Request for Change of Academic Program

International Admissions and Services (IAS) - Western Michigan University
3110 Faunce Student Services Building, 1903 W. Michigan Avenue, Kalamazoo, MI 49008-5246
Phone: (269) 387-5865 ● Fax: (269) 387-5899 ● E-mail: oiss-info@wmich.edu

INSTRUCTIONS:

- Current enrolled undergraduate students at WMU: your academic department must approve your change of program prior to IAS updating your WMU admission documents.
- Students wishing to change to a new major must remain in the major course of study indicated on their I-20 or DS-2019 form until a change of major has been approved and a new immigration document is issued.
- All requests must be received before the end of Add/Drop period.

Student Information (*to be completed by the student*):

Western Identification Number: _____ **Date of Birth:** _____ (month/day/year)

Name: _____ (Last (Family Name)) _____ (First Name) _____ (Middle Name)

E-mail Address: _____

Status: ☐ Current WMU student ☐ Current CELCIS student

Degree Level: ☐ Bachelor's ☐ Master's ☐ Doctorate ☐ Graduate Certificate

Current Program: _____

New Program: _____

Term to Begin New Program: ☐ Spring ☐ Summer I ☐ Fall 20_____ (year)

Signature: _____ **Date:** _____

DO NOT WRITE BELOW THIS LINE – FOR USE BY ACADEMIC ADVISOR ONLY

☐ Accepted _____
Reservations, if any

☐ Not Accepted _____
Reason

_____ _____ _____
Name of Academic Advisor | Signature of Academic Advisor | Date

Note to Advisor:
If accepted, keep a photocopy of this form and attached materials for your department and return the original form to IAS. If not accepted, return this form and all attached materials to IAS.