



**Asylum Lake Policy & Management Committee Meeting Minutes**  
**Thursday, 8, June 2017**  
**7:00pm**  
**WMU Physical Plant Conference Room**

Agenda:

- I. Call to Order: 7:10
- II. Roll Call: Council; *Lauri Holmes, Paul Scott, Mark Frever, Duane Hampton, Arthur Falk, Jay Emerson, Kay Chase, Steve Keto* Quorum met.  
*Guests; Mark Hoffman*
- III. Adoption of June 8, 2017 Agenda, *Approved*
- IV. Approval of April 13, 2017 and February 9, 2017 Meeting Minutes, *Approved*
- V. Old Business:
  - a. Payment to ALPA for newsletter; *No payment has been made yet. Mark will handle this no delegation to meet Jan is needed for this but, a meeting with the council will be arranged with Jan in the future. ALPA would like to keep printing the newsletter and promotion for the preserve.*
  - b. ALPMC Budget and Finance; *Mark Frever presented the updated financial statement for the Council ( see attachment). Now that this has been developed it will be easier to keep up and report regularly. Council questioned some entries; change ADA trail to "Trail Improvements" \$5000 budgeted for engineer consulting not recorded. Not all LS charges are included as the recording started late in fiscal year. Charges for Geoscience mowing and shared portable toilets not settled. Council learned that funds from Kalamazoo Foundation can only be requested in June and December, this was new information to most of council and not the way finances were handled in the past.*
  - c. DNR partnership; *Arthur Falk presented his conversations and plans with DNR to accomplish spraying of Phragmites in Parkview hills and with the Council approval at the west end of Asylum lake. Timing is planned for September 2017 and costs have not been figures but sharing could be based on area covered and quantity of herbicide product used. Parkview is working with Blue Heron Ministries to do invasive removal in the Parkview Fen. Arthur has found Blue Heron to be professional and economical. Parkview may consider using them on other projects like cattails. Council discussed getting quotes from Blue Heron as a future contractor. Mark explained that WMU would not approval aerial spraying over WMU properties. WMU is*



*considering banning drones over University property as well. ALPMC may have to consider spraying by boat or from land to overcome this hurdle that WMU has created. Council will need cost estimate for this work at the Preserve Helicopter and/ Boat application.*

***MOTION: Council will move forward with Parkview/DNR partnership in the most efficient way that WMU administration will agree to.***

***Discussed and approved.***

- d. *Deer Study / Memo; The council has seen the Deer population study done by Portage students and wanted to draft a response to the community about their position. Deer population damage issues are being discussed in other venues ( Kalamazoo ECC and surrounding communities) Council discussed the regional nature of the issue and the inability of any land owner alone to solve the deer issues on their property without cooperation of surrounding neighbors. (See Deer Memo Draft attached.)*
- e. *Council Membership; due to moves, retirement, health issues and changes in WMU departments the ALPMC is short members. The council discussed how to fill these at large and WMU department seats. Council agreed that a letter should be sent to Jan VanDerKlay and Dr. Carla Koretsky asking them to appoint or solicit members for the council.*

***MOTION: The Council requests that a letter be sent to Jan and Carla explaining the role and duties of Council members and asking for their help in identifying new members.( Steve Keto will craft a letter to be approved by council)***
- f. *Committee participation; A proposed committee structure was presented to the Council as part of the Bylaw review process ( see attached) structure was discussed as to how it conforms to Governing documents.*
- g. *Governing Documents review; updated governing documents will be distributed for review by September ALPMC meeting. Council discussed how WMU administration will see this review and changes that are proposed. Council agreed that changes should be approved by council first and then presented to WMU. The council membership should be full before we approve any changes so the letter to Jan and Carla will be sent first. (Two edited versions are attached)*

## VI. New Business

- a. *Request for funds from Kalamazoo Community Foundation; Based on the information that funds can only be requested June and December The council agreed to refill a "spending bucket" allowing projects to continue between these fund request times.*

***MOTION: To fulfill Council financial obligation at the Preserve the council will request funds from the Kalamazoo Foundation in June and December to refresh an annual spending budget of \$50,000 ( or appropriate value as needed by Council approved projects)***



VII. Project/Special Committee Reports:

- a. Trail RFP report; *Mark Frever will handle getting a RFP to WMU purchasing for appropriate language before being sent to potential contractors.*
- b. Ecological Management recommendations. *Tyler and Steve met to discuss Management priorities at the Preserve:*
  - Prairie Burn: a Spring burn is preferred and since we have been trying for a burn window since 2013 with KNC fire Crew the council suggested contacting other Prescribed burn contractors to get this done in 2018.*
  - Oak Forest Management: This work has been very successful using Wildtype and should continue. Work is still scheduled for this Summer season future locations and funds should be identified for Fall and winter work.*
  - Phragmites Control: ALPMC should pursue partnership with DNR and Parkview to control Phragmites in the lake.*

VIII. Public Comments: *What is the status of BTR 2.0? while information is part of public record no information has been shared with the council from WMU Campus Planning as requested .*

IX. Council/Staff Comments:

Links for additional Fire contractors:

Dave Mindell <http://www.plantwiserestoration.com/>

Dave Bornman LLC <http://www.restoringnaturewithfire.com/home>

X. Adjournment 9:00