Call to Order: 7:18 pm

Officers Present: Jack Goodman, Eric Ware, Yoon-Rim Kim, Claire Herhold

Members Present: Adam Matthews, Randy Janes, Jamie McCandless, Justin DeHonrdt

I. Approval of Agenda

II. Committee Reports
   A. Graduate Studies Committee (Jamie McCandless) – Eric Denby’s survey for the graduate student welcome packets is awaiting approval; please complete when it is forwarded to current graduate students. Committee has approved moving PhD teaching classes to every other year, which means that many PhD students will TA for two years before becoming IORs. Committee has extended mandatory funding for PhD students to five years, which also means students are not eligible for funding for a sixth year. Committee is putting together a handbook for Supervising Professors.
   B. Faculty Committee (Adam Matthews) – has not met.
   C. Undergraduate Studies Committee (Claire Herhold) – Deadline for the Margaret Macmillan and Cheryl Lyon-Jenness writing awards has been pushed back to April 1st, which means that the money for these awards will be distributed to students the following fall. Draft of Recruitment and Retention Plan is undergoing revision. Eight applicants for Honors in History have been accepted. History Happening is scheduled for Wednesday, April 3rd, looking for grad students volunteers. A (WI) or (BW) designation will be added to the online course titles of writing intensive and baccalaureate writing courses to help students register. Department award ceremony is scheduled for 5:00, April 12th.
   D. Research Committee (Randy Janes) – Has not met. The topic for next year’s spring speaker series will be slavery.
   E. TAU (Eric Denby) – Not present. Adam Matthews attended the last meeting, reported that the contract extension is still being discussed as a response to Right to Work legislation. A student has filed a grievance; TAU working with counsel to decide whether to pursue.
   F. Phi Alpha Theta (Eric Ware) – Induction scheduled for February 22. Screening The King’s Speech Wednesday, February 13. Jack Goodman suggested inviting PAT members to HGSO workshops.
   G. GSAC (Randy Janes) – Diversity Award ceremony is April 3rd. GSAC planning a Michigan Adventure Trip. Hilltop Review publish date soon. Graduate college has opened new parking at Walwood Hall. Extending deadlines for dissertations; theses deadlines have already been extended. Check online for more information. February 15th – education day in Lansing. Contact Randy for more information. GSAC is reconstituting e-board and expanding committees; three paid positions opening. “Gear Up” program for middle school students looking for more participation; look for e-mail
from Randy. Center for Humanities Conference is March 22nd; just got funding, look for CFP soon. Jack Goodman emphasized the importance of submitting. Jamie McCandless pointed out that March 22nd is also the date of the Michigan Academy conference. Research Day poster presentation submissions now being accepted; will award twenty cash prizes from about 50 submissions; deadline is March 1st, requires letter of commitment and title of poster. GSAC is opening membership to all graduate students. Randy promised to send out an e-mail summarizing this information.

III. HGSO Committees

A. Fundraising
2. Souper Tuesdays declared dead. Jack suggested filing away for later HGSO groups.

B. Social Affairs
1. Asian Food/Board Game Night has bee scheduled for February 23 at Jack’s house. Please bring boardgames, ricers (if you have them) and any east Asian appetizer.
2. Suggestions – Adam Matthews proposed a bowling night or historical food potluck.

C. Research Award Committee – Jack Goodman, Skylar Bre’z and Claire Herhold to schedule meeting for this week. Please apply for the Faires award! Submit to Jack Goodman by March 15th. E-mail forthcoming.

D. Workshop Committee – Two upcoming workshops, pizza and pop provided at both.
1. Grant Writing Workshop, February 27, 11:30. Led by Dr. Warren and grad students. Please bring proposals to work on.

E. Spring Speaker Committee – Speaker has agreed. Application is ready to submit at March 15th GFAC meeting. Will have approval by next meeting. Will use HGSO funds to pay, be reimbursed. Dinner at Martini’s after speaker with fifteen graduate students.
1. Please thank Dr. Brandao and Dorilee for fronting department money (for reimbursement) for speaker’s plane ticket.
2. Randy Janes suggested applying for GFAC funds for the summer, also noted that university will not handle exchange rates for speakers.

IV. Treasurer’s Report - $170 has been collected in membership dues, $30 from Souper Tuesday, no details from book sales. Have spent $194, plus $30-40 for Christmas party. Current balance is $1105.67.

V. Old Business – Integration of Spring Speaker with department’s series has been tabled as Jamie, Jack and Randy are still waiting for faculty research committee to meet. Will report next month.
VI. Announcements
   A. Please attend job talks for the Public History candidates. Final candidate presenting at
      12:00 on Monday, February 18.
   B. Website is up and running with Dorilee as webmaster. Workshops, HGSO minutes
      and officers are updated. Please contact Jack or Dorilee if you’d like to request
      additional updates.

VII. Next Meeting scheduled for Friday, March 15th, at 7:00 pm at the University Roadhouse.

VIII. Meeting adjourned 8:08 pm.

Minutes respectfully submitted, 2-13-13
Claire Herhold, HGSO Secretary