



***WESTERN MICHIGAN UNIVERSITY***  
University Recreation

**Intramural Sports**  
**HANDBOOK**

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## **Introduction to Intramural Sports**

Intramural Sports are a component of the Recreational Programs within University Recreation. The Intramural Sports office offers a variety of experiences for students including individual, dual, and team activities. These activities include opportunities for men's, women's and co-recreational teams. The competitive atmosphere of Intramural Sports challenges students, yet in such a way that the program is still fun. Our staff works hard to provide quality experiences for all students. It is our belief that winning a contest is not as important as the participant enjoying the contest while playing within the spirit of the rules. This theme is woven through all Intramural Sports programming and decision-making at WMU.

Many of our rules come from recommendations from NIRSA, Leaders in Campus Recreation. NIRSA is an organization that unites recreational sports professionals across the country and provides leadership and professional growth opportunities for students. NIRSA also hosts extramural tournaments for Basketball, Flag Football, Soccer, and Tennis. For more information on NIRSA or competing in one of the tournaments see the Assistant Director of Intramural Sports.

## **Structure/Staff**

Mike Berdowski is the Assistant Director of Member Services and Operations. Ethan Galvin and Collin Schmidt are the Intramural Sports Program Assistants. Our Intramural Sports Site Managers oversee nightly activities on the fields or courts. Finally, our student officials have the duty of making sure the game is played within the rules.

## **Intramural Sports Office/Contact Information**

The Intramural Sports Office is located on the third floor of the Student Recreation Center.

- Open from 4:00 PM until 9:30 PM, Monday through Thursday and Sunday 12:00 PM until 8:00 PM
- Phone: (269) 387-3743
- Email: [wmu-imsports@wmich.edu](mailto:wmu-imsports@wmich.edu)

## **OMISSION**

The Intramural Sports Department may at any time make amendments and exceptions to any of our structural and playing rules for any reason. Such changes will be published immediately on [www.IMLeagues.com/wmich](http://www.IMLeagues.com/wmich). Policy disputes must be appealed through the Intramural Sports Department. In any situation, we reserve the right to use our best judgment to decide what is safe and in the best interest of the Western Michigan University Intramural Sports Program and its participants.

## **Assumption of Risk**

University Recreation Programs and Facilities and its staff assume no responsibility for injuries received by any participant during involvement in any departmentally sponsored program or service. Participation is on a voluntary basis and participants are recommended to carry appropriate medical insurance. Whenever a participant is injured, including those who are bleeding, they will be immediately removed from competition. Injured participants should notify the Intramural Sports Site Manager in a prompt manner so that proper attention and procedures can be followed.

## **Activity Information/Registration**

All information regarding program activities, including registrations, schedules, payments, rules, and playoff brackets, can be found at [www.IMLeagues.com](http://www.IMLeagues.com). Individuals can register teams or as a free agent. Free agents are responsible for contacting each other to form or join a team.

### **Playing Rules**

Many of our activities follow nationally recognized rules from the National Federation of State High School Associations or other organizations that sanction a particular sport, such as the Amateur Softball Association or NIRSA. We may make amendments and exceptions to these rules for various reasons, which reflect our recreational scope and local flavor. We publish such amendments and exceptions in the Handbooks/Manuals section for each sport on [www.IMLeagues.com/wmich](http://www.IMLeagues.com/wmich).

### **Alcohol, Drugs, & Tobacco**

WMU Intramural Sports has a zero tolerance policy for alcohol, tobacco, or any other drug at intramural events on or off campus. Individuals, teams, and spectators who arrive intoxicated, suspected of consumption, or possessing alcohol or other illegal substances will not be permitted to play and will be asked to leave the playing area. The game may be forfeited and the offending individuals immediately suspended. University Recreation will not tolerate such behavior and will act in a manner that is prudent, with the safety of all participants the priority. Such individuals will be dealt with harshly: minimum of a 365-day suspension, and will be subject to University discipline procedures.

### **Health & Safety**

Intramural sports participants must be aware of the possibility of accidents and injuries, the risk of which is inherent to recreational and sporting activities. Moreover, participants should follow the instructions of a physician concerning their participation in athletic events.

The university is not responsible for injuries incurred to intramural sports participants or spectators while competing in intramural activities. We recommend that each participant carries health and accident insurance.

Intramural sports officials will stop play when an injury resulting in open blood flow occurs, or when the injury can be compounded by further play (a participant down on the playing surface). Participants may not compete with open wounds or when wearing clothing that contains any amount of blood or other bodily fluid (other than perspiration). University Recreation reserves the right to remove and keep players from competition after any injury. We will also remove participants whom we see showing signs or symptoms of a concussion. We recommend participants seek medical attention for all injuries and may require a signed medical clearance from a licensed practitioner before a participant is allowed to return to play.

Proper attire must be worn for each activity. NCAA, NIRSA, and NFHS standards will be enforced when applicable. This is for your protection as well as that of the other participants. Each individual must obtain prior approval from the Assistant Director of Intramural Sports and Recreation Programs for the use of orthopedic devices essential to protect an injury, plus any casts or wrappings. Religious medallions and medical identifications must be removed from chains and taped or sewn under the uniform, provided that an individual has been approved to wear religious objects by the Assistant Director of Intramural Sports and Recreation Programs. Religious objects will only be approved if the Assistant Director determines that wearing the object will not cause injury or give an artificial advantage to the player.

### **Illegal Apparel**

- Street/dress clothes (i.e. jeans or specific footwear)
- Bare feet, sandals, or work boots
- Cleats of any kind (exception: molded rubber cleats are permitted for sports played at the IM fields or soccer fields)
- Exposed jewelry of any kind (rings, earrings, ropes, bracelets, etc.)
  - Taping of jewelry is not permitted

## **Medical Procedures**

University Recreation assumes no responsibility for injuries received during intramurals, special events, and other recreational activities. Participants are reminded that their participation is completely voluntary. The nature of sport activities and the large number of participants in the Western Michigan University intramural program make the occurrence of some injuries inevitable. It is strongly recommended that all participants have a physical examination prior to participating. Any injuries or accidents occurring during recreational activities should be reported immediately to on-duty personnel. Participants with a health issue and individuals who are on medication are urged to confidentially inform the Assistant Director of Intramural Sports and Recreation Programs of their specific situation. Anyone bleeding or having blood on their clothing will be prohibited from participation until appropriate measures have been administered.

## **Concussion Policy**

The intramural sports staff reserves the right to remove a participant from competition if there is reason to believe the participant suffered a head injury and/or shows signs and symptoms of a concussion. If a participant is removed from a contest for a suspected head injury, that participant is not eligible to return to the game and is strongly encouraged to seek a professional healthcare provider for further examination.

## **Eligibility**

All undergraduate and graduate students registered at Western Michigan University (enrollment fees paid) are eligible to participate in any intramural sports or special events program. The participation of all individuals, however, will be in accordance with the following:

- Faculty and Staff
  - All faculty and staff must be paid members of the Student Recreation Center in order to participate in any intramural sports or special events program. Memberships may be purchased through the main office of the SRC (only during office hours, Monday through Friday 9 a.m. – 5 p.m.).
- Current Varsity Team Members
  - Varsity athletes are ineligible to compete in their sport or any related sports (i.e. current baseball players may not play softball). Any member of a varsity team who suits up for a game/match or is listed at any time on the team's roster during the 2017-2018 school year is ineligible for the remainder of the school year (2017-2018) in that sport or related sport. This rule also applies to athletes who have transferred to WMU from another university or college during the 2017-2018 school year. Non-scholarship, practice players and players who participated in tryouts are not considered current varsity players.
- Ex-Varsity Athletes
  - Ex-varsity letter winners are not eligible to be on an intramural team's roster for each sport in which the student lettered. The ex-varsity letter winner must be a full one year removed from varsity competition in order to participate. This rule includes the holder of a varsity letter at a university or college other than WMU.
- Professional Athletes
  - Anyone who has competed in a sport on a professional level shall be ineligible for intramural competition in that sport or its related sport.
- Sport Clubs
  - Please call the Intramural Sports Office at (269) 387-3743 for more details. No more than two members of a sport club team can participate on the same intramural team in that sport.
- Roster Restrictions
  - An individual may play for multiple teams in the same sport, as long as he/she pays to be on each team's roster. An individual may not play for multiple teams in the same scheduling block (Ex: A player may not play for two flag football teams at 8 p.m. on Monday).

- Alumni
  - WMU alumni are eligible to participate.
  
- **\*\*\*Good sportsmanship is essential for optimum safety and enjoyment of the participants in intramural sports. Good sportsmanship will be encouraged through the enforcement of specific rules and regulations. Any official, site manager, or administrator may warn, penalize, or eject players, teams, or spectators for unacceptable conduct before, during, or after an intramural event. The intramural sports staff retains the right to stop any contest at any point that it deems it necessary to protect the safety of the participants or the integrity of the program. If this occurs, either team may be declared the winner, or, if necessary, neither team will be declared the winner.\*\*\***

- **RELATED ACTIVITIES FOR ELIGIBILITY PURPOSES**

<b>Competitive Sport</b>	<b>Related Intramural Activities</b>
Baseball	Softball, Home Run Derby
Basketball	Basketball events
Bowling	Bowling
Football	Flag Football, Football Combine
Golf	Golf Scramble
Soccer	Soccer, Futsal, Bubble Soccer
Softball	Softball, Home Run Derby
Swimming	Swim Meet
Tennis	Tennis
Volleyball	Volleyball, Sand Volleyball

**Organizational**

Western Michigan University intramural sports program offers several divisions of competition: Independent Men's, Women's, Co-recreational, Fraternity/Sorority, and Res. Hall.

- Independent Men
  - All Western Michigan University male undergraduate and graduate students, as well as male faculty and staff, are eligible to participate in this division.
- Independent Women
  - All Western Michigan University female undergraduate and graduate students, as well as female faculty and staff, are eligible to participate in this division.
- Co-Recreational
  - All Western Michigan University male and female undergraduate and graduate students, as well as male and female faculty and staff, are eligible to participate in this division.
- Fraternity/Sorority
  - All Western Michigan University male and female undergraduate and graduate students that are current members of a University Fraternity or Sorority are eligible to participate in this division.
- Res. Hall
  - All Western Michigan University male and female undergraduate and graduate students, as well as male and female faculty and staff, that live in a University Res. Hall are eligible to participate in this division.

- Gender Identity Inclusion Policy
  - All students, faculty, staff and alumni can participate in the gender-specific league that affirms each participant's personal gender identity. The participant's gender identity will also be applied when there are gender-specific rules or player ratio requirements in CoRec leagues. If an individual or team is unsure of which division would be most appropriate in which to participate, please contact the Assistant Director of Intramural Sports and Recreation Programs
- **\*\*\*University Recreation reserves the right to rule on the eligibility of any participant and take appropriate disciplinary action. When necessary, University Recreation will investigate any properly protested cases (see protest procedures on page 10), and handle them according to policies and procedures.**

### Code of Honor

All students are expected to comply with the Student Code of Conduct and University Recreation policies.

Western Michigan University (WMU) is a student-centered research university that forges a responsive and ethical academic community. Its undergraduate, graduate, and professional programs are built upon intellectual inquiry, investigation, discovery, an open exchange of ideas, and ethical behavior. Members of the WMU community respect diversity, value the cultural differences of those around them, and engender a sense of social obligation. Because of these values, all individuals are expected to conduct themselves in a professional and civil manner. This includes exemplifying academic honesty, integrity, fairness, trustworthiness, personal responsibility, respect for others, and ethical conduct. These attributes are exhibited in the University setting as well as in the community. Members of the University community abide by this code out of commitment to serve as responsible citizens of the University, the community, the nation, and the world. Responsibility for fulfilling the obligations of the code of honor is shared by the students, faculty, and every other member of the University community.

The intramural sports staff may eject participants and spectators from any contest and/or event facility for acts of unsportsmanlike conduct. In cases of improper conduct, individuals may be suspended from competing and/or observing intramural activities for any period of time. Those ejected may not participate in any further intramural sports activities until a conduct hearing has been completed with campus recreation staff or the Office of Student Conduct. Any person ejected from competition two times during the academic year (in any sport/event or combination thereof) will be suspended for the remainder of the academic year. If the ejection occurs at the end of the school year, the penalty can carry over to the next school year, if warranted. Further disciplinary action may be imposed through the conduct process as outlined in the Student Code of Conduct.

In accordance with University policy, fighting and malicious contact are strictly prohibited at intramural contests. University Police will be called immediately to determine appropriate action. Those involved in fights will receive suspensions from intramural competition for at least a semester and reported to the Office of Student Conduct. Those who threaten or initiate acts of aggression towards intramural sports officials or other applicable authority will be reported to the Office of Student Conduct, suspended from the intramural sports program and University Police will be called.

In accordance with University policy, participants are responsible for intentional or negligent damage to personal and public property.

## **Harassment Policy**

It is University Recreation's goal to foster a climate of courtesy and mutual respect for employees and participants. We expect everyone to speak and act with respect for one another. While no set of rules or policies can wholly govern human conduct, it is important to state that civility is a fragile construct that each of us must appreciate and preserve.

University Recreation is in constant vigilance to ensure an environment that is free of abusive behavior directed toward an individual or group because of race, ethnicity, ancestry, national origin, religion, gender, sexual orientation, age, and physical or mental disability. Any harassment toward a department employee or participant will subject the individual and/or team to University discipline procedures.

## **Valid WMU Bronco ID Required to Play**

All participants must show valid identification prior to participation in each intramural game or event. Proper ID consists of a valid Bronco ID card or a combination of a picture ID AND documentation which proves enrollment, employment, or alumni status. NO EXCEPTIONS.

All spectators attending an intramural contest in the Student Recreation Center or the Seelye Center must have access to the building. If a spectator does not have access, he/she may enter with the purchase of a spectator pass for \$4 and must show proof of identification.

## **Sportsmanship Rating System**

Each team in each contest shall be rated by the officials on their overall behavior during the course of the contest. During the contest, a team's sportsmanship rating for the contest may be lowered based on in game penalties/fouls. Teams will be graded by the game's officials on a 0-5 scale (see grading criteria below) and will be notified of their grade following each contest.

**5 - Excellent Conduct and Sportsmanship** - Players cooperate fully with the officials and other team members. The captain calmly converses with officials about rule interpretations and calls. The captain also has full control of his/her teammates. Teams that win by forfeit will receive a "5."

**4 - Good Conduct and Sportsmanship** – Team members verbally complain about some decisions made by the officials and/ or show minor dissension, which may or may not merit a yellow card (soccer), unsportsmanlike flag (flag football), or technical foul (basketball). Teams that receive 1 yellow card, unsportsmanlike flag or technical foul will receive no higher than a "4" rating.

**3 - Average Conduct and Sportsmanship** – Team shows verbal dissent towards officials and/or the opposing team, which may or may not merit a yellow card, unsportsmanlike flag or technical foul. Captain exhibits minor control over his/her teammates, but is in control with himself/herself. Teams receiving multiple yellow cards, unsportsmanlike flags or technical fouls will receive no higher than a "3" rating.

**2 - Below Average Conduct and Sportsmanship** – Teams constantly comment to the officials and/or the opposing team from the field and/or the sidelines. The team captain exhibits little or no control over teammates and/ or himself/herself. A team which receives one red card or ejection can receive no higher than a "2" rating.

**1 - Poor Conduct and Sportsmanship** – Team is completely uncooperative. Captain has no control of teammates, and/ or himself/herself. A team which receives multiple ejections can receive no higher than a "1" rating.

**0 - Unacceptable Conduct and Sportsmanship** --Individuals/teams participated after the consumption of alcohol or drugs. If the contest has begun when discovered, the player or players will be immediately removed from the facility, and the contest will be forfeited to the opponent.



Participant(s) threatened (verbal or non-verbal) a University Recreation employee or participant/spectator during or after the contest. Team members failed to cooperate with intramural sports staff/university officials while performing their duties or falsely represented or withheld any information requested. Any team that receives an "Unacceptable Conduct and Sportsmanship" rating must have their captain meet with the Graduate Assistant of Intramural Sports to determine their team's eligibility to play their next contest.

If a participant is ejected, the participant will be suspended from all intramural sports. The ejected player needs to reach out to the intramural GAs or Assistant Director and the ejected player and team's manager may be subject to additional penalties. In order for a team to make the playoffs, the team must achieve a cumulative sportsmanship rating of 3.75 or above.

## **Disciplinary Procedures**

### **Major Infractions**

1. Any individual disqualified from a contest for addressing an official, another player, or other program personnel in an unsportsmanlike manner will be suspended from competition for a minimum of his/her next scheduled contest.
2. Anyone endangering the welfare of another will be disqualified immediately. In addition, the individual will be suspended from competition for a minimum of his/her next scheduled contest.
3. Anyone flagrantly endangering the welfare of another will be disqualified immediately. In addition, the individual will be suspended from competition for the remainder of that sport season (minimum), semester, or 365 days.
4. Anyone flagrantly offending program personnel, verbally, physically, or in writing, will be suspended from all intramural sports, as well as all other programs offered by University Recreation, for a minimum of 365 days.
5. Anyone becoming involved in a fight will be disqualified immediately. In addition, the individual will be suspended from further competition for 365 days. "He/she hit me first" or "I was just defending myself" are not acceptable excuses for fighting.
6. Cheating – any individual who is responsible for cheating will be suspended from competition according to the following guidelines:
  - Violating any eligibility rules:
    - Remainder of the sport season (minimum). If the violation is discovered after the second regular season game or after the season, the participant will be suspended for their next five intramural contests.
  - Playing while under suspension:
    - 365 days from all Intramural Sports
  - Using someone else's ID, allowing another person to use one's own ID, playing under a false name, allowing another person to use someone else's ID, or allowing a suspended player to participate:
    - 365 days from all Intramural Sports
  - If a team is responsible for being involved in a cheating incident, the entire team may be placed on probation. Depending on the severity of the incident, the team may not be eligible for playoffs or may be removed from the league.
  - During a suspension, a game forfeited by the suspended player's team will not count as a game served for the suspension. The participant will still have to serve an additional game to fulfill his/her suspension.

- Suspensions will be served in the sport in which the offense occurred. While under suspension, individuals are not allowed to participate in any intramural sports.
- In cases occurring late in the sport season or the academic year, a suspension may carry over into the next sport or intramural/school year.
- After reinstatement, anyone involved in a second offense will be suspended from competition for one full calendar year (365 days).
- All suspended players may request a meeting with the Assistant Director of Intramural Sports and Recreation Programs to discuss his/her case. It is each individual's responsibility to contact our office for a meeting.

### Protest Procedure

It is the strong belief of this department that contests should be won or lost on the field of play, not through the technicalities of the rules. The intramural staff will resolve all disputes immediately. Teams or individuals may file a protest concerning the misapplication of rules and/or policies as well as individual/team eligibility. Matters involving an official's judgment are not a basis for protest.

The captain of a protesting team is required to make the protest to the officials in charge of the contest at the time the question is raised. Once play has resumed, a protest will not be valid. The officials are responsible for notifying the intramural site manager, who will note the game situation so that the contest may be replayed from that point, in the event the protest is upheld.

All protests (including eligibility) must be made in writing to University Recreation by the protesting team's captain. Forms can be obtained from the on-site supervisor. All protest forms must be filed immediately following the conclusion of the game with the site manager. Site managers will assist in filling out the form if there are any questions. After a thorough investigation, the Assistant Director of Intramural Sports and Recreation Programs will rule on the protest. The decision will be final.

**\*\*\*University Recreation reserves the right to rule on matters not covered in this handbook. We will apply the spirit of the rules and fairness to all situations.\*\*\***

### Intramural Format

- Team Sports
  - A round-robin or pool-play structure will be used during the regular season in each division whenever possible. Tournament structure may be changed when it is necessary to accommodate special circumstances. The format for the playoff tournament will be single elimination.
- Individual/Dual Sports
  - Many of the tournaments will be single or double elimination in structure, depending on the number of entries. Tournaments will be drawn at random; there will be no seedings.
- Tie-Breaking Procedures
  1. Coming to the Mandatory Captain's meeting
  2. Intramural points earned for the sport
    - a. When computing points for win/loss record, the following system will be used:
      1. Win = 3 points
      2. Tie = 1 point
      3. Loss = 0 points
      4. Forfeit = -1 point

3. Sportsmanship rating
4. Head-to-head
5. Total points for
6. Total points against
7. Coin flip

### **Registering a Team**

These programs will provide various structured sport opportunities to satisfy as many skill levels as possible. Participation opportunities for men's, women's, and co-recreational play are provided. Contests, meets, leagues, and tournament will be offered in various formats. Schedules, registration dates, and other pertinent information will be posted on the intramural bulletin boards located inside the Student Recreation Center as well as on the web page. Although the intramural staff will distribute and post schedules and notices, it is the team captain's and/or individual's responsibility to check the bulletin boards or web page for upcoming events and schedule changes. No game information will be given over the phone.

Registration for all intramural and special event activities will be available online at [IMLeagues.com](http://IMLeagues.com) at least two weeks prior to each registration deadline. Registration deadlines can be found on the IM Sports Schedule posted on the department web page and on [www.IMLeagues.com/wmich](http://www.IMLeagues.com/wmich). Teams are encouraged to register early. Once leagues are full, teams will be placed on a waiting list and may be accepted into the league in the event a team drops out. Teams must have the minimum number of players paid in order to be moved into an open league.

### **Schedule/Reschedule Request**

All schedules will be published on [www.IMLeagues.com/wmich](http://www.IMLeagues.com/wmich). To prevent games or matches from being needlessly forfeited or defaulted, please make sure of your personal schedule and plan accordingly.

Occasionally, teams and individuals will have conflicts with intramural activity scheduling. We will try to accommodate schedule conflicts, but this is not always possible. If a team captain wishes to reschedule a game, he or she must submit the request to the intramural sports department by 3:00 PM the business day ***PRIOR*** to the originally scheduled game. Games may only be rescheduled upon mutual agreement between team captains. Teams can only reschedule one regular season game per sport.

Teams with a sportsmanship rating of **3.67 or higher** will be eligible for playoffs. Any team who drops below a **3.67 during playoffs will be removed.**

### **Team Captains**

The team captains are responsible for all of the following items:

- Registration and arranging team
- Attending the Captain's Meeting and passing information to teammates
- Controlling the conduct of players and team fans
- Checking team schedule and playoff schedule on [www.IMLeagues.com/wmich](http://www.IMLeagues.com/wmich)
- Ensuring the eligibility of all players
- Ensuring all team members have paid their registration fee

### **Team Captains' Meeting**

Mandatory captains' meetings will be held to discuss rules and program operations for most team sports. If a team captain or representative does not attend this meeting, the team's post season ranking will be negatively affected and the team faces the risk of being replaced by a team on the waiting list.

### **Team Name Policy**

University Recreation at Western Michigan University is committed to assuring that its programs are free from discriminatory, inappropriate and disrespectful conduct or communication. The intramural sports program therefore reserves the right to disallow any team name that is felt to be unacceptable.

When choosing a team name, please ensure it is in good taste and is not offensive to individuals or groups on the basis of race, ethnicity, religion, disability, age, gender, sexual orientation or culture. All team names should not contain profanity, racial slurs, sexual innuendo, references to drugs or alcohol or other words that may be offensive or otherwise degrading in nature.

Team names may be rejected at the discretion of the intramural sports staff. In the event that a team name needs to be removed, it will simply be changed to the captain's last name and the captain will be provided an opportunity to choose a new one. Should the captain be unable to submit an appropriate name again, the team will remain named with the captain's last name for the duration of the season.

### **Team Jerseys**

Teams are strongly encouraged to wear their own color-matching shirts/jerseys with visible numbers on the back. Pennies will NOT be available at the game site for teams that need them.

### **Scheduling**

For league sports, team captains are allowed to sign up for a specific night of the week and time, as long as that day/time is not already full. Sport tournaments usually occur over a two-week span. Requests for preferred game times and dates will be accepted but not guaranteed. Individual/dual events are set up by our staff but typically proceed with self-scheduling and self-reporting to one of the IM Sports Graduate Assistants.

### **Registering Individual Players**

Registration forms and rule packets for each sport will be available at the intramural sports desk on the third floor of the SRC. Sport rules will also be available on our intramural web page. It is the team captain's responsibility to ensure that his/her roster is complete and have met all eligibility requirements. Teams will be allowed to add new players to their roster throughout the regular season. All roster additions must take place at the IM desk during its open hours. Individuals must be on the roster before the end of the regular season to be eligible for post-season play.

### **Free Agents**

*Looking to play but don't have a team?* Stop by the intramural sports office on the 3<sup>rd</sup> floor of the SRC and sign up on our Free Agent Board. Attend the captains' meeting for the specific sport(s) you are interested in. Captains' meeting times and dates are available on the IM Sports schedule and can be found online ([www.wmich.edu/rec/intramurals](http://www.wmich.edu/rec/intramurals)) or at the IM office.

## **Defaults & Forfeits**

### **A Default includes one of the following:**

- A team falls below the required number of participants or is unable to finish the game.
- A team that emails or calls before 5:00 PM on the day of the game or before 5:00 PM Thursday for Sunday games.

A default will be recorded as a loss for that team and a sportsmanship rating of 3 will be given.

### **A Forfeit includes one of the following:**

- A team or contestant that fails to appear does not have enough players, and/or is not ready to play at the designated place or time. If neither team is ready to play, the contest will be a double forfeit.
- A team who gives notice that they will not make a game after the default deadline will be forfeited.
- A team that uses ineligible players.

Forfeits will result in a loss and sportsmanship rating of a 1.0.

- A game that is stopped by an official or intramural sports site manager due to unacceptable conduct or behavior by players or fans. One or both teams may be forfeited and the proper sportsmanship rating will be given to teams.

Any combination of two defaults and/or forfeits can result in the team or individual dropped from the league.

## **Reinstatement Fee**

If a team forfeits a single game, they are responsible to pay a \$20 reinstatement fee by noon the day of the teams next contest. For Sunday forfeits, the \$20 reinstatement fee must be paid by noon on the Friday before the teams next contest. In all sports, if an individual/team fails to appear or fails to have the required number of participants at the scheduled game time, the game will result in a forfeit. However, if they notify the Assistant Director of Intramural Sports and/or Graduate Assistants of Intramural Sports by 5 pm the day of the scheduled game or by 12 pm on Friday for Sunday games, their team will be assessed a default. A default is a game that is not played and is recorded as a loss but is not considered a forfeit. Captains will receive an email following a forfeit verifying that in order to be eligible playoffs they must pay the \$20 reinstatement fee. However, teams must still meet the 3.67 sportsmanship requirement to be eligible for playoffs as well.

## **Refund Policy**

A refund request must be submitted through the University Recreation Refund Request Form located at the intramural sports office on the third floor of the SRC and may take up eight weeks to process. A full refund will be given if the intramural sports staff is informed prior to the registration deadline that they will not be fielding a team or playing on a team or if the department cancels the activity. No refund will be given after the registration deadline.

## **Inclement Weather & Facility Conflicts**

Administrative postponements or cancellations occur when the weather or other uncontrollable factors make postponing games necessary. If the weather is questionable, call the department hotline at 387-4732 or check the departmental web page. Decisions pertaining to the postponement of games will not be made until 3 p.m. or later. Games will be rescheduled at a later date if possible.

### **Off-Campus Activities**

Participants must follow the guidelines of each off-campus facility at which we hold a competition. We must maintain a positive relationship with the community, and thus, participants are held to a high standard when off-campus. Severe penalties will apply to those engaging in improper behavior when participating in an off-campus intramural event. Moreover, liability for damage rests with the management of the off-campus facility rather than the university. We work closely with the management of these facilities to ensure proper handling of these matters.

### **Greek Life Championships**

The purpose of the WMU Greek Life Championship is to foster friendly competition amongst Greek organizations as they compete and accumulate points to determine an overall champion for men and women. Teams/Individuals must have the chapter name included in their team name or the initials of the chapter after the name to count for points.

#### *Overview*

The following system will be used to determine points that will be accumulated for the championships. Points will start to tally starting in the spring semester through the following fall semester for the Greek Cups. Points will be kept current by the WMU intramural sports department. Up to date point totals will be posted online on the campus recreation website.

<b>Team Sport Standing Points</b>	
First Place	100 Team Points
Second Place	75 Team Points
Third and Fourth Place	50 Team Points

### **Potential Point Deductions:**

- Minus 25 points for teams who forfeit a game.
- Up to 75 points will be deducted for teams who receive a sportsmanship rating of two (2) or below.

### **Individual/Doubles Sports:**

- 1 point per each participant/team who enters (limit 5).
  - Chapter will lose 10 points for each individual forfeit.
- Note: Some tournament structures may not allow for ten places; in this case, we will score as many as we place.
- For CoRec Dual sports they will use this point system and it will be assessed per chapter.
- Please add your chapter's initials to your name in the team name section.

<b>Individual/Doubles Sports Tournament Standing Points</b>	
First Place	15 Points
Second Place	12 Points
Third Place	8 Points
Fourth Place	7 Points
Fifth Place	6 Points
Sixth Place	5 Points
Seventh Place	4 Points
Eighth Place	3 Points
Ninth Place	2 Points
Tenth Place	1 Point

**CoRec Team Points:**

- Both the males & female representatives need to be in Greek chapters on WMU Campus.

<b>CoRec Points</b>	
Championship	50 Points (per chapter)
No Forfeits	15 Points (per chapter)
Forfeit	-15 Points (per chapter)
Makes Playoffs	15 Points (per chapter)

**Single Day Event Points:**

<b>Team Single Day Events (3+ participants per team)</b>	
First Place	50 Points
Second Place	25 Points
Entered Team	10 Points
Forfeit	-25 Points

Team single day events include 2 on 2 Basketball Tournament, Tennis Tournament, Dodgeball etc.

*All teams entered are eligible to earn or lose points*

**24 August 2021**