



Asylum Lake Policy & Management Committee Meeting Minutes
Thursday, 13 April 2017
7:00pm
WMU Physical Plant Conference Room

Agenda:

- I. Call to Order: 7:05
- II. Roll Call: Council; Mark Frever, Susan Andress, Duane Hampton, Paul Scott, Tyler Bassett, Arthur Falk, Steve Keto, Jay Emerson (8 members, Quorum met after late members arrivals)
Guests: Kay Chase (alternate), Paul MacNellis, Phil Micklin, Mark Hoffman
- III. Adoption of April 13, 2017 Agenda, (*NO, quorum was not met at time of vote*)
- IV. Approval of February 09, 2017 Meeting Minutes, (*NO, quorum was not met at time of vote*)
- V. Old Business:
 - a. Sanitary Sewer ,*CANCEL*
 - b. Governing Document review; *Tyler and Kay worked on this. Several items need to be resolved; Council Membership to adjust for changes in University and community. Committees as defined by documents as compared to current operations. Officers, tenure and elections. Council discussed: Council and committee membership and powers, committee structure, Attendance, replacing members, Education and research request approval process.*
 - c. Payment to ALPA for newsletter. *This has not been paid yet. ALPA representatives would like to meet with Jan and submit invoice for the \$500 spent on newsletter for the Asylum Lake Celebration Event*
 - d. ALPMC Budget and Finance; *Mark and WMU accountants have worked on updating and correcting ALPMC finances. Going forward this account should be accurate more information and accounting spreadsheet to follow.*
 - e. Trail updates, *Committee will meet and create a Request For Proposal (RFP) to be sent to contractors to begin process of identifying plan and vendor for trail improvements.*
 - f. DNR partnership; *Council discussed partnering with Parkview Hills and the MI DNR to coordinate spraying of Phragmites in the Asylum lake watershed. A motion was made and accepted to begin this conversation to get work done this summer.*



- g. CISMA partnership; Council discusses asking WMU Foundation to allow access of CISMA team to foundation property to eradicate Japanese Knotweed. Steve will contact the foundation.*

VI. New Business

- a. Education and Research Committee Membership; Committee is not fully staffed due to retirement of several council members.*
- b. Carlson/Mulligan memorial; A policy for future memorials should be reviewed but no new information is available on this request.*
- c. Student Deer Study; Study was provided to council for review. Council will discuss how to proceed and respond to concerns of deer population issues in and around preserve.*

VII. Project/Special Committee Reports:

- a. Research Application Trenton Benedict; Committee is not fully staffed but general council voted to approve Request by Student Trenton Benedict to do water study at the Preserve.*
- b. Kathryn Docherty Balloon training request; Council voted to allow Dr. Kathryn Docherty to continue balloon training.*
- c. Portable Toilets dates/locations; two units are at Drake road and will be shared by Geoscience department during their field course. One unit is at center of preserve until end of October.*
- d. Asylum lake Adventure Day; Approved for May*

- VIII. Public Comments: Phil Micklin took on Trail committee chair and understands that past plans have been approved by council and will work to develop a new RFP to address future trail improvements. Questions about progress of BTR 2.0 environmental testing and development plans. Envirologic has done Phase 2 testing for contamination. Phase 3 testing results should be ready by mid May, Mark will report to council*

IX. Council/Staff Comments:

- a. Repair of Drake Entrance ruts and Parkview Gate. Steve K. Will discuss with LS about filling ruts at entrances.*

- X. Adjournment 8:55