

CELCIS Fall 2016 Registration

New Student

Name: _____
Last (family) as appears on passport and I-20 First Middle

WMU ID number: _____ E-mail: _____

Gender: _____ U.S. Phone Number: _____ Date of birth: _____
(mm/dd/yyyy)

Country of birth: _____ Country of citizenship: _____

Home country mailing address: _____
including zip code

Address in the U.S.: _____
including zip code

Classification: _____ Major (Graduate and undergraduate only): _____

NAME OF PERSON TO CONTACT IN CASE OF AN EMERGENCY:

In U.S.: _____
(name) (relationship to you)

(address including zip code) (phone number)

In home country: _____
(name) (relationship to you)

(address including zip code) (phone number)

PAYMENT AND MEDICAL INSURANCE INFORMATION

Who will pay your tuition? _____ If Other, please specify: _____

Where will your medical Insurance come from? _____ If Other, please specify: _____

IMMIGRATION DOCUMENT INFORMATION

I will provide IAS (International Admissions and Services) with a copy of my passport, visa, I-20/DS-2019, and printed electronic arrival/departure record (I-94).

City of airport entry: _____ Arrival Date: _____

Visa Type: _____ If Other, please specify: _____

If you are an F-2 student, please select the 1-2 classes you would like to take:

Speaking/Listening Grammar/Communication Reading/Writing

By signing this form, I am giving consent to be registered for CELCIS classes.

I agree to apply for an extension of my I-20/DS-2019 at least 30 days before my I-20/DS-2019 end date.

I understand that during the fall semester, I will be enrolled in a UNIV 1010/UNIV 1020 course.

STUDENT SIGNATURE: _____ DATE: _____

To be completed by CELCIS staff:

UNIV 1010/UNIV 1020: Course Number: _____ CRN: _____ UG G

HOW TO MAINTAIN YOUR CELCIS STUDENT STATUS

NAME OF STUDENT: _____

WIN _____

NOTE: Immigration rules are difficult, so please always speak with the International Student Admissions Counselor (level 3, Faunce Student Services building) if you have any questions. Your instructors, friends, or family may know some immigration rules, but they may not always have all the answers.

Students must do the following things:

1. You must maintain a valid passport at all times (which is valid for 6 months into the future at all times).
2. You must have a valid I-94 Arrival/Departure Record at all times.
3. You must have a valid, unexpired I-20 or DS-2019 at all times.
4. You must register and attend classes on a full-time basis. The International Student Admissions Counselor is required to report problems with absences or lack of progress to DHS (Department of Homeland Security).
5. You must attend CELCIS classes at Western Michigan University.
6. If you change your address, you must notify the International Student Admissions Counselor within 5 days of that change.
7. If you change your name, you must notify the International Student Admissions Counselor.
8. You must apply for an extension with the International Student Admissions Counselor before the expiration date on your I-20.
9. You must notify the International Student Admissions Counselor if your funding changes (example: from parents to scholarship) and request a new I-20 or DS-2019.
10. Always consult with the International Student Admissions Counselor before traveling outside the U.S.
11. If you want to bring your family to the U.S. on an F-2 or J-2 visa, please see the International Student Admissions Counselor.
12. You are not allowed to work off campus. F-1 students, who are maintaining their F-1 status, are allowed to work on campus up to 20 hours per week when they are studying. During your vacation term and winter closure, you may work full-time on campus. J-1 students may only work with their J-1 program sponsor's authorization in advance.
13. If you want to transfer to another school, you must talk to the International Student Admissions Counselor before the transfer. You will give a completed Transfer-Out Request form, along with official proof of admission from the new school, to the International Student Admissions Counselor.
14. If you need to withdraw from classes, or are asked to leave the university, you must report this to the International Student Admissions Counselor immediately. If you report to the International Student Admissions Counselor prior to your withdrawal, you will have 15 days to leave the U.S. If you do not report, your status ends immediately.
15. The normal time to remain in the U.S. following degree/program completion is 60 days for F-1 students and 30 days for J-1 students. This is called a "grace period". During this time, you are not allowed to work.

Always read any e-mail or letters from CELCIS or International Admissions and Services. Please contact the International Student Admissions Counselor if you have any questions or concerns about immigration.

I HAVE RECEIVED A COPY OF THIS FORM.

SIGNATURE: _____

DATE: _____

Sound and Image Release Form

I understand and agree that sound recording and/or photographic, film, or video images may be taken of me by CELCIS, Western Michigan University, its faculty, employees, other students, and other individuals. I agree that they may be used by CELCIS, Western Michigan University, and its authorized employees, agents, or assignees, in whole or in part, for the purpose of education, information, or illustration in any lawful manner.

Print Name _____

Address _____

Signature _____

W.I.N. _____

Date _____
(month, day, year)

If under eighteen (18) years of age, parent or legal guardian must sign below.

Relationship _____

Print Name _____

Signature _____

Date _____

Department _____

Faculty/Staff/Director _____

WESTERN MICHIGAN UNIVERSITY

**Center for English Language and Culture for International Students (CELCIS)
Agreement, Consent, Waiver, and Liability Release for Adult Student**

The undersigned student, who certifies that she/he is eighteen years of age or older, agrees that she/he will voluntarily participate in activities of CELCIS through Western Michigan University (WMU), the Center for English Language and Culture for International Students, and/or Diether H. Haenicke Institute for Global Education. I understand that these activities may include, but are not limited to off campus sporting events, sledding, horseback riding, bowling, and shopping (ACTIVITIES). In exchange for being allowed to voluntarily participate in the ACTIVITIES the undersigned releases Western Michigan University and its trustees, executive board, agents or employees will not be held responsible for any personal injury, death, or loss of property to myself, however caused and agree to release all above listed WMU parties from all claims or damages which may arise from the ACTIVITIES

Western Michigan University programming staff reserves the right to terminate the stay of any student without refund and without formal hearing, when it is deemed to be in the best interest of either the student or the group as determined by the Western Michigan University programming staff. WMU programming staff reserves the exclusive right to establish and determine the standards of conduct, behavior, and performance of participants engaging in an event and to acquire compliance with such standards as a condition to continued participation in an event.

The undersigned hereby further consent to the Western Michigan University programming staff that all expenses relating to medical treatment during the term of my participation in an ACTIVITY will fall directly under the undersigned student's responsibility.

I HAVE READ AND UNDERSTAND THIS ENTIRE AGREEMENT, CONSENT, WAIVER, AND, LIABILITY RELEASE, AND VOLUNTARILY AGREE TO ITS TERMS AND CONDITIONS.

Student's Printed Name: _____ Phone# _____

Student's Signature: _____

WIN #: _____

Emergency contact name and telephone #
