HGSO General Membership Meeting Minutes

September 6, 2013
1922 Oakland Drive, Kalamazoo, MI

Officers Present: Chelsea Stevens, Peter Dobek, Iris Petty, Leland Hart

Members Present: Kyle Moerchen, Spencer Hunt, David Terry, Adam Mathews, Justin DeHondt, Jack Goodman, Eric Denby, Claire Herhold

I. Call to Order: 6:30pm

II. Approval of Agenda

III. Thank you to David Terry/Introductions

IV. Discussion of Dues
   a. HGSO dues of $10 can be paid by cash or check and given to Treasurer Leland Hart. Checks should be made out to HGSO.

V. Call for Faculty Committee Representatives
   a. Graduate Studies Committee
      i. David Terry
      ii. Spencer Hunt (understudy)
   b. Faculty
      i. Eric Denby
      ii. Spencer Hunt (understudy)
   c. Undergraduate Studies
      i. Iris Petty
   d. Research
      i. Chelsea Stevens
   e. TAU
      i. Eric Denby (communications officer)
      ii. There are no history department representatives at this time. Contact either Eric Denby or Chelsea Stevens if interested.
   f. Phi Alpha Theta
      i. Rachel Syens
   g. GSAC
      i. Jack Goodman
   h. Events
      i. Kyle Moerchen
   i. Student Integrity Review Panel
      i. Naomi Cowan-Barkley

VI. Call for HGSO Committee Representatives
a. Fundraising  
b. Social Affairs  
c. Research Award Committee  
d. Workshop Committee  

VII. Spring Speaker  
a. Nominations for the HGSO Spring Speaker are being accepted now until the next HGSO meeting in October.  
b. To submit a nomination, please email the speaker’s name, institution, and field of study to President Chelsea Stevens (chelsea.l62.stevens@wmich.edu).  
c. Voting will occur at the next HGSO meeting. Nominated speakers will be contacted in the order of the votes.  

VIII. Book Sale?  
a. Options for the HGSO stockpile of books:  
   i. Have a book sale on campus (minimal profits expected)  
   ii. Have an HGSO member volunteer to sell the books on Amazon and split the profits 50/50 with HGSO  
   iii. Keep the books in the office for unfunded students  

IX. Setting a time for monthly meetings  
a. Eric Denby will be sending out a survey via email to determine best time(s) for meetings.  
b. The time and day will be determined by majority opinion, while the week will be determined by the executive board.  
c. Details to follow for October meeting.  

X. Announcements  
a. Office Space for Unfunded Graduate Students  
   i. 4452 Friedmann Hall  
   ii. Keys can be obtained from Dorilee Schieble.  
b. Thank you notes for Dr. Brandao and Dorilee  
   i. Re. the $500 scholarship for all history graduate students enrolled in classes  
   ii. Were passed around and signed by all in attendance.  
c. Zotero Workshops  
   i. The first workshop, Zotero for Beginners, will take place next Friday, September 13th, from noon to 1:30 in the large conference hall in 4th floor Friedmann.  
   ii. Attendees are encouraged to bring a laptop to the meeting with the Zotero software downloaded on it beforehand.  
d. Coffee Sales  
   i. Members should have received a copy of the sales sheet in their mailboxes. If anyone is lacking a sales sheet, please contact Eric Denby.
ii. HGSO is selling Water Street coffee for $12 a bag. Can be ordered ground or whole bean. Selections are the DARK Ages, the enLIGHTenment, and the DECAFenstration of Prague.

iii. Coffee orders are due by September 30. Orders will be taken again in November.

e. Telephone list
   i. A contact sheet was passed around for members to add their telephone numbers.

f. Racquetball
   i. Look out for emails with more information

g. Palaeography sessions
   i. Takes place on Fridays.
   ii. For more information please contact Jack Goodman.

XI. Meeting adjourned 7:00pm.

XII. Minutes respectfully submitted 9-7-13
    Iris Petty, HGSO Secretary