



**Asylum Lake Policy & Management Committee Meeting
Minutes Thursday, 14 September 2017
7:00pm
WMU Physical Plant Conference Room**


Agenda:

- I. Call to Order: 7:00pm

- II. Roll Call: *Council; Lauri Holmes(ALPA), Arthur Falk(Parkview Hills), Jay Emerson(Parkwyn village), Kay Chase(KEC alternate), Paul Scott(Winchell), Susan Andress(ALPA alternate), Duane Hampton(At Large), Steve Kohler(ENVS), Mark Frever(Business and Finance), Pete Strazdas(At Large), Paul Manstrom(Environmental concerns committee), Steve Keto(Physical plant, Natural areas manager) 11 members present.
Guests: Bob Miller(WMU outreach and development), Paul MacNellis(WMU retired), Dave Dakin(WMU Campus Palanning)*

- III. Adoption of November 9, 2017 Agenda, with revision
**Move discussion of BTR 2.0 to first order, agenda Approved*
- IV. Approval of September 14, 2017 Meeting Minutes, *Approved*

** BTR 2.0 update (Dave Dakin and Bob Miller) Bob and Dave introduced and explained the progress leading to the final design of BTR 2.0 (maps not available at this time for distribution) Topics discussed: Habitat for threatened orchid, Multi use public path, water tower public parking, sidewalks, buffers for Asylum lake, Maintenance of property by outside firms. WMU has responsibility until properties are sold, Condo fees to pay for maintenance. Some trees will be saved and most of north end of property as open space. Time line,; Now till November, Design.
Nov.-Dec. Permitting.
January final design to Economic Development Association (2.1 million grant from EDA).
January into Spring 2018 Bids.
April 2018 begin site work.
No defined parcel lots, these will be negotiated with tenants. Remove 1 foot of contaminated soil over several acres to be use in berms to buffer property from 131 and Asylum lake. Due care plan for contamination accepted based on phase 2 environmental sampling. Single point of access to park on Drake Road, cut will be through median to allow north bound turns, some median trees to be removed and movement of sidewalk to allow truck turns. Pedestrian crossing at Drake and Parkview only. Only plans for wildlife are rolled curbs. Removal of invasive exotic species prior to disturbance discussed. Light pollution will be addresses. Oshtemo zoning applies and township will be doing design review*



and site plan approval. Three local professionals will be selected to oversee maintenance standards. Legal restrictions in deed to insure compliance with maintenance standards for landscape. Issue of Current Arsenic contamination vs. Future road salt contamination of site raised. Bob and Dave assured ALPMC that these plans will improve the site over time. Remediation of contamination is necessary for liability and could threaten site use for all stakeholders if not done.

V. Old Business:

Introduction of New at-large Council Members

Pete Strazdas and Sarah Larson(not present)

Mark Frever introduced the new At Large members to ALPMC appointed by WMU VP Business and Finance. Sarah Larson is business and finance accountant for Facilities Management. Pete Strazdas is Associate VP for Facilities Management.

Lauri Holmes introduced Paul Manstrom professor at Kalamazoo College and representative from Environmental Concerns Committee.

- a. *Payment to ALPA for newsletter; Payment to ALPA from ALPMC for printing of Preserve newsletter has not been received. Mark will continue to pursue this. A special thanks to Susan Andress for the work on the newsletter and for refilling dog waste bags at preserve.*
- b. *ALPMC Budget and Finance update; Mark indicated that the request by ALPMC for \$50,000 from the Kalamazoo Community Foundation did not make the deadline. Mark will resubmit request for January. Council discussed confusion over information about Kalamazoo Foundation fund disbursement. Sarah Larson will be helpful to council as FM accountant handling these funds.*
- c. *DNR partnership/ invasive treatment update; Arthur Falk discussed Parkview collaboration with DNR to manage a fen on the Parkview hills property. The Phragmite spraying was accomplished at Parkview and Asylum lake without incident. The Council had agreed to pay the percentage of the total cost based on the size of area sprayed at Asylum lake (approx. \$1800)*
****Motion to have ALPMC share permit fees and spraying costs with Parkview Hills, APPROVED Arthur will generate invoice for Mark and Sarah to process**
Arthur will send ALPMC application for CISMA treatment of Japanese Knotweed on Preserve and foundation property.
Council briefly discussed future management priorities (Prairie burn, Spillway brush, Norway maples) Steve Keto will discuss these with Bill from Wildtype and Tyler Bassett. Another vendor may be needed to accomplish Spring prairie burn.
- d. *Governing Documents review; Kay Chase will send document review to new council members prior to further discussion.*



VI. New Business

- a. *Committee membership; With new council members and bylaw change we need to revisit committee membership. Council members and guests are welcome to join a committee.*

VII. Project/Special Committee Reports:

- a. Trail RFP report; Council discussed next steps in getting a new trail plan in place. A request for proposal is being crafted with WMU to identify potential vendors (Documents attached)

VIII. Public Comments:

- IX. Council/Staff Comments: Council discussed hiring a dedicated secretary for ALPMC notes. Lauri will discuss this with a potential candidate from Environmental concerns committee. Mark and Sarah will work on paying for this service.

Council discussed dogs in preserve not leashed. In the past Animal control has been hired to patrol preserve. Recently Animal Control has not taken ALPMC up on this as officers would need to work overtime on volunteer basis. Council discussed asking WMU Public safety to do some patrols of Preserve to warn violators.

Steve Keto listed all the groups, events, tours and classes he has facilitated at the Preserve this summer into fall.

- X. Adjournment 9:00pm
Next meeting November 9, 2017 7:00 WMU Physical Plant