please indicate your plan for enrolling in the course:

Enrollment – Semester / Session: _____ Year: _____ Hours: _____

Name: _____ WIN Number: _____

Address: _____

Email Address: _____ Phone: _____

Department: _____ Degree: _____

Description of Study (including methodology, if research or description of field experience [**including names of site and supervisor**]):

I understand that research involving human or animal subjects, recombinant DNA, chemical hazards, or radioactive material must have prior approval of the research proposal by the appropriate University review body, thus assuring compliance with the regulations for the protection of such subjects or for the use of such materials. (See the reverse side of this form for the specific requirements.) In addition, I understand that The Graduate College will not approve any master's thesis, specialist project, or doctoral dissertation which does not comply with these requirements, and in that event, no credit will be granted for the course.

_____ Signature	_____ Date	_____ Signature of Faculty Member under whom study is to be completed	_____ Date
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_____ Signature of Department Chairperson	_____ Date	* Signature of the Graduate College Representative (Needed for 7000, 7200, and 7300 enrollment only)	_____ Date
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CS 7120 Procedures

You must provide a letter to Dr. Carr from the company (on their letter head) offering you the position that briefly describes the tasks or responsibilities that you will have; the number of hours you plan to work per week and the period of the employment. You will then need to fill out the form above for approval to enroll. Also, specifying the number of credit hours you plan to have with the course.

At the end of the term of enrollment you will need to submit a two page, double spaced report for your activities for the semester or session you are enrolled. Dr. Carr will email your supervisor requesting them to fill out an evaluation form. Your supervisors evaluation and your report must be sent directly to Dr. Carr at, steve.carr@wmich.edu

When everything is complete, the grade is assigned as (Credit/NoCredit).