

# Landscape Services

## Student Employment Application



WESTERN MICHIGAN UNIVERSITY

Complete and submit directly to department with the job opening.

**Department applying to: (specify department)** \_\_\_\_\_

**Position Title:** \_\_\_\_\_

**PERSONAL INFORMATION** (type or print) WMU E-mail \_\_\_\_\_

Name: \_\_\_\_\_  
(Legal Last) (Legal First) (MI) (Preferred First)

Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Permanent Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Local Address: \_\_\_\_\_ Apt # \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Permanent Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Country \_\_\_\_\_

Citizenship: U.S. citizen \_\_\_\_ J-1 Visa \_\_\_\_ F-1 Visa \_\_\_\_ Other \_\_\_\_\_

### EDUCATION

Classification: freshmen \_\_\_\_ sophomore \_\_\_\_ junior \_\_\_\_ senior \_\_\_\_ graduate student \_\_\_\_ guest \_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

GPA: \_\_\_\_\_ Expected Graduation Month/Year: \_\_\_\_\_

### EMPLOYMENT HISTORY (attach resume' if possible)

Employer (include current employer)	Job Title	Location <small>(city/state)</small>	Dates of Work <small>(00/00-00/00)</small>

(Continued on the other side)

**Do you have a Driver's  
License?**

OTHER: \_\_\_\_\_

**WORK AVAILABILITY**

Number of hours desired: \_\_\_\_\_ Do you have a current Work-Study award? Yes \_\_\_\_\_ No \_\_\_\_\_ Not sure \_\_\_\_\_

Semester(s) and Year(s) you will be enrolled: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Sum I \_\_\_\_\_ Sum II \_\_\_\_\_

**CLASS SCHEDULE:** *(Check the times that you have class.)*

Time	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
6-7am							
7-8am							
8-9am							
9-10am							
10-11am							
11-12pm							
12-1pm							
1-2pm							
2-3pm							
3-4pm							
4-5pm							
5-6pm							
6-7pm							
7-8pm							
8-9pm							
9-12pm							

<b><u>Office Use Only</u></b>
<b>Interview Date:</b>
_____
<b>Hire Date:</b>
_____
<b>Notes:</b>
_____
_____
_____
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_____
_____
_____
_____
_____

**EMPLOYMENT REFERENCES** *(Include employment or volunteer references; not friends or family)*

Name: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship to you: \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship to you: \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

Name: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Relationship to you: \_\_\_\_\_ How long have you known this person? \_\_\_\_\_

I understand that if employed, any false statement on this application may result in my dismissal. You are hereby authorized to make any investigation of my personal history through state agencies and personal references. I, the undersigned, have read the entire application and have carefully considered the objectives of the identified employing department of Western Michigan University. With full understanding of the terms, I agree to willingly abide by the standards, rules, and regulations of Western Michigan University.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date