The monthly meeting of the Union-Management Safety Committee was conducted on July 9, 2019 by Jake Woods with the following individuals in attendance:

- Shannon Bajo, Maintenance Services / Graduate Student
- Cindy Beebe, Landscape Services
- Kathy Cain-Babbitt, Landscape Services / AFSCME
- Audy Conner, Custodial Services
- Kelly Duncan, Landscape Services
- Darrell Junkins, Landscape Services
- Jacob Kennell, Maintenance Services / Graduate Student
- Marcy Lynn, Maintenance Services
- Dr. Michael Shelden, Sindecuse Health Center
- Ian Stamp, Maintenance Services
- Kevin Villadsen, Maintenance Services
- Laura Weber, Business Services
- Mark Weiss, Environmental Health and Safety

**OLD BUSINESS**

Clara Davis previously provided an update to the winter safety concern at Schneider Hall. The issue involves snow and ice falling from the roof to pedestrian walkways; specifically near the loading dock door area and entry at the intersection of the 1100/1200 corridors. Previous committee discussions mentioned that the gutter seams could possibly be a significant factor. Facilities Management pursued funding that was approved for design, not construction, of an additional heat taping system. The committee held a discussion that resulted in suggestions of remediating the situation by installing heat taping systems near pedestrian areas only (loading dock and NE entryway) or installing a covering/overhang near these locations. Clara Davis will pass along suggestions to FM.

Cindy Beebe provided an update to the issue involving the Miller Fountain pedestrian areas being slippery when wet. The Custodial Services department previously spoke with Mulder Waterproofing & Sealants and found that a sand based additive could be applied during annual refinishing efforts. The material would be first be applied on a small test area to ensure the flooring’s appearance is not altered. Previous committee discussion also resulted in a recommendation that the top of stairs in the immediate area be treated as well. Cindy stated that the materials are on-campus and application will take place soon.

Darrell Junkins previously provided an update to the pedestrian concern located in Parking Lot #48, Bernard Center / Ellsworth Hall. The issue involves medium sized stones, riprap, being located in an area that would be a preferred route by individuals who have exited their vehicles. The current walking route includes an inclined driveway that can experience heavy vehicular traffic. Darrell Junkins previously identified a possible location where a curb cut out could be installed. The Landscape Services department surveyed several options and intended on moving forward during the spring season but did have a construction specialist on staff.

Marcy Lynn provided an update to the safety concern involving employee access to the glass roofing located above the Student Recreation Center pool. A meeting was previously held between FM and EHS in which use of fall protective devices was determined to be the safest and most cost effective option to access the glass roof. Maintenance Services subsequently procured a portable parapet anchor, which will be used in tandem with a fall protection harness and retractable lanyard. Training on proper use of the anchoring system for personnel who may be required to use the devices will be scheduled after roofing tradespeople are on boarded. Cindy Beebe mentioned that the equipment could also be utilized by the Custodial Services Special Projects group for...
certain projects involving elevated heights / unprotected edges. Marcy stated a new tradesperson who would need the training will be starting soon and that the retractable lanyard was found.

Jake Woods previously provided an update to the concern involving damaged concrete near entrance 8-A&B of the Dalton Center. Jake found that the concrete walkway had a large crack and a raised edge near the entrance. The raised edge appeared to be a functional component that was engineered-in during original construction. The edge prevents water from entering the building due to an elevation change in this area. Jake submitted a FM work order to have the crack assessed/repai red. It was mentioned that the Landscape Services department does not currently have a construction specialist on staff. Jake passed along work order information to Darrell Junkins for further follow up.

Cindy Beebe provided an update to the concern involving slippery concrete flooring located under the John Gill press box. The flooring becomes slippery when wet; this causes a significant hazard for pedestrians during football games that coincide with precipitation events. The Custodial Services department previously spoke with Mulder Waterproofing & Sealants and found that a sand based additive could be applied during annual refinishing efforts. Cindy stated that the materials are on-campus and application will take place soon.

Jake Woods provided an update to the issue involving damaged concrete stairs located between Lawson Ice Arena and the Miller Auditorium Parking Ramp. A previous inspection of the area revealed a number of the concrete stair tread in severely damaged condition; additionally some guard railing had become unattached. A FM work order was submitted and a majority of the repairs completed as of the June meeting. Some of the guard railing and stair tread / stair landings were still in need of repair as of the July meeting.

Cathy Cain-Babbitt previously introduced a trip/fall hazard located at the loading dock of Sindecuse Health Center. Cathy stated that a large area of damaged concrete existed at the leading edge of the elevated loading dock. Jake Woods will investigate and submit FM work order as needed.

Jake Woods provided an update to the issue involving a damaged center handrail located at the main entrance of Smith Burnham Hall. Jake surveyed the location and observed the loose railing to have already been removed. Darrell Junkins will submit a FM work order to get the mounting holes filled in.

Cindy Bebee provided an update to the issue involving a pole mounted light near the Dalton Center that was not working. A FM work order was submitted and the necessary repairs were subsequently completed; the light was recently observed to be in good working condition.

Juanita Snell previously provided an update to the issue involving operator training of Landscape Services equipment. She spoke with Landscape Services management and offered training assistance. The committee discussed changes within Landscape Services that may involve creation of a training/HR type position. Kelly Duncan mentioned she would be assisting Tom Sauber concerning a training module and schedule. AFSCME representatives and personnel were optimistic about upcoming changes. It was also mentioned that refresher training between seasons would be helpful for operators who do not have a lot of experience with the equipment.

Jake Woods provided an update regarding potholes located in the parking lot of the Goldsworth Valley Maintenance Services region shops. Jake surveyed the area in question and subsequently submitted a FM work order. The necessary repairs were completed by the asphalt repair contractor, who is managed by WMU Parking Services, in a timely manner.
Jake Woods provided an update regarding damaged terrazzo flooring located in Rood Hall stairwells. An outside contractor whom was managed by the FM Projects and Construction group completed all necessary repairs and replacements. **COMPLETED/CLOSED**

Jake Woods provided an update to the issue involving a potential water leak in the Miller Auditorium parking ramp (#2) stairwell that leads into the RCVA building. Jake performed an onsite survey during a heavy precipitation event (6/13/19) and did not observe any water intrusion problems. Landscape Services personnel will submit a FM work order and/or contact the EHS department if the problem is observed in the future. **COMPLETED/CLOSED**

Jake Woods provided an update to the safety concern involving damaged stair tread located in the Miller Auditorium Park Ramp stairwell facing South Kohrman Hall and Western View Apartments. Jake performed an onsite assessment and observed the stair tread had been repaired by the parking ramp maintenance contractor. Committee discussion revealed that painting of the railing and other building materials within the stairwell is scheduled to be completed by WMU painter/glazier tradespeople. **COMPLETED/CLOSED**

**PROJECT LIST**

No Updates

**NEW BUSINESS**

Cindy Beebe stated that an incident recently took place with a table cart at Heritage Hall. A cart and contents tipped over onto a worker and caused minor injuries. Committee discussions revealed that the table cart currently being used may not be the correct type/size. Kevin Villadsen stated that table carts were currently being disposed/recycled at the Bernhard Center. He was going to investigate whether they would work with the Heritage Hall tables and inquire if any are left that could be relocated/reused in this capacity.

**SAFETY HAPPENINGS**

Jake Woods stated the Twitter is no longer sending out text messages to cell phones to those who do not have an active account. Heat Stress alerts will continue to be tweeted through Twitter (for those with accounts) and through the historical phone/contact list. The FM Service Center will also issue a second alert.

Mark Weiss discussed heat stress illnesses and prevention methods. He encouraged all personnel to mindful of these situations for themselves and coworkers.

Dr. Michael Shelden discussed changes with laboratory services at Sindecuse Health Center. Some testing is now sent off site to Bronson Hospital laboratories for analysis. The recognized cost savings will be passed onto students and patrons of the health center. Some testing such as those for STD’s should cost less and the overall impact to patient service within the health center should be minimal.

*The next UMSC meeting will be held on Tuesday, August 13 in the shared conference room located on the ground floor of the E.W. Building at 10:00 a.m. Please send a substitute representative if you are unable to attend.*